

Van Nuys Neighborhood Council

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Van Nuys Neighborhood Council Special General Board Meeting AGENDA

Wednesday,
May 28, 2025 7:30PM

Conference room of the
Marvin Braude Constituents
Building, 6262 Van Nuys Blvd,
Van Nuys, CA 91401

(SE corner of Van Nuys Blvd. and
Sylvan St.)

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Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The Van Nuys Neighborhood Council does not condone disrespectful and/or harmful speech. We apologize in advance to those attending this meeting who may hear such language during any public comment. We are obligated to uphold an individual's right to free speech. However, we want to be clear that all comments made at this meeting must be in the jurisdiction of this body, directed to this body as a whole, and, if made during any time other than General Public Comments, must be specific to an agenda item.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board. **Actual time for each comment will be recorded in 30 second increments (i.e., 30 sec., 1 min., 90 sec., 2 min.).**

Stakeholders are asked to respect the timekeeper when you are alerted that your time has expired.

Van Nuys Neighborhood Council Board Members are reminded not to cut off, interrupt, or otherwise engage with Stakeholders during their allotted time for public comment.

Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration.

Speakers shall direct their comments to the Board (not to an individual).

Stakeholders are welcome to offer comments -- both during General Public Comment and Public Comments on specific agenda items -- but the Van Nuys Neighborhood Council requests that Stakeholders do not disrupt the meeting for other Stakeholders in attendance. We ask that Stakeholders refrain from calling out or participating in behavior that would disrupt the Board Meeting of the Van Nuys Neighborhood Council. Stakeholders will be given an initial warning. There may be two additional warnings before the stakeholder is asked to leave the meeting due to disruptions of the meeting.

All public comments must be made into the microphone at the lectern to facilitate the capture of a clear recording of the meeting.

1. Roll Call and Pledge of Allegiance

2. VNNC election

- a. Self-introductions of certified candidates for the VNNC election (2 minutes each).
- b. Election schedule and information on how to request a mail-in ballot
 - Vote-by-mail application period began on April 11 for 2025 election for VNNC and will end on June 2. Eligible residents and stakeholders may fill out an application online or fill out a paper ballot application and mail it to the City Clerk's office. (NOTE: Paper ballot applications are available at the Van Nuys Branch Library, along with postage paid envelopes addressed to the City Clerk's office.)
<https://clerkappsele.lacity.org/NCElection/login>
 - Voting will be ONLY by mail-in ballot. Election day is June 10. All ballots must be postmarked by June 10 or placed in a sealed ballot box at the Van Nuys Branch Library.

3. Officer Reports

- a. President
 - Next steps on LA Park Needs Assessment: (1) Come to Joint Meeting of Board and PLUM Committee on Wed., May 28 around 7:00 pm to provide input to narrative report from VNNC regarding park needs in our community. Formal report will be discussed and approved at VNNC Board Meeting on June 11. (2) Attend one of the Phase 2 public meetings in the SFV. See <https://needs.parks.lacity.gov/>

- Mayor's proposed budget would reduce annual funding allocation for each Neighborhood Council from \$32,000 to \$25,000.
- East Valley Animal Shelter Pets: The Animal Services Department has notified the VNNC that they have terminated the virtual fostering program.
- Metro construction notices.
- At the July 9th VNNC General Board Meeting, newly elected Board Members will take their seats. Also, the Board will consider persons who submit applications by June 29 to fill vacant seats.
- A printed copy of VNNC General Board Meeting agendas and linked files can be reviewed in a reference notebook that is located at the Van Nuys Branch Library.
- For information on upcoming local events and services, look under the Events list on the right side of the homepage of the vnnc.org website and on the calendar.
- Openings for a Homeless Liaison, 2 Budget Representatives, a Regional Grievance Panelist, and a representative to the NC Emergency Preparedness Alliance.

- b. Vice-President
- c. Secretary – Vacant
- d. Treasurer
- e. Parliamentarian

4. Consent Agenda

- a. Review/approve minutes from the April 9 Board Meeting.
https://vnnc.org/wp-content/uploads/2025/05/VNNC_04092025_GBM_Draft_Minutes_Final-1.pdf

5. Budget & Finance Committee items requiring a roll call vote.

- a. Discussion and possible action to recommend that the VNNC Board approve the March 2025 MER (Monthly Expenditure Report).
https://vnnc.org/wp-content/uploads/2025/05/VNNC_MER_March2025.pdf
- b. Discussion and possible action to recommend that the VNNC Board approve an NPG application from PESA (Parents Educators Teachers Students in Action) for up to \$4,000 to support “Vulnerable Youth with Needed Supplies” (at a maximum of \$150 in support for each young person helped). See p. 6 for Project Description section of the NPG Application.

https://vnnc.org/wp-content/uploads/2025/05/PESA-Van-Nuys-NC.Amended.Youth-Support.NPG_.40225.pdf

- c. Discussion and possible action to recommend that the VNNC Board approve up to \$300 to provide food for BONC's Town Hall for South Valley NCs, which will take place on Saturday May 31st at the Encino Community Center.
 - d. Discussion and possible action to recommend that the VNNC Board approve a contribution of \$1000 to support the L.A. Congress of Neighborhoods, which will be held on September 27th at City Hall.
 - e. Discussion and possible action to recommend that the VNNC Board approve a contribution of \$500 to support Neighborhood Council Budget Day and related activities. Budget Day is organized by the Budget Advocates and will take place on June 21st at City Hall.
 - f. Discussion and possible action to recommend that the VNNC Board approve up to \$4,999 from Outreach Funds for the AmGraph Group to print and install up to 22 new VNNC light pole banners to replace worn banners installed in 2021.
 - g. Discussion and possible action to recommend that the VNNC Board approve up to \$3,000 from Community Improvement Project funds to be allocated to Friends of the Van Nuys Library for 5 directional signs for the Van Nuys Branch Library.
 - h. Discussion and possible action to recommend that the VNNC Board approve a revised budget (see attached on page 7 and link below):

https://vnnc.org/wp-content/uploads/2025/05/VNNC-Budget-for-FY-2024_2025-as-of-05012025.pdf
- 6.** VNNC tabling opportunities and need for volunteers to help with tabling:
- a. Saturday, June 7, 9 am to 12 noon, CD 6 Cleanup around Valley Presbyterian Hospital area.
 - b. Saturday, June 28, SFV Pride 2025 Resource Fair on the Van Nuys Civic Center Plaza.
- 7.** Update on unresolved topic.
- a. Need to delay vote on SB 411 meeting option until can get 14 Board Members available to attend a meeting.
- 8. General Public Comment on Non-Agenda Items** – maximum of 2 min per stakeholder
(Note that topics discussed must be within the jurisdiction of the VNNC.)
- 9.** Announcements and identification of topics Board members would like to discuss at a future meeting.
- 10.** Adjournment

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

PUBLIC POSTING OF AGENDAS – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://lacity.gov/government/subscribe-agendas>

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at <https://ethics.lacity.gov/lobbying/>. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Neighborhood Council Board Member Oath

I pledge to represent my neighborhood with dignity, integrity, and pride.
I will encourage other points of view, even when they differ from my own.
I will respect, value, and consider everyone's opinion.
I will find the good in my neighborhood and praise it and promote it.
To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.

Section II Project Description from PESA NPG Application

Describe the purpose and intent of the grant:

Supporting Vulnerable Youth with Needed Supplies for the fiscal year 2024-2025 within the boundaries of Van Nuys Neighborhood Council

Parents Educators Teachers and Students in Action (PESA) receives referrals from the District Attorney's Office, Probation Department, and other entities of youth residing within the boundaries of this Neighborhood Council that need supportive services and supplies. The purpose of the referrals is to address inappropriate behavior and provide these youth with supportive services and supplies. PESA provides these youth with mental health support, career training and educational support. These youth require supportive services for the purchase of food, household items, clothing, school supplies and at times temporary housing. At times their families need this support as well.

How will this grant be used to primarily support or serve a public purpose and benefit the public at large?

PESA does not have an adequate funding stream to support the needs of these youth residing within the boundaries of this neighborhood council concerning supportive supplies. Many of these youth are struggling to eat on a daily basis and even at times finding a place to reside on a daily basis or even medical insurance to pay for supportive services. Therefore by providing funding for this NPG request you will assist us in supporting these vulnerable youth and breaking the cycle of poverty. All of our programs are designed to break the cycle of poverty, homelessness, and criminal behavior. PESA's methodology: insert aid into every area that is a consequence or determinant of homelessness, poverty or criminal justice involvement. This serves a valuable public purpose and benefits the public at large by addressing the pipeline that leads to criminal behavior.

Proposed Revisions to Van Nuys Neighborhood Council
Annual Budget for Fiscal Year 2024-2025 v2

	Approved 08/23/2024	Proposed Changes	Revised Budget
Annual Budget Funds	\$32,000.00		\$32,000
Rollover Funds	\$12,750.00		\$12,750.00
Total Annual Budget Funds	\$44,750.00		\$44,750.00
Office/Operational Funds			
Storage Locker (All Right Storage)	\$2,340		\$2,340
Printing and Photocopies for Meetings	\$960		\$960
Food, Refreshments for General Board Meetings	\$1,500		\$1,500
Zoom Licenses	\$400		\$400
Canva License	\$0.00	\$130	\$130
Note-taker for Meetings	\$3,000		\$3,000
Administrative Support/Bridgeway	\$3,000		\$3,000
Office Supplies	\$400	-\$30	\$370
Web Hosting and Maintenance, E-blasts, Agenda-Posting (Moore Business Results)	\$7,000		\$7,000
GoDaddy web hosting, email addresses, and software utilities	\$1,000	\$350	\$1,350
Mailbox at Van Nuys USPS	\$310		\$310
Board Retreats	\$600		\$600
Councilmember Bus. Cards/Nameplates/Nametags	\$500	-300	\$200
Facility Rental for Meetings	\$500	-\$500	\$0.00
Telephone service	\$450	\$50	\$500
Total Office and Operational Expenditures	\$21,960.00	-\$300	\$21,660.00
Outreach Expenditure Category	\$6,000	\$1,300	\$7,300
Election Expenditures Category	\$1,000	-\$1,000	\$0.00
Neighborhood Purposes Grant (NPG) Expenditure Category	\$12,790		\$12,790
Community Improvement Project (CIP) Expenditure Category	\$3,000		\$3,000
Total Expenditures for the Fiscal Year	\$44,750.00		\$44,750.00