



Neighborhood Council of Westchester/Playa
Special Board Meeting Agenda

Paula Gerez, President

Meeting Date: September 5, 2023 6:30 pm

www.ncwpdr.org

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.ncwpdr.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the committee chairperson at (213) 473-7023 or email through website at www.ncwpdr.org

Notice to Paid Representatives – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Westchester Municipal Building 7166 Manchester Avenue, Westchester, CA 90045
- www.ncwpdr.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

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Meeting Place: **Special Meeting at LAWA Airport Police Headquarters located at 9160 South Loyola Blvd Los Angeles CA 90045**

1. **Call to Order**
2. **Salute the Flag**
3. **Introductions**
4. **Welcome Councilwoman Traci Parks to our Board meeting with discussion. (Public related comment will be limited to twenty (20 minutes))**
5. **Consent Calendar:** *(The following items will be treated as one item and enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.)*
 1. Approval of Minutes of June 2023 Board meeting.
 2. Approval of Minutes of August 2023 Board meeting.
 3. Receive and file the June 2023 Treasurer's Report and MER.
 4. Receive and file the July 2023 Treasurer's Report and MER.
 5. Motion to approve updated budget for the NCWP 2023-2024 Fiscal Year including the Admin Packet to include \$10,000 of rollover funds and Appointment of a second Neighborhood Council Bank Card Holder to be Theresa Torrance.
 6. Motion to approve Invoice Number #2023 0701 NCWPDR provided by Moore Business Results in the amount of \$724.32.
 7. Motion to approve Invoice Number #2023 0901 NCWPDR provided by Moore Business Results in the amount of \$617.76.
 8. Motion to approve a Basic Sponsorship pledge in support of the Westchester Arts and Music Block Party, an annual community event supporting local non-profits. This years event will be held on Saturday, September 23, 2023 from 12p – 7p at Emerson Avenue, between 80 th St. and 80 th Pl. in Westchester, CA in an amount not to exceed \$800.00.
 9. [Motion to approve PromoShop invoice for March 2023 in the amount of \\$2,274.48. Previously Board approved expense that missed the year end closing deadline for FY 2022-23 now that the rollover funds have been received.](#) These materials were used for the 2023 election outreach.
 10. [Motion to approve Outreach expenditure of \\$1,500 to be paid to the LAX Coastal Area Chamber of Commerce for Star of the Neighborhood entry in the Fourth of July Parade. Previously Board approved expense that missed the year end closing deadline for FY 2022-23 now that the rollover funds have been received.](#)
 11. Motion to approve the Neighborhood Purposes Grant (NPG) to Pacific Boosters for the LAPD Pacific Officers new replacement exercise equipment and youth program needs not supplied by the city, not to exceed \$5,000.00.
 12. Motion to create the Airport Relations Committee, approve appointment of Julie Ross as Chair, and approve assignment of the following Board Members, Nicole Carcel (LAWA-CD11 Liaison), Jennifer Kingshott, Denny Schneider, Garrett Smith, David Voss, Dave Mannix – Community Member.
 13. Motion to create the Budget & Finance Committee, approve appointment of Theresa Torrance as Chair, and approve assignment of the following Board Members, Geoff Maleman, Garrett Smith.
 14. Motion to create the Community Services Committee, approve appointment of Debra Huston as Chair, and approve assignment of the following Board Members, Fred Puza, Dennis Miller, Brian Lockwood, Dan Mohler.
 15. Motion to approve assignment of the following Board Members, Lisa Gaines and Kevin O'Brien to the Community Plan Update AdHoc Committee.
 16. Motion to create the Government Affairs Committee, approve appointment of Gregg Aniolek as Chair, and approve assignment of the following Board

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- Members, Thomas Flintoft, Alan Qoun,
Brian Lockwood, Greg Melton, and Stacey Travis – Community Member
17. Motion to create the Outreach Committee, approve appointment of Lisa Gaines as Chair, and approve assignment of the following Board Members, Al Hernandez, Jack Hughes, Geoff Maleman, Garrett Smith and Stacey Travis – Community Member.
 18. Motion to create the Planning and Land Use Committee, approve appointment of Steve Donell as Chair with Julie Ross as Co-Chair, and approve assignment of the following Board Members, Matt Lipshutz, Kevin O'Brien, and Tracy Thrower Conyers – Community Member, Cory Birkett – Community Member.
 19. Motion to create the Public Safety Committee, approve appointment of John Logsdon as Chair, and approve assignment of the following Board Members, Alexandra Reynolds, Theresa Torrance, Jennifer Kingshott, Chip Mallek, and Cyndi Hensch – Community Member.
 20. Motion to approve appointment of Debra Huston, primary representative to the WRAC Homelessness Committee (HOC).
 21. Motion to approve appointment of Chip Mallek, NCWP representative to the LMU Neighborhood Advisory Committee.
 22. Motion to support WRAC motion to oppose Metro TCN — this is concerning, since again, several digital billboards are proposed for the Westchester/Playa area. See: <https://westsidecouncils.com/motion/oppose-metro-tcn-program/>.

6. Announcements from Governmental Representative (limit to 3 minutes please)

7. Presentations

1. Malina Brown and Steve Sugarman from Sugarman Group will join us for an update on Lulu's Place. Please note: Lulu's Place will hold a community open house from 10am-12pm on Saturday, Sept. 9. It will be a drop-in, open house-style event held at the new Airport Police Station located at 9160 South Loyola Blvd Los Angeles CA 90045. Stop by to meet the architects and project team, see the latest designs, ask questions, and give feedback. Feel free to bring the whole family – there will be activities for kids and giveaways, including youth soccer balls.

8. Announcements from Board Members and Committee Reports

1. Paula Gerez, President: there are several open seats available to participate on WRAC committees. I would like to assign a primary and alternate representative to three different WRAC committees. The commitment is for a term of two years, one meeting a month and reporting back to the appropriate NCWP committee. Kindly reach out to me with your interest.
 1. WRAC Land Use & Planning Committee (LUPC) (2)
 2. WRAC Homelessness Committee (HOC) (1)
 3. WRAC Mobility & Transportation Committee (MTC) (2)
2. Paula Gerez, President: there is one seat available to participate on LMU Neighborhood Advisory committee. The commitment is for a term of two years, one meeting each quarter and reporting back to the Board. Kindly reach out to me with your interest.
3. Paula Gerez, President: There are currently four (4) open seats on our Board:
 1. Business Director Zip Code 90094
 2. Community Organization Director
 3. Education Director
 4. Residential Director for District 4

9. Discussion Calendar and related Public comment

1. Motion to approve the Neighborhood Purposes Grant (NPG) to SOFESSA for their emergency outreach program/services, not to exceed \$1,500.00.
<https://ncwpdr.org/wp-content/uploads/2023/05/NPG-SOFESA-App.pdf>.

Previously Board approved NPG that missed the year end closing deadline for FY 2022-23 now that the rollover funds have been received.

10. **Public Comment** – non-agenda items *(limited to 1 minute per speaker unless otherwise declared by the President or presiding director. Public comment on agendized items will be called as each agenda item is brought forward.)*

11. **Adjourn**

Next Meeting Date: 10/03/2023 6:30 pm

Next Meeting Highlights:

Relevant Files:

- <https://ncwpdr.org/wp-content/uploads/2023/09/DraftBoardMinutes.06.06.2023.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/DraftBoardMinutes.08.01.2023.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/MER06.2023.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/MER07.2023.pdf>
- https://ncwpdr.org/wp-content/uploads/2023/09/AdminPacketFY2023.24.Rev_.9.1.23.pdf
- <https://ncwpdr.org/wp-content/uploads/2023/09/Moore-Invoice-NCWPDR-2023-0701.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/Moore-Invoice-NCWPDR-2023-0901.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/WAMinvoice.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/PromoShopInvoice.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/StarOfTheNeighborhood.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/NPGpacificboosters.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/NPGsofesa.pdf>
- <https://ncwpdr.org/wp-content/uploads/2023/09/NPGsofesaBudgetandIRS.pdf>
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