



Wilmington Neighborhood Council

544 N. Avalon Boulevard, Suite 103 ▪ Wilmington, California 90744 ▪ (310) 522-2013
www.wilmingtonneighborhoodcouncil.com WilmingtonNC@empowerla.org

SPECIAL BOARD MEETING

Board Member Strategic Planning for FY 2023-2024

Tuesday, August 8, 2023 @ 11:00 am

544 N. Avalon Blvd.

Wilmington, CA 90744

Conference Room

AGENDA

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1. Call to Order/Opening remarks by Chair Martinez
 2. Roll Call of the WNC Governing Board Members by Secretary Alicia Baltzar
 3. Pledge of Allegiance
 4. Special Guest Speaker-Ray Regalado, Board of Neighborhood Council Commissioner
 5. Public Comment on Non-Agenda Items (2 minutes each).
 6. Ice Breaker #1
 7. Basics for the Wilmington NC (20 min)
 - a. Mission Statement, Bylaws, Standing Rules, Boundaries
 - b. Agenda Item requests, deadlines, Draft Agenda's Posting requirements, notice requirements, Need for quorum, Special Meetings, Meeting Cancellations.
 - c. Board Member Roles and Responsibilities
 - d. Committee Chair(s) Roles and Responsibilities
 - e. Discussion and possible action to amend current NPG Guidelines.
 - f. Discussion and possible action to approve technical changes/corrections to current WNC Standing Rules.
 8. BREAK Check
 9. Icebreaker #2 (5 min)-
 10. Neighborhood Council Basics-GUEST SPEAKER
 - a. City Charter
 - b. Roberts Rules of Order
 - c. Brown Act
 - d. What is a Serial Communication/meeting?
 - e. Conflict of Interest
 - f. What is a CIS?
 - g. Boundary and Bylaw Adjustments
 11. BREAK Check
 12. Ice Breaker #2
 13. Strategic Plan: Board Member Vision and Goals, Solutions, Action, Performance Measure.
 14. Discussion & Possible Action on Strategic Plan and Budget Amendments FY 2023-2024
 - a. Discussion and possible action to Amend current Administrative Packet/budget for FY 2023-2024.
 - b. Discuss Goals and Visions and Metrics of Success for Strategic Plan
 - c. Discussion and possible action to Approve the WNC Strategic Plan for FY 2023-2024
 15. Discussion & Possible action to approve:
 - a. Discussion and possible action to host table and/or display our banner at Tianguiz Cultural backpack give-away event on August 12, 2023.
 - b. Discussion and possible action to approve an amount up to \$100.00 for Tianguiz Cultural backpack event on August 12, 2023.
 - c. Discussion and possible action to send letter to CPAB requesting that the Police Advisory

- Board not meet on the same night as Neighborhood Council Meetings.
- d. Discussion and possible action to approve CPRA (California Public Records Act) request to obtain information previously requested in our approved letter of July 25, 2023
- 16. Consent calendar
 - a. Discussion and possible action to approve \$60.00 per committee meeting for refreshments.
 - b. Approve an amount not to exceed \$195 .00 for Board Member name plates.
 - c. Approve an amount not to exceed \$260.00 for Board member Business Cards
- 17. Discussion and Possible Action on Appointing Roles (5 min)
 - a. Hospitality and Food coordinators- Duties & responsibilities, appoint 2-5 to Set up for meetings and pick up food- Simie Seaman
 - b. Agenda Posting-Trishie Salas
 - c. Agenda Packets-Shawn Patrick
 - d. Timekeeper-Teresa Rodriguez
 - e. Appoint WNC LA City Department liaisons.
- 18. Board Member Announcements.
- 19. Motion to Adjourn.

Other contacts: California Governor Gavin Newsom 1303 10th Street, Suite 1173 Sacramento, CA 95814 Phone: (916) 445-841 Fax: (916) 558-3160 <https://govapps.gov.ca.gov/gov40mail>
 CITY COUNCIL MEETINGS ARE BROADCAST LIVE ON CABLE TELEVISION CHANNEL 35 AND ON THE INTERNET AT: <HTTPS://WWW.LACITY.ORG/YOUR-GOVERNMENT/MEETING-AUDIOVIDEO/COUNCIL-MEETING-VIDEO>. LIVE COUNCIL MEETINGS CAN ALSO BE HEARD AT: (213) 621-CITY (METRO), (818) 904-9450 (VALLEY), (310) 471-CITY (WESTSIDE) AND (310) 547-CITY (SAN PEDRO AREA)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — The public can address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

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