



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARD MEETING AGENDA

Thursday, November 2, 2023 @ 7:00 p.m.  
de Toledo High School, 22622 Vanowen Street, West Hills 91307

This meeting of the West Hills Neighborhood Council will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: Click or paste the following link into your browser:  
<https://us02web.zoom.us/j/85401715235>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **854 0171 5235**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><b><u>Opening Business</u></b> Call to Order</p> <p>Roll Call – Establish Quorum Pledge of Allegiance Approve Meeting Minutes October 5, 2023 Senior Lead Officer Report</p> <p>Treasurer’s Report Controller’s Report Comments From the Co-Chair(s)</p> <p>Board Vacancy Announcements</p>	<p><b>7:00 P.M.</b></p>	<p><b>Co-Chairs:</b> Mrs. Charlene Rothstein Dr. Faye Barta</p> <p><b>Secretary:</b> Mr. Brad Vanderhoof</p> <p><b>Co-Chair:</b> Dr. Faye Barta</p> <p><b>Secretary:</b> Mr. Brad Vanderhoof SLO Garza SLO Dinse</p> <p><b>Treasurer:</b> Mrs. Carolyn Greenwood</p> <p><b>Controller:</b> Mr. Saif Mogri</p> <p><b>Co-Chairs:</b> Mrs. Charlene Rothstein Dr. Faye Barta</p> <p><b>Co-Chair:</b> Mrs. Charlene Rothstein</p>
<p><b><u>Announcements</u></b> Office of Assemblyman Jesse Gabriel Council District 12 Department of Neighborhood Empowerment Budget Advocates</p>		<p>Mr. Jack Trent-Dorfman, Field Representative Mr. Josh Yeager, Senior Legislative Deputy Ms. Prabhjot Chamber Mr. Glenn Bailey</p>
<p><b><u>Public Comment</u></b> Comments &amp; statements from stakeholders or interested parties on subjects <b><u>NOT</u></b> on this meeting’s agenda. *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers’ time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p><b>Co-Chair:</b> Dr. Faye Barta</p>

<p><b><u>Council Announcements</u></b></p> <p>Committee &amp; Liaison Reports</p>		<p>West Hills Neighborhood Council</p>
<p><b><u>Presentation</u></b></p> <p>Fire Safety Video</p>		<p>Mr. Saif Mogri, Chair Public Safety &amp; Emergency Preparedness Committee</p>
<p><b><u>Old Business</u></b></p> <p><b>23-0076</b> – Discussion and possible action regarding WHNC Bylaws amendment to Bylaws Article 7 Committees And Their Duties <b>(10 Minutes Max)</b></p> <p><b>23-0077</b> – Discussion and possible action regarding WHNC Bylaws amendment to Bylaws Article 13 Amendments <b>(10 Minutes Max)</b></p> <p><b>23-0078</b> – Discussion and possible action regarding WHNC Bylaws amendment to Bylaws Article 5 Governing Board <b>(10 Minutes Max)</b></p>		<p>Mr. Brad Vanderhoof, Chair Bylaws Committee</p> <p>Mr. Brad Vanderhoof, Chair Bylaws Committee</p> <p>Mr. Brad Vanderhoof, Chair Bylaws Committee</p>
<p><b><u>New Business</u></b></p> <p><b>23-0080</b> - Discussion and possible action regarding approval of the WHNC’s September 2023 Monthly Expenditure Report (MER) <b>(3 Minutes Max)</b></p> <p><b>23-0081</b> - Discussion and possible action regarding approval of request for \$1,700.00 by the Communications Committee to purchase promotional items for outreach events (Pens and Bags) <b>(5 Minutes Max)</b></p> <p><b>23-0082</b> - Discussion and possible action to approve the Event Approval Form and budget in the amount of \$3,525.00 for the Special Events Committee’s Senior’s Valentine’s Day Dinner Dance to be held at Chaminade College Preparatory, Bob Hope Center located at 7500 Chaminade Avenue, West Hills, on February 14, 2023. <b>(10 Minutes Max)</b></p> <p><b>23-0083</b> - Discussion and possible action to approve the Event Approval Form for the WHNC Beautification Committee Clean-Up Event to be held on the south side of Valley Circle Boulevard, north of Victory Boulevard on November 21, 2023 from 8:30 a.m. to 11:30 a.m. <b>(5 Minutes Max)</b></p> <p><b>23-0084</b> - Discussion and possible action to approve the Event Approval Form for the WHNC Beautification Committee Clean-Up Event to be held on Justice Street, on the south side of Orcutt Ranch Horticulture Center on December 9, 2023 from 8:30 a.m. to 11:30 a.m. <b>(5 Minutes Max)</b></p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p>

<p><b>23-0085</b> – Discussion and possible action to the WHNC Standing Rules on use of WHNC logo on correspondence (<b>5 Minutes Max</b>)</p> <p><b>23-0086</b> - Discussion and Possible Action, including submitting a Community Impact Statement regarding Council File 23-1113, Los Angeles Neighborhood Councils / Remote Meetings / SB 411 / Teleconferencing Provisions / Ralph M. Brown Act (Soto-Martinez - Hutt) (<b>10 Minutes Max</b>)</p> <p><b>23-0087</b> - Discussion and Possible Action, including submitting a Community Impact Statement regarding Council File 23-1114, Los Angeles Neighborhood Councils/SB 411 / Teleconferencing / Remote Meetings/Brown Act Modification / California Government Code / COVID-19 Pandemic (Soto-Martinez-Hutt) (<b>10 Minutes Max</b>)</p> <p><b>23-0088</b> - Discussion and possible action, including submitting a Community Impact Statement, regarding Board of Neighborhood Commissioners File No. 2021-1, Proposed Neighborhood Council Board Member Code of Conduct Policy (version September 17, 2023). (<b>10 Minutes Max</b>)</p>		<p>Mr. Brad Vanderhoof, Chair Bylaws Committee</p> <p>Mr. Brad Vanderhoof, Chair Communications &amp; Outreach Committee</p> <p>Mr. Brad Vanderhoof, Chair Communications &amp; Outreach Committee</p> <p>Ms. Clarice Chavira, Co-Chair Government Relations Committee Mrs. Joanne Yvanek-Garb, Co-Chair Government Relations Committee</p>
<p><b><u>Adjournment</u></b></p>		

**Public Input:** Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC’s executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)