



**Community Services Committee
Members**

Joyce Fletcher, Chair
Karen Di Biase
Kate Kennedy
Julian Tu

CITY OF LOS ANGELES
CALIFORNIA



Email: NCsupport@lacity.org

Website: whcouncil.org

**WOODLAND HILLS
WARNER CENTER
NEIGHBORHOOD
COUNCIL**

**Community Services Committee
Meeting Agenda**

Monday, Oct. 20, 2025

6:30 pm to 8:00pm

Located at the

**Community Room, Capital One Café
inside Westfield Topanga Mall – First Floor near
Nordstrom 6600 Topanga Canyon Boulevard,
1038, Los Angeles, CA 91303**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, j.fletcher@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

I. CALL TO ORDER AND COMMITTEE ROLL CALL

Members: Joyce Fletcher-Chair, Karen DiBiase, Kate Kennedy, Julian Tu

II. APPROVAL OF MINUTES – October 2, 2025

III. PUBLIC COMMENT ON ITEMS ON THE AGENDA – Comments will be heard when the agenda item is called by the Chair of the committee.

Each speaker will also be allowed a two (2) minute comment on each agenda item.

IV. AGENDA ITEMS

For discussion and possible action:

1. Discussion and planning for the NC booth at the **Grateful Hearts** event in Warner Park on **Sunday, November 9, 2025 9 AM-3 PM** at 21555 Oxnard Street! Rams Village at Warner Center. Parking at 6100 Oxnard Street.
2. Discussion for Community Services to support the WHWCNC Arts and Culture Committee Booth at the **Dia de los Muertos** family festival **on Sunday, November 02, 2025 10:00am - 5:00pm**
<https://www.mainstreetcanogapark.la/history>.
3. Discussion for the committee to help staff the booth at the Woodland Hills Rec & Park Center **Halloween** event **on Saturday Oct 25th (10am-2pm)**.
4. Motion to approve funding for \$500 from the 2025/2026 WHWCNC Budget for a booth at the **Motor4Toys Charity Car Show 2025 – Sunday December 7, 2025 from 6:30am to 12:00pm** at Pierce College in Woodland Hills. All proceeds from the event will be used to purchase toys for needy children. All toys collected at the event will be distributed to needy children.
5. Discussion. Information from Last Year's festival/2024
Annual Valley Asian Pacific Islander Cultural Festival
West Hills Warner Center Chamber of Commerce Asian Fair - In May 2024, from 11AM-5 PM, we will be presenting the 4th Annual Asian Cultural Festival.
Exhibitor: (Discounted rate up until April 14th with receipt of completed application and payment. On or after April 15th \$250.)
\$150 To Exhibit. \$250 on April 15 or later. Permit and Equipment fees may apply.
6. Further discussion of unfinished business with a list to review previously approved Community Service Committee action items with a schedule for completion. List will be provided at the meeting.
7. Discussion related to securing a historical designation for the American Legion Hall as it was once a horse stable and then a makeup room at the Warner Brothers Studio in Woodland Hills. In 1951 the building was personally donated by Harry Warner and moved to its current location. Discussion includes a NPG for American Legion Hall with previously approved \$500 funding for a project. Julian
8. New Business – to be discussed at the next committee meeting.

ADJOURNMENT

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Public Posting of Agendas

The Community Services Committee meets on the 1st and 3rd Monday of each month. However, visit our website calendar page at whcouncil.org, to review all committee meeting dates, as the date may change. Neighborhood Council agendas are posted for public review as follows:

Fire Station 84 front window located at 21050 Burbank Blvd. Woodland Hills CA 91367.

On the Woodland Hills-Warner Center Neighborhood Council website at calendar page at www.whcouncil.org. You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please get in touch with Secretary Joyce Fletcher by email to j.fletcher@whcouncil.org

Reconsideration and Grievance Process

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.whcouncil.org.