

## EXECUTIVE COMMITTEE OFFICERS

Quintus Jett, President  
Vacant, Vice President  
Brian Piatek, Treasurer  
Vacant, Secretary  
Blake Lynch, Parliamentarian

## BOARD MEMBERS

Jace Dawson, At Large Rep.  
Dorsay Dujon, At Large Rep.  
Angela Gilbert, At Large Rep.  
Quintus Jett, At Large Rep.  
Blake Lynch, At Large Rep.  
Steven Meeks, At Large Rep.  
Tora Miller, Homeowner Rep.  
Brian Piatek, Homeowner Rep.  
Connie Thomas, Community Interest Rep.  
Julio Valdez, At Large Rep.  
Richard Williams, Business Rep.  
Vacant, Business Rep. (term expiring 2027)  
Vacant, Education Rep. (term expiring 2027)  
Vacant, Youth Rep (term expiring 2025)  
Vacant, At Large Rep. (term expiring 2025)



## BOARD OF THE WEST ADAMS NEIGHBORHOOD COUNCIL

P.O. BOX 78474 Los Angeles, CA 90016

Email: [westadamsnc@gmail.com](mailto:westadamsnc@gmail.com)

Website: [westadamsnc.org](http://westadamsnc.org)

## West Adams Neighborhood Council

Meets third Monday's each month & fourth Monday's in February, January and June  
Vineyard Recreation Center  
2942 Vineyard Ave, Los Angeles, CA, 90016

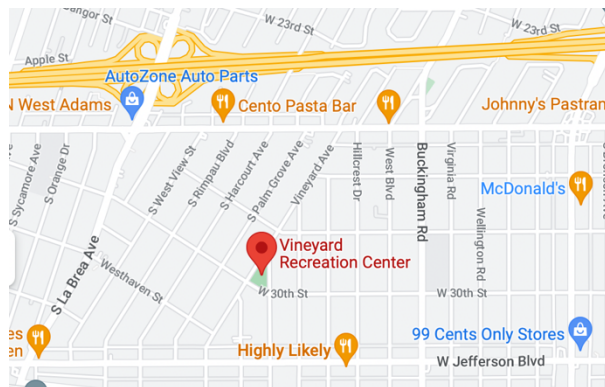
## DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

City Hall  
200 N. Spring St. 20<sup>th</sup> Floor  
Los Angeles, CA 90012  
Tel: (213) 978-1551 | Toll Free: 311  
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# West Adams Neighborhood Council HYBRID Board & Stakeholders Meeting Agenda

**Monday, June 16, 2025 (6:30pm)**

**Vineyard Recreation Center - 2942 Vineyard Avenue, Los Angeles, CA 90016**



In conformity with the October 6, 2023 enactment of California Senate Bill 411 and LA City Council approval on November 1, 2023, this West Adams Neighborhood Council subcommittee meeting will also be conducted virtually. **Join Zoom Meeting** <https://us02web.zoom.us/j/85747960675>



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## **West Adams Neighborhood Council**

### **Hybrid - Board & Stakeholders Meeting Agenda**

**Monday, June 16, 2025 (6:30pm)**

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Dial by your location +1 669 900 6833 US (San Jose) • +1 669 444 9171 US

**AGENDA** *(Please note: All items may be discussed in a different order than how they are listed on the agenda on the day of the noticed meeting. The order of business may be changed without notice).*

1. **Call to Order:** Welcome and Roll Call of Board Members
2. **General Public Comment:** Public comments on non-agenda items (2 min max per person)
3. **Reports from Government Officials & Representatives**
4. **WANC Activity Reports**, including but limited to subcommittees and individual board member activities
  - a. Board member standing (incomplete trainings and renewals listed in attachments – Appendix, page 7). See <https://neighborhoodempowerment.lacity.gov/wanc/>
  - b. WANC Board vacancies: Education Representative, expiring 2027; Business Representative., expiring 2027.
  - c. **Incoming WANC Board Members**, effective July1, 2025, expiring June 30, 2029



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1. Incumbent: Dorsay Dujon (At-Large), Angela Gilbert (At-Large), Connye Thomas (Community Interest), Richard Williams (Business)
  2. New: Ernesto Ramirez (Homeowners), Jhoiey Ramirez (At-Large), Emily Reyes (At-Large), Alexandria Sulaimankhil (Youth)
- d. **Outgoing WANC Board Members**, expiring June 30, 2025
1. Steven Meeks (At-Large, former President)
  2. Brian Piatek (Homeowners, also Treasurer)
- e. Subcommittees: **Executive** (Jett, Lynch, Piatek), **Finance** (Piatek, Williams), **Land Use** (Meeks, Piatek, Williams), **Outreach** (Dawson, Gilbert, Jett), **Public Safety** (Stakeholder Co-chair Simonson, board member Valdez), **Rules** (Dawson, Lynch, Thomas), **Youth & Education** (Jett). For questions about, report from, or to be a stakeholder member or participant on any committee: **email [westadamsnc.org](mailto:westadamsnc.org)**.
- f. Reports on prior and upcoming **WANC-related events**.
1. Saturday, June 7, 9:30am-11:30am, WANC Board & Stakeholders Retreat. Vineyard Recreation Center.(summary listed in Appendix, page 7)
  2. Saturday, June 21, 9am-12:30pm, Neighborhood Council Budget Day, City Hall. <https://www.eventbrite.com/e/neighborhood-council-budget-day-2025-tickets-1362112558329?aff=oddtcreator>

## 5. Old Business

- a. Approve the minutes of May 19, 2025\_6:30 pm  
<https://ncmanager.org/nc/wanc/board/meetings/2025-05-19/minutes?locale=en>

### b. Treasurer Report



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1. Discussion and possible action to approve **May 2025 MER**
2. Spending **recap FY 2024-2025**
3. Discussion and possible action to approve the **FY2025-2026 Proforma Budget**

## 6. New Business

- a. Discussion of **Know Your Rights** information circulating in community

### 1. Information from the Office of Assemblymember Isaac Bryan (CA-55)

*All persons living in the United States, regardless of immigration status, have constitutional protections.*

**Legal Aid Resources** - Contact trusted organizations for support:

- [\*\*California Department of Justice \(DOJ\)\*\*](#) - Resources for immigrant communities: (800) 952-5225
- [\*\*ACLU of Southern California\*\*](#): (213) 977-9500
- [\*\*CHIRLA Immigrant Assistance Line\*\*](#): (888) 624-4752

**Know Your Rights card:**

[https://a55.asmdc.org/sites/a55.asmdc.org/files/e\\_alert/files/Bryan-KYR-card.pdf](https://a55.asmdc.org/sites/a55.asmdc.org/files/e_alert/files/Bryan-KYR-card.pdf)

### 2. Information from Facebook's West Adams Friends and Neighbors

What happens once someone is detained by ICE and what they should do to avoid getting sent out of the country within 24 hours. (see Appendix in English/Español page 9)

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## 7. Upcoming public business meetings and agenda

### a. Monday, July 21 Board & Stakeholders Meeting

## 8. Adjourn

### **SB 411 Updates:**

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant **to subparagraph (D), until the timed general public comment period has elapsed.**



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**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Department of Neighborhood Empowerment by email, [NCsupport@LACity.org](mailto:NCsupport@LACity.org) or by telephone 213-978-1551.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – WANC agendas are posted for public review as follows:

- Vineyard Recreation Center, 2942 Vineyard Ave, Los Angeles, 90016
- [www.WestAdamsNC.org](http://www.WestAdamsNC.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at West Adams Neighborhood Council  
<https://www.lacity.org/subscriptions>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org) Public Access of Records - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.WestAdamsNC.org](http://www.WestAdamsNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact





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Dorsay Dujon, Secretary, at 323- 998-0616 or email at: [westadamsnc@gmail.com](mailto:westadamsnc@gmail.com). Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website: [www.WestAdamsNC.org](http://www.WestAdamsNC.org)

**Public Access of Records** - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.WestAdamsNC.org](http://www.WestAdamsNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: [westadamsnc@gmail.com](mailto:westadamsnc@gmail.com).

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.WestAdamsNC.org](http://www.WestAdamsNC.org)

## ATTACHMENTS

### AGENDA ITEM 4A

Incomplete trainings and renewals (as of Friday, June 13); completion of all trainings required for voting on any business matter

Dawson (Funding); Dujon (Ethics); Meeks (Funding; Gender Expression and Gender Identity)

### AGENDA ITEM 4F

**Report: WANC Board & Stakeholders Retreat on Sat Jun 7**

Attending:

Onboarding board members Jhoiey Ramirez and Emily Reyes;

Ongoing board members Jace Dawson, Angela Gilbert, and Quintus Jett;

Outgoing board members Steven Meeks and Brian Piatek;

WANC Neighborhood Empowerment Advocate Octaviano Rios

### **Background**



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- Kick-off meeting for West Adams Neighborhood Council to discuss priorities and improvements for the new fiscal year, starting July 1
- Focus on improving citizen participation in local government and making government more responsive to community needs
- Discussion centered around reviewing current practices and planning future initiatives

## **Objective**

- Primary Mission: Increase citizen sophistication and participation in government while making government more responsive to local needs

### Key Goals:

- Improve community outreach and engagement
- Strengthen relationships with city departments and officials
- Enhance board operations and committee effectiveness

## **Scope**

### Timeline & Activities:

- Short-term priorities:
  - Complete remaining fiscal-year expenses (via WANC debit card) by June 15th
  - Submit pro forma budget for next fiscal year after July 1st
  - Expected transition from \$32,000 to \$25,000 annual budget next fiscal year

### Key Components:

- Individual participation in community events and organizations
- Board & Stakeholder Meetings
- Committee Operations (Land Use, Finance, Outreach, etc.)
- Community Improvement Projects
- Neighborhood Purpose Grants (NPGs)





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## **Questions/Concerns**

- How to improve board member participation and communication
- Clarity needed on Brown Act compliance for communications
- Questions about proper procedures for:
  - Developer presentations for Land Use committee and board
  - Community Improvement Project (CIP) implementation
  - Budget management and NPG administration
- Concerns about reduced budget next fiscal year

## **Action Items**

- Complete next fiscal year's pro forma budget before June 15th
- Expand digital systems and their use for better stakeholder engagement
- Continue providing standardized questions to developers for Land Use committee
- Improve committee documentation and meeting minutes
- Start engagement plan: board member & stakeholder participation in local community events
- Review and revise the NPG application process. Stop NPGs?
- Reduce storage unit contents

## **AGENDA ITEM 6A**

What happens once someone is detained by ICE and what they should do to avoid getting sent out of the country within 24 hours.

### **1. Initial Detention and Processing**



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- Individuals who are detained by ICE may be taken to a temporary facility—commonly a downtown processing center, depending on the jurisdiction.
- The official processing period typically takes three days, but delays are common and it has recently been taking up to five days.
- During this time, the detained person may be untraceable—family and legal representatives often cannot locate them.

## 2. Critical Actions During the First Days of Detention

- While detained, it is essential to immediately request asylum and ask to speak to a judge, even if the person doesn't intend to pursue asylum.
- This action halts expedited removal, which can otherwise result in deportation within 24 hours.
- Requesting a hearing provides a legal pause and may open up additional legal options later.

## 3. Family Support and Communication

- Once the individual is located and assigned an Alien Registration Number (A-Number), their family or advocate should:
- Understand that all phone calls are recorded—no confidential conversations should occur over the phone.
- Begin working on necessary forms and documentation, which may vary depending on the person's situation (e.g., whether they have minor children, medical conditions, or prior immigration history).



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- Legal assistance should be sought immediately, especially if the individual is a caregiver, underage, or has any special vulnerabilities.

#### 4. Release on Bond

- There are two ways to request release on bond:
  1. Request a bond directly from an ICE officer, which is typically faster but not guaranteed. Still ask, so it's on the record.
  2. Request a bond hearing before an immigration judge, where the judge will consider custody status and eligibility for release.
    - This is often referred to as the “bond phase” of the case.
    - The judge determines whether the individual can be released while their immigration case proceeds.

#### 5. Additional Notes

- The ability to secure bond can depend on:
  - The person's criminal record (if any),
  - Prior immigration history,
  - Whether they pose a flight risk or public safety risk,
  - Community ties and family support,
  - The judge's discretion and regional court policies.
- If bond is denied, the individual remains in detention until their case concludes, unless other legal relief is obtained.



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## ¿Qué pasa después de que alguien es detenido por ICE?

### 1. Detención inicial y procesamiento

- Las personas detenidas por ICE pueden ser llevadas a un centro temporal—normalmente un centro de procesamiento en el centro de la ciudad, según la jurisdicción.
- El proceso oficial suele durar tres días, pero últimamente ha habido demoras y puede tomar hasta cinco días.
- Durante ese tiempo, la persona detenida puede ser imposible de localizar—muchas veces la familia y representantes legales no saben dónde está.

### 2. Acciones críticas en los primeros días de detención

- Mientras está detenido, es fundamental pedir asilo y solicitar hablar con un juez, incluso si no se tiene la intención de seguir con el caso de asilo.
- Esta acción detiene la deportación acelerada, que de otro modo podría ocurrir en menos de 24 horas.
- Pedir una audiencia crea una pausa legal y puede abrir más opciones legales más adelante.

### 3. Apoyo familiar y comunicación

- Una vez que se localiza a la persona y se le asigna un número de registro de extranjero (A-Number), su familia o representante debe:
- Tener en cuenta que todas las llamadas telefónicas son grabadas—no se deben tener conversaciones confidenciales por teléfono.



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- Empezar a preparar los formularios y documentación necesaria, que puede variar según la situación (por ejemplo, si tiene hijas/os menores, condiciones médicas, o antecedentes migratorios).
- Buscar ayuda legal de inmediato, especialmente si la persona es cuidadora, menor de edad o tiene alguna vulnerabilidad especial.

#### 4. Liberación bajo fianza

- Hay dos maneras de solicitar la liberación bajo fianza:
  2. Solicitar la fianza directamente a un oficial de ICE, lo cual puede ser más rápido, aunque no está garantizado. Aun así, hay que pedirla para que quede en el expediente.
  3. Solicitar una audiencia de fianza con un juez de inmigración, quien evaluará si la persona puede ser liberada mientras su caso continúa.
- A esto se le conoce como la “fase de fianza” del caso.
- El juez decide si la persona puede salir de detención mientras espera la resolución de su caso migratorio.

#### 5. Notas adicionales

- La posibilidad de obtener fianza depende de:
  - Antecedentes penales (si los hay),
  - Historial migratorio previo,
  - Si representa riesgo de fuga o de seguridad pública,



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- Vínculos con la comunidad y apoyo familiar,
- Discreción del juez y políticas del tribunal regional.
- Si se niega la fianza, la persona permanece detenida hasta que se resuelva su caso, a menos que se obtenga algún otro tipo de alivio legal.