



**Community Services Committee
Members**

Joyce Fletcher, Chair
Karen Di Biase
Kate Kennedy
Julian Tu

CITY OF LOS ANGELES
CALIFORNIA



**WOODLAND HILLS
WARNER CENTER
NEIGHBORHOOD
COUNCIL**

**Community Services Committee
Meeting Agenda
Monday, August 18, 2025
6:30 pm to 7:45pm**

**Located at the
Community Room, Capital One Café
inside Westfield Topanga Mall – First Floor near Nordstrom
6600 Topanga Canyon Boulevard, 1038, Los Angeles, CA 91303**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss de la Mesa Directiva, d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

- I. CALL TO ORDER AND COMMITTEE ROLL CALL**
Members: Joyce Fletcher-Chair, Karen DiBiase, Kate Kennedy, Julian Tu
- II. APPROVAL OF MINUTES – June 2, 2025
July 21, 2025**
- III. GENERAL PUBLIC COMMENT** – Two-minute comments from the public on non-agenda items that are within the WHWCNC's Board jurisdiction and within the committee's jurisdiction. Each speaker will also be allowed a two (2) minute comment on each agenda item.

IV. AGENDA ITEMS

For discussion and possible action:

1. Discussion and possible action related to Area 7 stakeholder request, per the Tobacconist Smoke Shop, 5319 Topanga Canyon Blvd. and the Learning House Pre-School, 5317 Topanga Canyon Blvd in Woodland Hills, CA 91364. CD3 and City Planning request to clarify and define ordinances and laws related to how close a smoke shop can be located next to a school and children's activities. If there is no law, then request to City Council to take up the matter and create an ordinance restricting the number of feet a smoke shop can be located from a school in all zones.
2. Funding Request up to \$250.00 from the 2025/2026 Budget to purchase a booth at the Grateful Hearts Event. West Valley-Warner Center Chamber of Commerce Community Benefit Foundation Presents the 16th Annual Grateful Hearts – a fundraiser for our local first responders. Funds generated from this community event help provide essential items for firefighters and officers which are not covered by City budgets. Saturday, November 8, 2025 9 AM-3 PM at 5800 Topanga Canyon Boulevard Woodland Hills CA
3. Request for Katherine Padilla and Sean Daly to provide a presentation to the full WHWCNC board related to the following: The Community Advisory Committee (CAC) for Streets LA: Warner Center Active Transportation Hub Project. Project team member, Katherine Padilla Otanez, Community Engagement, at kpadilla@katherinepadilla.com . For any project-related questions, please contact Sean Daly, consultant team Project Manager, sdaly@iteris.com.

Links describing the Warner Center Active Transportation Hub Project:

<https://storymaps.arcgis.com/stories/c46cfd87e7424764a334f0a006993123>
<https://www.dropbox.com/scl/fi/7r9hmt1sis2zedltxsmjb/Community-Meeting-1-Presentation.pdf?rlkey=7gdf0rqtua3j1tkdfzoronk9d&e=1&st=awtk4st9&dl=0>

4. Discussion about events and committee goals for fiscal year 2025/2026.
How to form a WHWCNC non-profit.
5. Discussion related to American Legion Hall and committee approved \$500 funding for a project.
6. New Business – to be discussed at the next committee meeting.

ADJOURNMENT

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Public Posting of Agendas

The Community Services Committee meets on the 1st and 3rd Monday of each month. However, visit our website calendar page at whcouncil.org, to review all committee meeting dates, as the date may change. Neighborhood Council agendas are posted for public review as follows:

Fire Station 84 front window located at 21050 Burbank Blvd. Woodland Hills CA 91367.

On the Woodland Hills-Warner Center Neighborhood Council website at calendar page at www.whcouncil.org. You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq.

More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please get in touch with Dena Weiss by email to d.weiss@whcouncil.org

Reconsideration and Grievance Process

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.whcouncil.org.