



Winnetka Neighborhood Council

GENERAL BOARD MEETING AGENDA

Tuesday, August 12, 2025, 6:30 PM



Best Western Hotel – Winnetka Convention Center
20122 Vanowen St. Winnetka, CA 91306
(Located in the Winnetka Bowl, ground floor of hotel)

With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
Mihran Kalaydjian	WILLIAM BURT	Anthony Zepeda	Roy Hadavi
Vice-President			
Jonathan Vickburg			
Board Members			
David Uebersax	Peggy White	BRANDON K. MANOR	YENNI POLANCO
Erick Lace	Irma Ramirez	JO LAMOREAUX	
Victor Lerma	Judith Giglio	Sue Jung – Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to [WNC Zoom](#)

(<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MiRkL1piUjRkbGh0eWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing mihran@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

PUBLIC POSTING OF AGENDAS

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The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) GENERAL WELCOME [5 min]

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]

3) Sworn new Board Member – Yenni Polanco

4) BOARD MEMBER ROLL CALL [2 min]

BOARD MEMBER	7/08/25	8/12/2025										
David Uebersax	X											
Erick Lace	X											
WILLIAM BURT	X											
Jonathan Vickburg	X											
Victor Lerma	X											
Judith Giglio	X											
Mihran Kalaydjian	X											
Roy Hadavi	X											
Anthony Zepeda	X											
Peggy White	X											
Irma Ramirez	X											
BRANDON K. MANOR	X											
JO LAMOREAUX	X											
YENNI POLANCO	E											
Y - Sue Jung	A											

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

5) Secretary: (Tony)

5A – Discussion and possible action regarding the approval of Winnetka NC July 10, 2025, Minutes.
(WNC-2025-0710-4A)

6) GOVERNMENT REPRESENTATIVES:

Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfeld, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressmember Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE),
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Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Congress Los Angeles Neighborhood Council, other local, state, or federal agencies.

7) Officer Reports (3 minutes)

**President –
Vice President –
Treasurer –
Parliamentarian –
Secretary -**

- 8) PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. **[2 min each]**

Items for Discussion and Possible Action:

TREASURER'S Action Item's (William)

- 9)** Discussion and possible action to approve June 2025 Monthly Expenditure Report (MER) and allow treasurer to submit.
- 10)** Discussion and possible action to approve July 2025 Monthly Expenditure Report (MER) and allow treasurer to submit.
- 11)** Discussion & Possible Action to approve 2025-2026 admin packet
- 12)** Discussion & Possible Action to approve 2025-2026 Annual Budget
- The motions that state these items were previously presented, reviewed, and voted on as part of the June board meeting, however due to technical issues the purchase
- 13)** Discussion and possible action to approve purchase of WNC branded Flashlight Whistle (Qty = 1000) from Quality Logo Products (or similar) in an amount up to \$1,200 for use at outreach events.
- 14)** Discussion and possible action to approve purchase of WNC branded Glisten Pencils (Qty = 5000) from Quality Logo Products (or similar) in an amount up to \$2,500 for use at outreach events, including school outreach events.
- 15)** Discussion and possible action to approve purchase of WNC branded Magnetic Clips (Qty = 1000) from Quality Logo Products (or similar) in an amount up to \$1,900 for use at outreach events.
- 16)** Discussion and possible action to approve purchase of WNC branded Chicken Stress Balls (Qty = 1000) from Quality Logo Products (or similar) in an amount up to \$2,800 for use at outreach events.
- 17)** Discussion and possible action to approve purchase of WNC branded Round Stress Balls (Qty = 1000) from Quality Logo Products (or similar) in an amount up to \$1,300 for use at outreach events.

18) Discussion and possible action to approve purchase of WNC branded Gel Pens (Qty = 1000) from Quality Logo Products (or similar) in an amount up to \$1,750 for use at outreach events.

19) Discussion and possible action regarding committees and their chairs for Winnetka Committees

- a) Public Safety
- b) Outreach & Public Relations Committee
- c) PLUM (Planning & Land Use Management Committee)
- d) Public Works & Transportation Committee
- e) Youth & Education Committee
- f) Rules, Elections & Bylaws

20) Discussion and possible action to select board members who will forward official Winnetka Community Impact Statements (CIS)

Winnetka Chamber of Commerce

21) Discussion & Possible action to sponsor Winnetka Chamber of Commerce 4TH Annual Trunk-or-Treat event on 10/26/25 in the Winnetka Bowl Parking Lot, in the amount of \$1000.

Los Angeles Congress of Neighborhoods

22) 14) Discussion and possible action to support the Los Angeles Congress of Neighborhoods in the amount of \$500 for the congress in September 2025 which will be held in the city hall.

23) Public Works & Transportation Committee (PWT) Report (Uebersax)

- NOTICE: Meetings are held at the WCC on the 4th Wednesday of each month at 7:00 PM
- General update on Committee plans and activity.

24) Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed at the WCC on the 3rd Tuesday of the month
- General update on Committee plans and activity.

25) Committee Reports:

- **Education & Youth Committee Report**
- **Los Angeles Congress of Neighborhoods (Mihran)**
- **LA Neighborhood Council Coalition Report (LANCC) David Uebersax**
- **Planning & Land Use Management Committee (PLUM) (David Uebersax)**
- **Public Works & Transportation Committee (PWT) Report David Uebersax)**

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- **NOTICE: Meetings as needed currently on the 3rd Wednesday of each month at 7:00**
- **Public Safety Committee Report**
- **Report Los Angeles Budget Advocates**
- **Outreach & Social Media Committee (OSM) Report**
- **By-Laws Committee (REB) Report (Mihran)**
- **Budget & Finance Committee (B&F) Report ()**
- **Updates to any budget report.**

26. LIAISONS REPORTS

- LA DWP Memorandum of Understanding Oversight Committee (David)
- LANNC (Los Angeles Neighborhood Council Coalition)
- Valley Alliance of Neighborhood Councils (VANC) (Mihran)
- Sustainability Alliance

27. GOOD OF THE ORDER [2 min]

28. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either: The Winnetka NC President via email at mkalayvdjian@winnetkanc.com

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at mkalayvdjian@winnetkanc.com

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next Winnetka Board Meeting August 12

regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente mkalaydijian@winnetkanc.com PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.