



Wilmington Neighborhood Council
544 N. Avalon Boulevard, Suite 103, Wilmington, California
310.522.2013 voicemail only
| WilmingtonNC@empowerla.org |
www.wilmingtonneighborhoodcouncil.com Facebook,
Instagram, Twitter, Next Door

SPECIAL BOARD MEETING
TUESDAY, AUGUST 2, 2022 at 6:30 pm
Virtual ZOOM Meeting

Zoom Meeting Access Information:
<https://us02web.zoom.us/j/82976087471>
US (San Jose)
Dial by your location:
+1 669 900 6833 US (San Jose)
+1 888 475 4499 (US Toll-free)
Zoom ID 829 7608 7471

NO PASSWORD REQUIRED

REVISED AGENDA

In conformity with the Governor’s executive order N-29-20 (March 17, 2020), with the enactment of California Assembly Bill 361 (Rivas) (AB361) (September 16, 2021), and due to concerns over COVID-19, this meeting will be conducted entirely with an internet-based service option (Zoom) or call-in option. Every person wishing to address the WNC must join the meeting via one of the methods shown above. Instructions on how to provide public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to use the “Raise Hand” option or dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

AB 361 Updates:

- Public comment cannot be required to be submitted in advance of the meeting only real-time public comment is required.
- If there are any broadcasting interruptions that prevent the general public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned. Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the WNC or the City of Los Angeles.

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1. CALL TO ORDER & ROLL CALL
 2. DISCUSSION AND POSSIBLE ACTION TO THE SELECTION OF THE FOLLOWING BOARD OFFICERS THAT COMPRISE THE WNC EXECUTIVE BOARD. PLEASE REFER TO THE WILMINGTON NC BYLAWS FOR A DESCRIPTION OF EACH POSITION LOCATED AT <https://wilmingtonneighborhoodcouncil.org/rules & bylaws>
 - a. Chair
 - b. Co-Chair
 - c. Treasurer
 - d. Secretary
 - e. Parliamentarian
 3. DISCUSSION AND POSSIBLE ACTION TO APPOINT THE FOLLOWING BOARD POSITIONS. PLEASE REFER TO THE NEIGHBORHOOD COUNCIL FUNDING PROGRAM POLICIES & GUIDELINES LOCATED AT <https://clerk.lacity.org/clerk-services/nc-funding>
 - 1st Bank Cardholder
 - a. 2nd Bank Cardholder
 - b. 2nd Signer
 - c. Alternate Signer
 - d. Up to 5 Community Impact Statement filers (CIS)
 - e. Neighborhood Council Budget Advocates Budget Representatives. (Default to appointments go to Chair and Treasurer)
 4. FILLING VACANCIES BY APPOINTMENT

Vacant seats shall be declared at the following governing board and stakeholder meeting when the seat becomes vacant.

Any Stakeholder interested in filling a vacancy shall submit a completed Candidate filing the application form and submit it via email only to the full WNC board to wilmingtonnc@empowerla.org. The seat will remain vacant until members of the Governing Board appoint a qualified candidate by a simple majority vote during a governing board and stakeholder meeting. New appointments will be seated and sworn in at the next regularly scheduled meeting and serve for the duration of the term. At no time event shall a vacant seat be filled where a general election is scheduled to occur within 60 days of the date that a written application is presented to the Board.
 5. DISCUSSION & POSSIBLE ACTION TO FILL ONE BOARD SEAT

The process for appointment is as follows: Candidates will be offered 2 minutes to speak on why they should be selected to fill the vacant seats. Candidates will address the board members who will be voting. Appointment requires a simple majority vote of Governing Board Members (there being a quorum) present and voting. Board votes will be done in an open process. Newly appointed Board members will take his/her oath and seat at the next WNC board and stakeholder meeting. Training is required before the board member can participate in board meetings.

 - I. Meet the Candidate and give them an opportunity to address the board. Questions from the board and the public. Candidate D'Shawn Cunningham (2 min)
 - II. Motion to fill the seat and vote: At -Large Seat – Candidate D'Shawn Cunningham
 6. MOTION TO DECLARE 3 BOARD SEATS VACANT **1) Owner, (1) Work, (1) Community Interest seat.**

- a. **Owner Seat:** Representatives who own real property within the boundaries of the Wilmington Neighborhood Council
- b. **Community Interest Seat:** Community Interest – one (1) Representative who is 18 years or older and live, work, own real property, or declares a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation with a community organization that has continuously maintained a physical street address for not less than one year, and that performs ongoing and verifiable activities and operations that benefit the neighborhood, and is located within the NC’s boundaries. A for-profit entity shall not qualify as a Community Organization.
- c. **Work Seat:** Representatives who work within the boundaries of the Wilmington Neighborhood Council.

7. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (The public may provide comments to the board on non- agenda items within the Wilmington Neighborhood Councils subject matter)

8. MOTION TO ADJOURN

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Other contacts: California Governor Gavin Newsom 1303 10th Street, Suite 1173 Sacramento, CA 95814 Phone: (916) 445-2841 Fax: (916) 558-3160 <https://govapps.gov.ca.gov/gov40mail> CITY COUNCIL MEETINGS ARE BROADCAST LIVE ON CABLE TELEVISION CHANNEL 35 AND ON THE INTERNET AT: [HTTPS://WWW.LACITY.ORG/YOUR-GOVERNMENT/MEETING-AUDIOVIDEO/COUNCIL-MEETING- VIDEO](https://www.lacity.org/your-government/meeting-audiovideo/council-meeting-video). LIVE COUNCIL MEETINGS CAN ALSO BE HEARD AT: (213) 621-CITY (METRO), (818) 904-9450 (VALLEY), (310) 471-CITY (WESTSIDE) AND (310) 547-CITY (SAN PEDRO AREA) **PUBLIC INPUT AT**

NEIGHBORHOOD COUNCIL MEETINGS — The public can address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159.

Effective January 1, 1995.) —

Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

PUBLIC POSTING OF AGENDAS — Wilmington Neighborhood Council agendas are posted for public review as follows:

Phineas Banning High School- 1527 Lakme Ave., Wilmington Senior Citizens Center- 1371 Eubank Ave., Wilmington Branch Library- 1300 N Avalon Blvd., Wilmington Municipal Building- 544 N Avalon Blvd., and online at: www.wilmingtonneighborhoodcouncil.com • You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Wilmington

Neighborhood Council’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WNC Bylaws. The Bylaws are available at our Board meetings and our website www.wilmingtonneighborhoodcouncil.com

AS A COVERED ENTITY UNDER TITLE II OF THE AMERICANS WITH DISABILITIES ACT, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to

ensure equal access to its programs, services and activities. Language translation, sign language interpreters, assistive listening devices or other auxiliary aids and/or services may be provided upon request. Please make your request at least three (3) business days prior to the meeting if services are required by emailing or calling the Wilmington Neighborhood Council at WilmingtonNC@empowerla.org or (310) 522-2013.

PUBLIC ACCESS OF RECORDS-In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.wilmingtonneighborhoodcouncil.com or by sending a written request to WilmingtonNC@empowerla.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please send an email request to WilmingtonNC@empowerla.org. SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 522- 2013.