

#### **EXECUTIVE COMMITTEE OFFICERS**

Quintus Jett, President  
Vacant, Vice President  
Brian Piatek, Treasurer  
Vacant, Secretary  
Blake Lynch, Parliamentarian

#### **BOARD MEMBERS**

Jace Dawson, At Large Rep.  
Dorsay Dujon, At Large Rep.  
Angela Gilbert, At Large Rep.  
Quintus Jett, At Large Rep.  
Blake Lynch, At Large Rep.  
Steven Meeks, At Large Rep.  
Tora Miller, Homeowner Rep.  
Brian Piatek, Homeowner Rep.  
Brandy Robinson, Business Rep.  
Connie Thomas, Community Interest Rep.  
Julio Valdez, At Large Rep.  
Richard Williams, Business Rep.  
Vacant, At Large Rep. (term expiring 2025)  
Vacant, Youth Rep. (term expiring 2025)  
Vacant, Education Rep. (term expiring 2027)



#### **BOARD OF THE WEST ADAMS NEIGHBORHOOD COUNCIL**

P.O. BOX 78474 Los Angeles, CA 90016

Email: [westadamsnc@gmail.com](mailto:westadamsnc@gmail.com)

Website: [westadamsnc.org](http://westadamsnc.org)

#### **West Adams Neighborhood Council**

Meets third Monday's each month & fourth Monday's in February, January and June  
Vineyard Recreation Center  
2942 Vineyard Ave, Los Angeles, CA, 90016

#### **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

City Hall  
200 N. Spring St. 20<sup>th</sup> Floor  
Los Angeles, CA 90012  
Tel: (213) 978-1551 | Toll Free: 311  
Fax: (213) 978-1751  
Email: [empowerla@lacity.org](mailto:empowerla@lacity.org)  
Website: [empowerla.org](http://empowerla.org)

## **West Adams Neighborhood Council**

### **Special (Virtual) Executive Committee Meeting Agenda**

### **Wednesday, June 11, 2025**

Starting 6:30pm

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West Adams Neighborhood Council is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting  
<https://us02web.zoom.us/j/84647559787>

Meeting ID: 846 4755 9787

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Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 669 444 9171 US



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**West Adams Neighborhood Council**  
Special (Virtual) Executive Committee Meeting Agenda  
**Wednesday, June 11, 2025**  
Starting 6:30pm

**AGENDA** *(Please note: All items may be discussed in a different order than how they are listed on the agenda on the day of the noticed meeting. The order of business may be changed without notice).*

1. Call Meeting to Order and Roll Call of Board Members (Jett, Lynch, Piatek); Jett, presiding.
2. Public Comment on Non Agenda Items.
3. Old Business
  - a. Review and discussion of **WANC board member activity**, including board member role and committee assignments; status of required board member trainings; board member updates on status (e.g., communications, required trainings, public-meeting absences).
  - b. Review and discussion of past **WANC events, Board Action Certifications (BACs), and committee activities**.
  - a. Review and discussion of **activities past and forthcoming in the WANC community** (i.e., organizations and stakeholders within our Neighborhood Council boundaries, such as businesses, block clubs, educational institutions, and neighborhood associations). <https://westadamsnc.org/wp-content/uploads/West-Adams-Neighborhood-Council-Map.pdf>
4. New Business
  - a. Review and discussion of **WANC Board & Stakeholders RETREAT on Saturday, June 7**. (Retreat summary and report: Go to Pages 5-6.)
  - b. Review of **activities in transition from 2024-2025 Fiscal Year to 2025-2026 Fiscal Year**, including but not limited to outgoing board members, new board members, filling board vacancies, and anticipated July 2025 executive committee elections.
  - c. Review and discussion of **agenda items for upcoming June 2025 Board & Stakeholders Meeting** (Monday, 6/16 @6:30pm).
5. Adjourn



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### **SB 411 Updates:**

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant **to subparagraph (D), until the timed general public comment period has elapsed.**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Department of Neighborhood Empowerment by email, [NCSupport@LACity.org](mailto:NCSupport@LACity.org) or by telephone 213-978-1551.



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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – WANC agendas are posted for public review as follows:

- Vineyard Recreation Center, 2942 Vineyard Ave, Los Angeles, 90016
- [www.WestAdamsNC.org](http://www.WestAdamsNC.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (check box for West Adams Neighborhood Council) <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)  
Public Access of Records

**Public Access of Records** - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.WestAdamsNC.org](http://www.WestAdamsNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: [westadamsnc@gmail.com](mailto:westadamsnc@gmail.com).

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.WestAdamsNC.org](http://www.WestAdamsNC.org)



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## **REPORT on WANC Board & Stakeholders RETREAT on Saturday, June 7**

### **Roll Call**

Onboarding board members Jhoiey Ramirez and Emily Reyes;  
Ongoing board members Jace Dawson, Angela Gilbert, and Quintus Jett;  
Outgoing board members Steven Meeks and Brian Piatek;  
WANC Neighborhood Empowerment Advocate Octaviano Rios

### **SUMMARY: CONTRIBUTIONS, DISCUSSIONS, AND NEXT STEPS**

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#### **Background**

- Kick-off meeting for West Adams Neighborhood Council to discuss priorities and improvements for the new fiscal year, starting July 1
- Focus on improving citizen participation in local government and making government more responsive to community needs
- Discussion centered around reviewing current practices and planning future initiatives

#### **Objective**

- Mission: Increase citizen sophistication and participation in government while making government more responsive to local needs

Key Goals:

- Improve community outreach and engagement
- Strengthen relationships with city departments and officials
- Enhance board operations and committee effectiveness

#### **Scope**

Timeline & Activities:

- Short-term priorities:
  - Complete remaining fiscal-year expenses (via WANC debit card) by June 15th
  - Submit pro forma budget for next fiscal year after July 1st
  - Expected transition from \$32,000 to \$25,000 annual budget next fiscal year



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- Key Components:
  - Individual participation in community events and organizations
  - Board & Stakeholder Meetings
  - Committee Operations (Land Use, Finance, Outreach, etc.)
  - Community Improvement Projects
  - Neighborhood Purpose Grants (NPGs)

### **Questions/Concerns**

- How to improve board member participation and communication
- Clarity needed on Brown Act compliance for communications
- Questions about proper procedures for:
  - Developer presentations for Land Use committee and board
  - Community Improvement Project (CIP) implementation
  - Budget management and NPG administration
- Concerns about reduced budget next fiscal year

### **Action Items**

- Complete next fiscal year's pro forma budget before June 15th
- Expand digital systems and their use for better stakeholder engagement
- Continue providing standardized questions to developers for Land Use committee
- Improve committee documentation and meeting minutes
- Start engagement plan: board member & stakeholder participation in local community events
- Review and revise the NPG application process. Stop NPGs?
- Reduce storage unit contents