

EXECUTIVE COMMITTEE OFFICERS

Quintus Jett, President
Blake Lynch, Vice President
Angela Gilbert, Treasurer
Emily Reyes, Secretary

BOARD MEMBERS

Jace Dawson, At Large Rep.
Angela Gilbert, At Large Rep.
Quintus Jett, At Large Rep.
Blake Lynch, At Large Rep.
Tora Miller, Homeowner Rep.
Ernesto Ramirez, Homeowner Rep.
Jhoiey Ramirez, At Large Rep.
Emily Reyes, At Large Rep.
Alexandria Sulaimankhil, Youth Rep.
Connie Thomas, Community Interest Rep.
Julio Valdez, At Large Rep.
Richard Williams, Business Rep.
Vacant, Business Rep. (term expiring 2027)
Vacant, Education Rep. (term expiring 2027)
Vacant, At Large Rep. (term expiring 2029)



BOARD OF THE WEST ADAMS NEIGHBORHOOD COUNCIL

P.O. BOX 78474 Los Angeles, CA 90016

Email: westadamsnc@gmail.com

Website: westadamsnc.org

West Adams Neighborhood Council

Meets third Monday's each month & fourth Monday's in February, January and June
Vineyard Recreation Center
2942 Vineyard Ave, Los Angeles, CA, 90016

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

City Hall
200 N. Spring St. 20th Floor
Los Angeles, CA 90012
Tel: (213) 978-1551 | Toll Free: 311
Fax: (213) 978-1751
Email: empowerla@lacity.org
Website: empowerla.org

West Adams Neighborhood Council ZOOM – Outreach Committee Meeting Agenda Wednesday, October 15, 2025 Starting 6:30pm

West Adams Neighborhood Council is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89747650606?pwd=QyKTYsyXcQEa5wX4Voa7hgvxPXZnFE.1>

Meeting ID: 897 4765 0606

Passcode: 147292

One tap mobile

+16694449171,,89747650606#,,, *147292# US

+16699006833,,89747650606#,,, *147292# US (San Jose)



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AGENDA *(Please note: All items may be discussed in a different order than how they are listed on the agenda on the day of the noticed meeting. The order of business may be changed without notice).*

Area map, <https://westadamsnc.org/wp-content/uploads/West-Adams-Neighborhood-Council-Map.pdf>

1. Call Meeting to Order and Roll Call of Board Members
2. Public Comment on Non Agenda Items.
3. Old Business
 - a. Review, discussion, and recommendation concerning WANC Outreach vision, including but not limited to: **WANC Ladder of Engagement** (11/18/2024 Outreach committee meeting; see Appendix) and expanded use of **digital systems for stakeholder engagement**, as per June 2025 WANC retreat) for increased informative, consultative, collaborative, and empowering relationships with stakeholders.
 - b. Review, discussion, and recommendations concerning **WANC's outreach and social media policy communications**, including but not limited to: Constant Contact, Facebook, Instagram, NextDoor, and website calendar.
 - c. Review, discussion, and recommendations concerning **EmpowerLA provided outreach guides**, including but not limited to Awareness & Engagement Guides for NCs (Neighborhood Councils), Every Door Direct Mail/Bulk Mail guide for NCs, NC Outreach Action Plan, and How to Use Canva Guide, etc.
 - d. Review, discussion, and recommendations concerning **WANC's hosting, co-sponsoring, or participating outreach in events**, including but not limited to: community forums, and in-person vs zoom events.



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4. New Business

- a. Discussion and board committee decision of **WANC outreach chair**.
- b. Starter discussion towards ongoing committee recommendation for FY2025-26 Amended Budget item of \$7,590.23 **Neighborhood Council wide Promotion and Sign Up of Stakeholders**, which includes but not limited to review of existing promotional items (cards, posters), potentially new promotional-sign up items, and other support dedicated to WANC community outreach and engagement.
- c. Discussion and committee recommendation for WANC board and stakeholder participation in Council District 10 provided table at **annual Taste of Soul event (Saturday, October 18, 10am-7pm)**
<https://lasentinel.net/taste-of-soul-2025>
- d. Discussion and committee recommendation for WANC board and stakeholder participation in Council District 10's **Día de los Muertos festival block party (Saturday, November 1, 2025; West Adams Blvd between Spaulding and Hauser Aves)**.
- e. Discussion and committee recommendation for WANC board and stakeholder participation in **Vineyard Recreation Center's Halloween Event** (Friday, October 31).

5. Adjourn

SB 411 Updates:

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the



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meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant **to subparagraph (D), until the timed general public comment period has elapsed.**

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Department of Neighborhood Empowerment by email, NCSupport@LACity.org or by telephone 213-978-1551.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – WANC agendas are posted for public review as follows:

- Vineyard Recreation Center, 2942 Vineyard Ave, Los Angeles, 90016
- www.WestAdamsNC.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (check box for West Adams Neighborhood Council) <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>



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Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org
Public Access of Records

Public Access of Records - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WestAdamsNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: westadamsnc@gmail.com.

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.WestAdamsNC.org

APPENDIX

WANC Outreach Committee Meeting summary (Wed Nov 13, 2024)

- We discussed recent outreach opportunities and events, including a block party, the Taste of Soul festival, and Vineyard Halloween event. We reflected on the challenges and opportunities for better engaging the community at these events.
- We discussed a proposed "ladder of participation" for community members, ranging from basic information-sharing to more active collaboration and empowerment, as a way to better give voice and to better address community needs.
- We talked about upcoming events organized by others this coming holiday season as an opportunity for board members and stakeholders to participate more in the community.
- There was a focus on the individual responsibilities of board members to be more engaged in the community, not just during formal meetings, including: encouraging



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board members to attend local events, to further connect with community groups, and to share the neighborhood council's mission and purpose (i.e., raise civic participation; help government be more responsive to local needs).

- Overall, the discussion centered on how the neighborhood council can be more proactive, collaborative, and empowering in its outreach and engagement efforts with the broader community.

Level 1: Informing

- *Agenda Subscriber*- Sign up to get agendas.
- *Social Media Follower*- Follow us on Nextdoor, Instagram, and Facebook.
- *Community Update Recipient*- Receive periodic communications and updates.
- *Neighborhood Council Learner*- Learn the basics of what neighborhood councils do.
- *Community Supporter*- Use, display, and /or share with banner or signage

Level 2: Consultative

- *Community Poll Participant*- Take part in community polls (e.g., safety in the neighborhood?).
- *Listening Session Attendee*- Attend listening sessions focused on future beautification, land use, zoning, etc.
- *Youth & Education Committee Participant*- Join "First Thursdays" for youth and education committee meetings to share ideas.
- *Neighborhood Project Reviewer*- Provide feedback on upcoming neighborhood projects related to land use.
- *Newsletter Reader/Stakeholder*- Read the president's newsletter, shared with board members and key stakeholders.

Level 3: Collaborative (Getting Involved)

- *Neighborhood Member*- Sign up as a member and receive a sticker or window decal.
- *Council Meeting Regular*- Enroll by attending at least two neighborhood council meetings.
- *Committee Member*- Join a working group or committee.
- *Workshop Leader*- Plan and lead workshops (e.g., how to use 311, LADWP low-income rebate programs), etc.
- *Event Volunteer*- Volunteer for ad hoc events like cleanups, block parties, or tabling activities.

Level 4: Being Empowered (Empowering Others)

- *Project Leader*- Lead a neighborhood project or initiative (e.g., safety, land use).
- *Board Member*- Serve on the West Adams Neighborhood Council board.
- *Neighborhood Resource Ambassador/Promotora*- Be a Neighborhood Resource Ambassador (or Promotoras in Spanish) – perfect for block club leaders.



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- *Volunteer Mentor/Recruiter*- Mentor and recruit new volunteers and board members.
- *Town Hall Organizer*- Organize town hall meetings to discuss big community issues and decisions.
- *Policy Advocate*- Advocate for policy changes; collaborate with councilmembers and the city council to push for initiatives based on neighborhood needs.