



**AGENDA**  
**Woodland Hills-Warner Center Neighborhood Council**  
**FULL BOARD MEETING**

**Wednesday, January 11, 2023, 6:30 pm**  
**VIRTUAL MEETING BY TELECONFERENCE**

Zoom Meeting Online or By Telephone  
<https://us02web.zoom.us/j/96493712127> )  
Dial (1 669 900 6833) to Join the Meeting  
Then Enter This Webinar ID: 964 9371 2127 and Press #

**VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the September 16, 2021 Enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically with a call-in option or internet based service option.

Every person wishing to address the Neighborhood Council must either [dial 1 669 900 6833](tel:16699006833) or go online via Zoom and enter [Webinar ID # 964 9371 2127](https://us02web.zoom.us/j/96493712127) and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. When calling-in telephonically, the public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the "raise hand" feature.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.**

**\*PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (1) minute per speaker.*

**\*PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board's jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

**General Public Comment is limited to (1) minute per speaker and 20 minutes total unless adjusted by the presiding officer of the board.**

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## AGENDA

Call to Order  
Pledge of Allegiance  
Roll Call

### **Public Announcements:**

Office of Councilmember Bob Blumenfield (2 minutes)  
Office of Local and State Officials – if available (2 minutes each)  
Jack Trent Dorfman, Field Representative for Assemblymember Jesse Gabriel presentation  
Election  
Other Local Agencies – if available (2 minutes each)  
Empower LA update about 2023 election

### **General Public Comment, by the Public, on Non-Agenda Items:**

*General Public Comment is limited to (1) minute per speaker and 20 minutes total.*

### **Suggestions for Agenda Items to be considered at committees and / or next board meeting.**

(2 minutes each)

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### **I. Organization, Operation, Policies, & Procedures:**

*All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.*

**A. Approval of Minutes:** Board Meeting – December 12, 2022 (5 minutes)

See posted support document

Roll Call Vote

**B. Officer Reports** (5 minutes)

**President – Dena Weiss**  
**Vice President – Mihran Kalaydjian**  
**Treasurer – Paul Lawler**  
**Parliamentarian – Leslie Simon**  
**Secretary -Karen DiBiase**

### **2. Items for Discussion and Possible Action:**

#### **Item No. 1 Dena Weiss, President** **(23-001)**

At its November 1, 2022, meeting, the Board of Neighborhood Commissioners approved a recommendation to invite 21 Neighborhood Councils to participate in an Empowered Virtual Governance pilot program. The WHWCNC board has been one of the 21 neighborhood council boards invited to participate in the Empowered Virtual Governance Hybrid pilot program. Posted on the

Empower LA website are many details regarding this pilot program. The Board needs to investigate further and ascertain whether it wants to move forward with participation or not. The Board needs to choose an appropriate meeting place.

**Item No. 2 Planning, Planning, Land Use, and Mobility Committee (PLUM)- Don Patterson, Chair (23-002) ENV-2008-3471; ADM-2022-7181, 6109, 6149 DeSoto. 21010, 21003 Erwin Request Administrative Clearance for a Change of Use at the “Q Erwin.”**

Discussion and possible action: (10 minutes)

**BOARD MOTION:**

Affirm the PLUM Committee’s negative vote on the following PLUM Motion, not supporting the requested support for Administrative Clearance for a change in use. (A “Yes” vote does not support the proposed change in use; a “no” vote supports the change in use.)

**PLUM MOTION:**

The Planning Land Use and Mobility meeting held a virtual meeting on the Administrative Clearance for a Change of Use for the “Q” Erwin on January 5th, having found no reason to deny the requested action for an Administrative Clearance.

THEREFORE: Be it resolved that the Planning, Land Use, and Mobility Committee recommend that the Board of the Woodland Hills – Warner Center Neighborhood Council advise the Los Angeles Department of City Planning and Council District 3 Councilmember Bob Blumenfield of its findings and supporting recommendation for the Administrative Clearance requested as presented to the WHWCNC Board on January 11<sup>th</sup>, 2023.

[See posted support document](#)

Roll call vote

**3. Area Reports – (10 minutes)**

- Area 1 - Aaron Quantz, Karen DiBiase, Mark Schwartz, Reina Cerros-McCaughey
- Area 2 - Arturo Velasquez, Paul Lawler, Sean McCarthy, Philp Swain
- Area 3 – Mark Ball, John Sandy Campbell, Annemarie Donkin
- Area 4 – Don Patterson, Martin Lipkin, Dena Weiss, Rachel Tabak
- Area 5 – Christopher Waddy, Julie Waltrip, Theresa Campbell, Gretchen Gesell
- Area 6 – Leslie Simon, Mihran Kalaydjian, Heath Kline
- Area 7 – Aaron Williams, Houtan Hormozian, Christine Robinson
- At-Large –August Steurer, Bobbie Wasserman
- Youth Member – Talia Isaacs

**4. Committee Reports - (10 minutes)**

- Budget Committee – Paul Lawler - Chair
- Community Services Committee – Rachel Tabak - Chair, Houtan Hormozian - Co Chair

Education Committee –Mihran Kalaydjian - Chair  
Environmental & Beautification Committee – Karen DiBiase, Chair  
Governance Committee – Dena Weiss- Chair  
Public Health and Homelessness Committee –Aaron Quantz- Chair  
Public Safety and Transportation – Houtan Hormozian Chair, Rachel Tabak Co Chair  
PLUM Committee – Don Patterson - Chair  
WHIP Committee – Heath Kline- Chair  
Ad-hoc Committee – Flight Path and Noise Advisory Committee - Martin Lipkin, Chair

*Announcements:*

The next Regular Board meeting will be held on February 8, 2023, by teleconference. Please visit the calendar page at [whcouncil.org](http://whcouncil.org) for the complete details and to confirm the date and time.

Meeting dates for the 2023 year: Full Board meeting are held the second Wednesday of every month at 6:30 p.m. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

Due to COVID 19 ALL in person meetings have been moved to virtual teleconference. HOWEVER, please check the [www.whcouncil.org](http://www.whcouncil.org) website calendar page for any changes that may occur.

**Adjournment of Meeting:**

\*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least (3) business days (72 hours) prior to the meeting you wish to attend by contacting Dena Weiss, at email address [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

\*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact Dena Weiss, at email address [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org).

\*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

- A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367.

**The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.**

**\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at [www.whcouncil.org](http://www.whcouncil.org)

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss al [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)