



Wilmington Neighborhood Council

544 N. Avalon Boulevard, Suite 103 ▪ Wilmington, California 90744 ▪ (310) 522-2013
www.wilmingtonneighborhoodcouncil.com WilmingtonNC@empowerla.org

SPECIAL BOARD MEETING

Tuesday, September 19, 2023 @ 11:00 am

544 N. Avalon Blvd.
Wilmington, CA 90744
Conference Room

AGENDA

1. Call to Order/Opening remarks by Chair Martinez
2. Roll Call of the WNC Governing Board Members by Secretary Alicia Baltzar
3. Pledge of Allegiance
4. Public Comment on Non-Agenda Items (2 minutes each).
5. FINANCE
 - a. Approve MER for July 2023
 - b. Approve MER for August 2023
 - c. Approve increase in the amount to pay Kristina Smith/The Mail Room in an amount not to exceed \$300.00 a month for FY 2023-2024
6. Presentation on working with Public Officials and Departments-Guest Speaker
7. Committee Meeting Basics Presentation- Guest Speaker and Chair Martinez
8. Board Member Announcements
9. Motion to Adjourn.

Other contacts: California Governor Gavin Newsom 1303 10th Street, Suite 1173 Sacramento, CA 95814 Phone: (916) 445-841 Fax: (916) 558-3160 <https://govapps.gov.ca.gov/gov40mail>
CITY COUNCIL MEETINGS ARE BROADCAST LIVE ON CABLE TELEVISION CHANNEL 35 AND ON THE INTERNET AT: <HTTPS://WWW.LACITY.ORG/YOUR-GOVERNMENT/MEETING-AUDIOVIDEO/COUNCIL-MEETING-VIDEO>. LIVE COUNCIL MEETINGS CAN ALSO BE HEARD AT: (213) 621-CITY (METRO), (818) 904-9450 (VALLEY), (310) 471-CITY (WESTSIDE) AND (310) 547-CITY (SAN PEDRO AREA)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — The public can address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

PUBLIC POSTING OF AGENDAS — Wilmington Neighborhood Council agendas are posted for public review as follows: Phineas Banning High School- 1527 Lakme Ave., Wilmington Senior Citizens Center- 1371 Eubank Ave., Wilmington Branch Library- 1300 N Avalon Blvd., Wilmington Municipal Building- 544 N Avalon Blvd., and online at: www.wilmingtonneighborhoodcouncil.com • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Wilmington Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WNC Bylaws. The Bylaws are available at our Board meetings and our website www.wilmingtonneighborhoodcouncil.com

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to the meeting if services are required by emailing or calling the Wilmington Neighborhood Council at WilmingtonNC@empowerla.org or (310) 522-2013.

PUBLIC ACCESS OF RECORDS-In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.wilmingtonneighborhoodcouncil.com or by sending a written request to WilmingtonNC@empowerla.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please send an email request to WilmingtonNC@empowerla.org. SI REQUIERE SERVICIOS DE TRADUCCIÓN,

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.