



**WEST LOS ANGELES SAWTELLE
NEIGHBORHOOD COUNCIL**
Joint Election Committee and Board of Directors
Special Meeting -- Agenda
Thursday, July 7, 2022 -- 1:00 PM

**Video Link: <https://us02web.zoom.us/j/89317647279>
Meeting ID: 893 1764 7279 (and press #)**

Phone: (669) 900-6833 or (833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

All stakeholders who wish to address the Neighborhood Council may dial (669) 900-6833, and enter 893 1764 7279 (and press #) to join the meeting.

Press *9 to raise your hand to speak. Press *6 to unmute your phone.

Email public comments to Chair at JayR@WestLASawtelle.org

No paper documents are associated with this meeting.

Agenda and files posted online: <https://tinyurl.com/4m89dub>

<https://drive.google.com/drive/u/0/folders/1u25eExNqdKjFD0kQpmA1kosIwNN8OYs>

Facebook: <https://www.facebook.com/WestLASawtelleNC>

Physical: WLASNC office - 1645 S. Corinth Ave., West LA (glass door, west side by the ramp).

AB 361 updates:

- Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.
- If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.
- If members of the public are unable to provide public comment or be heard due to issues within the N.C.'s control, the meeting must be recessed or adjourned.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by calling WLASNC Board Chair Jamie Keeton (ADA contact) at Jamie@WestLASawtelle.org.

All items on the agenda are subject to discussion, possible action and filing of a Community Impact Statement to the Office of the City Clerk.

1. Call to Order:
 - a. Election Committee is 3 members, 2 are required for quorum.
 - b. Board is 15 members, 9 are required for quorum.
2. Administrative:
 - a. Review of Minutes: No previous meeting.
3. Public Comment - Items not on the Agenda: 1-minute minimum per speaker.
4. Government/Agency/Community Partner updates: Council District #11 (Gaby Markley), DONE (John Darnell).
5. Ex parte communications.
6. Election: Information guide:
 - a. City clerk: clerk.electionsnc@lacity.org
 - b. Date/time: Sunday, Mar. 26, 2023 – 4-6 hours (between 9:00 am and 8:00 pm).
 - i. 10 hours for setup, voting and ballot counting.
 - c. Location: Request to CD11 for civic center plaza or parking lot.
 - i. Preferences: Near public transit, have bathrooms, allow curbside voting, inside with ADA accessibility.
 - d. Publicity:
 - i. Media: Internet, postcards.
 - ii. Budget.
 - e. Candidate application: Due date - 45-120 days prior (Dec. 30 to Feb. 9).
 - f. Voting: In-person and by mail (must apply for in advance).
 - g. Portal for candidates: <https://clerkappsele.lacity.org/NCElection>
 - h. Poll workers (clerk staff): Paid position, needed for 4-6 hours – greeter, registration clerk, ballot distribution clerk, ballot box clerk.
 - i. Clerk counts votes at their office the following day.
 - j. Challenges are allowed 24 hours after voting results are released.
7. Public Comment - Items not on the Agenda: 1-minute minimum per speaker.
8. Member announcements.
9. Adjournment.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION: IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WLASNC MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

NOTICE: Out of an abundance of caution, this committee meeting is noticed as a joint board meeting, and will be making recommendations for the NC Board of Directors to take action at a later meeting.

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PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WestLASawtelle.org, or at the scheduled meeting. If you want any record for an item on the agenda, contact Chair Jamie Keeton at Jamie@WestLASawtelle.org.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See LAMC 18.01 et seq. More information is available at www.Ethics.LACity.org/Lobbying. For assistance, contact the Ethics Commission at (213) 978-1960 or Ethics.Commission@LACity.org.

PUBLIC INPUT AT N.C. MEETINGS: The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Any messaging or virtual background is in the control of the individual Boardmember in their personal capacity, and does not reflect any formal position of the N.C. or the City.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the WLASNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Bylaws. The Bylaws are available at our Board meetings and website www.WestLASawtelle.org

RECORDING MEETINGS: Meetings may be sound or video recorded.

PUBLIC POSTING OF AGENDAS: Agenda are posted for public review as follows:

- Website: www.WestLASawtelle.org (see Committees tab).
- Google drive: <https://tinyurl.com/WLASNC-PLUM>
- Dropbox (see PLUM 2021 folder): [https://www.dropbox.com/home/2021%20PLUM%20\(WLASNC\)](https://www.dropbox.com/home/2021%20PLUM%20(WLASNC))
- Planning Dept. Early Notification System: <https://www.lacity.org/subscriptions>

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LOCATION: For questions, contact Zel Limenih (310) 479-4119 or Zel.Limenih@LACity.org .

SERVICIOS DE TRADUCCION: Si require servicios de traduccion, avisar al Concejo Vecinal 3 dias de trabajo (72) horas) antes del evento. Por favor contacte a Jay Ross a JayR@WestLASawtelle.org para avisar al Concejo Vecinal.

Members: Jay Ross, Chair, Boardmember representative (310) 979-9255 JayR@WestLASawtelle.org
Jamie Keeton, Boardmember representative, Jamie@WestLASawtelle.org
Adriane Ransom, Boardmember representative Adriane@WestLASawtelle.org