



WEST LOS ANGELES SAWTELLE NEIGHBORHOOD COUNCIL

Election Committee and Joint Board of Directors Meeting -- Agenda Monday, March 6, 2023 – 7:00 PM

Video Link: <https://us02web.zoom.us/j/86497243740>

Meeting ID: 864 9724 3740 (and press #)

Phone: (669) 900-6833 or (833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

All stakeholders who wish to address the Neighborhood Council may dial (669) 900-6833, and enter 864 9724 3740 (and press #) to join the meeting.

Press *9 to raise your hand to speak. Press *6 to unmute your phone.

Email public comments to Chair at JayR@WestLASawtelle.org

No paper documents are associated with this meeting.

Agenda and files posted online: <https://tinyurl.com/4m89dnb3>

https://drive.google.com/drive/folders/1SMKQrWJRpPPxSmpQNnAD0cT5xDUIx_Er

Facebook: <https://www.facebook.com/WestLASawtelleNC>

Physical: WLASNC office - 1645 S. Corinth Ave., West LA (glass door, west side by the ramp).

AB 361 updates:

- Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.
- If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.
- If members of the public are unable to provide public comment or be heard due to issues within the N.C.'s control, the meeting must be recessed or adjourned.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by calling WLASNC Board Chair Jamie Keeton (ADA contact) at Jamie@WestLASawtelle.org.

All items on the agenda are subject to discussion, possible action and filing of a Community Impact Statement to the Office of the City Clerk.

1. Call to Order:
 - a. Election Committee is 4 members, 3 are required for quorum.
 - b. Board is 15 members, 9 are required for quorum.
2. Administrative:
 - a. Review of Minutes: July 2022 meeting.
 - b. Nominations of new members.
3. Public Comment - Items not on the Agenda: 1-minute minimum per speaker.
4. Government/Agency/Community Partner updates: Council District #11 (Gabriela Medina, Michael Amster), DONE (John Darnell).
5. Ex parte communications: None.
6. Election: Information guide:
 - a. NC website-Election folder: <https://tinyurl.com/4m89dnb2>
 - b. City clerk: Naima Pulliam, Election Division (213) 978-0444.
 - i. Email: Clerk.ElectionsNC@LACity.org
 - ii. Website: clerk.lacity.org/ncelections
 - c. Candidates: <https://clerkappsele.lacity.org/NCElection/nccandidates>
 - i. Northwest (1 seat): Walton Chiu.
 - ii. Northeast (1 seat): Eric Nam, Kent Kaisaki, David Sanchez.
 - iii. Southeast (1 seat): David Swartz.
 - iv. Southwest (1 seat): Alexandra Polin.
 - v. Large Business (1 seat): Jay Handal.
 - vi. Small Business (2 seats): Vince Peagler, Adriane Ransom, Danilo Torro.
 - vii. Organization (2 seats): James Altuner, J. Ross.
 - viii. At-Large (6 seats): Lacy Stine, Alexandra Caryotakis, Isaac Regev, Victor Pacheco, Pierre Tecon, Monica Mejia-Lambert, Ron Migdal.
 - d. Mail-in ballots: Request via Angelino Account at <https://angeleno.lacity.org/>.
 - e. Webinars for campaigning: Mar. 4, Mar. 18.
 - i. RSVP: www.tiny.cc/CandidateSessions or <https://www.eventbrite.com/o/empowerla-11891498859>
 - f. Candidate forum: Best date for candidates is Wed., March 15, at 7:00 pm (via video).
 - i. Moderator: Carole Nakano, long-time respected and unbiased resident.
 - ii. Format: Random order by seat to answer questions in each round.
 - iii. Question:
 1. Describe your qualifications.
 2. Name 2 important issues in which you have interest or expertise, and how would you resolve one (or both) of them.
 3. Or list of several questions that you can choose to answer (input from public/community).
 - g. All seats are open to election – same term or staggered?

- h. Election date/time: Sunday, Mar. 26, 2023 - 9:00 am to 3:00 pm
 - i. 4-6 hours (between 9:00 am and 8:00 pm).
 - ii. 10 hours for setup, voting and ballot counting.
 - i. Location: Municipal Building lobby with 1 voting booth outside.
 - i. Backup location: Library.
 - ii. Preferences: Near public transit, have bathrooms, allow curbside voting, inside with ADA accessibility.
 - iii. New Board will be seated on Jul. 1
 - j. Poll workers (clerk staff): Paid position, needed for 4-6 hours – greeter, registration clerk, ballot distribution clerk, ballot box clerk.
 - i. Application: <https://clerk.lacity.org/clerk-services/elections/nc-elections/2023-nc-election-resources>
 - k. Clerk counts votes at their office the following day.
 - l. Challenges are allowed 24 hours after voting results are released.
 - m. New Board is seated in July, with new officers and new committee member elections (after all NC elections are completed).
7. Budget: Motion to request up to \$5,000 at previous meeting. Board must determine funding available.
- a. Publicity.
 - b. Room rental (candidate forum) - none.
 - c. Refreshments (forum, election day).
 - d. Swag/pencils (forum, election day).
 - e. Other?
8. Publicity:
- a. Media: Internet, no mailings/postcards.
 - i. Allow candidates to post statements or videos on our social media?
 - b. DONE must approve all media (for NC and/or for candidates?).
 - c. Post Save-The-Date on website.
 - d. Flyer about role/tasks/responsibilities of NC members, candidate information, and voting information/ location.
 - i. Post in businesses and organization offices.
 - e. Table at Farmers Market on the two prior weekends (Mar. 12, Mar. 19).
 - i. Include list of candidates statements to City Clerk.
9. Public Comment - Items not on the Agenda: 1-minute minimum per speaker.
10. Member announcements.
11. Adjournment.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION: IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WLASNC MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

NOTICE: Out of an abundance of caution, this committee meeting is noticed as a joint board meeting, and will be making recommendations for the NC Board of Directors to take action at a later meeting.

THE AMERICAN WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Jay Ross, Board Member, at (310) 494-1115 or email JayR@WestLASawtelle.org.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WestLASawtelle.org, or at the scheduled meeting. If you want any record for an item on the agenda, contact Chair Walton Chiu at Walton@WestLASawtelle.org.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See LAMC 18.01 et seq. More information is available at www.Ethics.LACity.org/Lobbying. For assistance, contact the Ethics Commission at (213) 978-1960 or Ethics.Commission@LACity.org.

PUBLIC INPUT AT N.C. MEETINGS: The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Any messaging or virtual background is in the control of the individual Boardmember in their personal capacity, and does not reflect any formal position of the N.C. or the City.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the WLASNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Bylaws. The Bylaws are available at our Board meetings and website www.WestLASawtelle.org

RECORDING MEETINGS: Meetings may be sound or video recorded.

PUBLIC POSTING OF AGENDAS: Agenda are posted for public review as follows:

- Website: www.WestLASawtelle.org (see Committees tab).
- Google drive:

https://drive.google.com/drive/u/0/folders/1SMKOrWJRpPPxSnpQNnAD0cTbxDUix_Er

RECORDING MEETINGS: Meetings may be sound or video recorded.

LOCATION: For questions, contact Fredrik Matevossian (310) 479-4119 or Fredrik.Matevossian@LACity.org.

SERVICIOS DE TRADUCCION: Si require servicios de traduccion, avisar al Concejo Vecinal 3 dias de trabajo (72) horas) antes del evento. Por favor contacte a Jay Ross a JayR@WestLASawtelle.org para avisar al Concejo Vecinal.

Members: Jay Ross, Chair, Boardmember representative (310) 494-1115

JayR@WestLASawtelle.org

Jamie Keeton, Boardmember representative, Jamie@WestLASawtelle.org

Adriane Ransom, Boardmember representative

Adriane@WestLASawtelle.org

Cesar Aranguri, Stakeholder representative