



CITY OF LOS ANGELES  
CALIFORNIA



**Neighborhood Council  
Committee Members:**

Joyce Fletcher, Chair  
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**WOODLAND HILLS  
WARNER CENTER  
NEIGHBORHOOD  
COUNCIL**

**Meeting Agenda  
Community Services Committee  
Monday, December 18, 2023  
7:00 p.m.**

**City of Los Angeles Fire Station #84 Community Room  
21050 Burbank Blvd, Woodland Hills, CA 91367  
Parking is available in the lot across the street.**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss de la Mesa Directiva, [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

- I. **CALL TO ORDER AND COMMITTEE ROLL CALL**
- II. **APPROVAL OF MINUTES – September 18, 2023**  
**October 2, 2023 – no quorum**  
**October 16, 2023**  
**December 4, 2023 – no quorum**
- III. **GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items that are within the WHWCNC’s Board jurisdiction and within the committee’s jurisdiction.  
Each speaker will be allowed two (2) minute(s).

#### IV. AGENDA ITEMS

For discussion and possible action:

1. Discussion related to the purchase of WHWCNC logo items to be used as promotional giveaways at NC events. The funding will come from budget line-item Community Services Committee Funds, \$1000.00 and additional funds from line-item General Outreach.
2. Discussion related to the revised WHWCNC board member street survey to be provided to board members and facilitated by the CS Committee.  
*See posted support documentation.*
3. Review of WHWCNC Pole Banners on Ventura Blvd., and the cost of installing 12) new double-sided banners on (6) new poles.  
*See posted support documentation.*
4. Discussion related to the facilitation of community partnerships related to December Holiday activities on Ventura Blvd in Woodland Hills such as tree lighting, wreath decorations on store windows and business participation such as holiday tree lighting in parking lots of shopping centers on the Blvd.
5. Discussion related to requesting City Improvements to the median on Mulholland Drive.  
*See posted support documentation.*
6. Discussion related to possibly finding a new location to physically post WHWCNC agendas that is more convenient and visible to stakeholders.
7. Discussion related to how the WHWCNC can better serve the senior and veteran population in Woodland Hills.
8. New Business – for discussion and possible action at the next committee meeting.

#### ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

#### Public Posting of Agendas –

*The Community Services Committee meets on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. However, visit our website calendar page at [whcouncil.org](http://whcouncil.org), to review all committee meeting dates, as a date may change.*

Neighborhood Council agendas are posted for public review as follows:

- West Valley Warner Center Chamber window located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367

- [www.whcouncil.org](http://www.whcouncil.org)
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please get in touch with Dena Weiss by email to [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org)

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.whcouncil.org](http://www.whcouncil.org).