

# Venice Neighborhood Council

PO Box 550, Venice, CA 90294

[www.VeniceNC.org](http://www.VeniceNC.org)

## BUDGET AND FINANCE COMMITTEE Joint with Board of Officers

Email: [Treasurer@venicenc.org](mailto:Treasurer@venicenc.org)

REGULAR MEETING AGENDA

Date: July 13, 2023 | Time: 5:30-7:00 p.m.

Location: Extra Space Storage

Address: 658 Venice Blvd | Venice, CA 90291

Translation Services: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Secretary@VeniceNC.org](mailto:Secretary@VeniceNC.org) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Committee. Public comments for Budget and Finance Meetings may be emailed to the entire committee at [Treasurer@venicenc.org](mailto:Treasurer@venicenc.org).

1. **CALL TO ORDER:** Meeting called to order at \_\_\_\_\_ p.m.

2. **ROLL CALL WITH EXPARTE COMMUNICATION AND CONFLICTS OF INTEREST, if any:**

Members: Helen Fallon                                      Lisa Redmond                                      Eric Hartnack

3. **CHAIR Report:** Set monthly meeting date, time and place-Monor Tues, 2<sup>nd</sup> week of month, 6:30pm at Venice Library. Budget for 2023-24= \$32,000, Carryover estimated at \$3,600.

4. **GENERAL PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

**NEW BUSINESS:**

5. Discussion and motion to approve Monthly Expenditure Report (MER)

Motion: The VNC Board of Officers approves the June 2023 Monthly Expenditure Report (MER) (see supplemental document)

6. Discussion and motion to approve Administrative Packet for 2023-24 including Budget, appointment of 2nd signer for Board Action Counts (BAC) and alternate and appointment of credit card holder.

Motion: The VNC Board of Officers approves the 2023-2024 Administration Packet (see supplemental document)

7. Discussion of bills and motions to pay past due invoices that should have been paid in June: Constant Contact \$125 and Google \$171.09.

Motion: The VNC Board of Officers approves the payment of \$171.09 to Google for the June 1st invoice that should have been paid last fiscal year. (see supplemental document).

Motion: The VNC Board of Officers approves the payment of \$125.00 to Constant Contact for the June invoice that should have been paid last fiscal year. (see supplemental document).

8. Motion: VNC Board of Officers allocates \$500 from Outreach for the Pocket Sights (Walking Tour App) that was approved last fiscal year by Board of Officers on 2/21/23 (vote: 14/2/2/1).

9. Discussion regarding providing more transparency and user-friendly information regarding VNC Finances. What information should be available on the website? What should routinely be presented to Stakeholders and the Board? What should be included in Treasurer's reports?

10. **Meeting Adjourned at \_\_\_\_\_ p.m.**

#### THE AMERICAN WITH DISABILITIES ACT

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#### PUBLIC POSTING OF AGENDAS

Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- [www.VeniceNC.com](http://www.VeniceNC.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS) at <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>.

#### NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01, et seq. More information is available at [www.ethics.lacity.org/lobbying](http://www.ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

#### PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VeniceNC.org](http://www.VeniceNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact, [Secretary@VeniceNC.org](mailto:Secretary@VeniceNC.org). Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.VeniceNC.org](http://www.VeniceNC.org).

#### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.VeniceNC.org](http://www.VeniceNC.org).