



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARD MEETING AGENDA

Thursday, September 4, 2025 @ 7:00 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and La City Council Approval on November 1, 2023, the West Hills Neighborhood Council Board Regular Meeting will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: <https://us02web.zoom.us/j/86151176250>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><b><u>Opening Business</u></b></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Approval to allow Board Member(s) to attend the September 4, 2025 WHNC Board Meeting virtually under the provisions of AB2449</p> <p>Approve Special Meeting Minutes of August 7, 2025</p> <p>Senior Lead Officer Report</p> <p>Los Angeles County Fire Department</p> <p>Treasurer's Report</p> <p>Controller's Report</p> <p>Comments From the Co-Chair(s)</p> <p>Board Vacancy Announcement(s)</p>	<p><b>7:00 P.M.</b></p>	<p><b>Co-Chairs:</b> Mrs. Charlene Rothstein Mrs. Aida Abkarians</p> <p><b>Secretary:</b> Mr. Brad Vanderhoof</p> <p><b>Co-Chair:</b> Mrs. Aida Abkarians</p> <p><b>Secretary:</b> Mr. Brad Vanderhoof</p> <p><b>Secretary:</b> Mr. Brad Vanderhoof SLO Dinse SLO Dao Battalion Chief, Michael Flynn</p> <p><b>Treasurer:</b> Mrs. Carolyn Greenwood</p> <p><b>Controller:</b> Mr. Saif Mogri</p> <p><b>Co-Chairs:</b> Mrs. Charlene Rothstein Mrs. Aida Abkarians Mrs. Charlene Rothstein</p>
<p><b><u>Announcements</u></b></p> <p>Office of Assemblyman Jesse Gabriel</p> <p>Council District 12</p> <p>Department of Neighborhood Empowerment</p> <p>Los Angeles County Supervisor District 3</p> <p>Budget Advocates</p>		<p>Ms. Solen Ronarch, Field Representative</p> <p>Mr. Ron Rubine, Senior Advisor</p> <p>Mr. Vincent Autiero</p> <p>Mr. Daniell Vicente, Field Representative</p> <p>Mr. Glenn Bailey</p>

<p><b><u>Public Comment</u></b>  Comments &amp; statements from stakeholders or interested parties on subjects <b><u>NOT</u></b> on this meeting's agenda.  <b>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*</b></p>		<p><b>Co-Chair:</b> Mrs. Aida Abkarians</p>
<p><b><u>Certificates of Appreciation</u></b>  Chris Tedesco  Lynne &amp; Mark Berney</p>		<p>Ms. Heidi Manning  Mr. Glenn Jennings</p>
<p><b><u>Council Announcement</u></b>  Committee &amp; Liaison Reports</p>		
<p><b><u>Old Business</u></b>  <b>25 – 0055</b> - Discussion and possible action regarding the Bylaws Article V, Section 7: Absences  <b>(10 Minutes Max)</b>   <b>25 – 0059</b> - Discussion regarding WHNC Committees functions and purpose <b>(10 Minutes Max)</b></p>		<p>Mr. Brad Vanderhoof, Chair  Bylaws Committee   Mrs. Charlene Rothstein, Co-Chair</p>
<p><b><u>New Business</u></b>  <b>*Unless an agenda item is called special there will be a single vote for Items 25-0061, 25-0062, 25-0064, 25-0065 and 25-0067 with no discussion**</b>   <b>25-0060</b> - Discussion and possible action regarding approval of the WHNC's July 2025 Monthly Expenditure Report (MER) <b>(5 Minutes Max)</b>   <b>25-0061</b> - Discussion and possible approval of funds to purchase new badges for WHNC Board Members in the amount of \$60.00. <b>(5 Minutes Max)</b>   <b>25-0062</b> - Discussion and possible approval of purchase of twelve (12) frames in the amount of \$65.00 <b>(5 Minutes Max)</b>   <b>25-0063</b> - Discussion and possible action regarding the appointment of five WHNC board members who may submit Community Impact Statements (CIS) <b>(5 Minutes Max)</b>   <b>25-0064</b> - Discussion and possible action on WHNC's tabling at Councilmember John Lee's Drive – In Movie Night to be held at Shadow Ranch Park, 22633 Vanowen Street, West Hills on Saturday, November 1, 2025 <b>(5 Minutes Max)</b></p>		<p>Mrs. Carolyn Greenwood, Co-Chair  Budget Committee  Mr. Saif Mogri, Co-Chair  Budget Committee   Mrs. Carolyn Greenwood, Co-Chair  Budget Committee  Mr. Saif Mogri, Co-Chair  Budget Committee   Mrs. Carolyn Greenwood, Co-Chair  Budget Committee  Mr. Saif Mogri, Co-Chair  Budget Committee   Mrs. Charlene Rothstein, Co- Chair    Mrs. Charlene Rothstein, Co-Chair</p>

<b>25-0065</b> - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, September 13, 2025 from 8:00 a.m. – 11:00 a.m. on Fallbrook Avenue from Saticoy Street to Lull <b>(5 Minutes Max)</b>  <b>25-0066</b> – First reading of the Bylaws Article VII, Section 1: Standing <b>(2 Minutes Max)</b>  <b>25-0067</b> - Discussion and possible action to appoint Aida Abkarians as the WHNC Homeless Liaison <b>(5 Minutes Max)</b>		Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee  Mr. Brad Vanderhoof, Chair Bylaws Committee  Mrs. Charlene Rothstein, Co-Chair
<b><u>Adjournment.</u></b>		

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, provide public comment until that timed public comment period has elapsed.(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

**Public Input:** Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC’s executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traduccion:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)