

Van Nuys Neighborhood Council



Kathy Schreiner
kathy.schreiner@vnnc.org
President

Maduka Nkuku
maduka.nkuku@vnnc.org
Vice President

Vacant
Secretary

David Harari
david.harari@vnnc.org
Treasurer & Budget & Finance Chair

Myrra Bolla
myrra.bolla@vnnc.org
Parliamentarian

Members
Hakop 'Jack' Azatyan
Pam Bingham
John Camera
Connor Chiu
Quirino de la Cuesta
Brian Edelman
John Hendry
Ann Kalb
Dalilah Perez-Vigo
Derrick Spears
Cyle Zegotarski

Van Nuys Neighborhood Council Budget and Finance Committee AGENDA

Tuesday, April 1st, 2025

5:30PM

Van Nuys Branch
Library

6250 Sylmar Ave.

Van Nuys, CA 91401

Community Room

Van Nuys
Neighborhood Council
P.O. Box 3118
Van Nuys, CA 91407-3118

Email: info@vnnc.org
www.vnnc.org

Phone: 818-357-2446

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board. **Actual time for each comment will be recorded in 30 second increments (i.e., 30 sec., 1 min., 90 sec., 2 min.).**

Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. Speakers shall direct their comments to the Committee (not to an individual).

Chair of Budget & Finance Committee: David Harari
Members: Hakop Azatyan, Myrra Bolla, Kathy Schreiner,

- 1. Roll Call and Pledge of Allegiance**
- 2. Discussion and possible action to recommend that the VNNC Board approve the February 2025 MER (Monthly Expenditure Report). See attached cover page:**
https://vnnc.org/wp-content/uploads/2025/03/VNNC_MER_February2025.pdf
- 3. Discussion and possible action to recommend that the VNNC Board approve allocating \$130 for a Canva Pro License per recommendation from DONE.**
- 4. Discussion and possible action to recommend that the Board adopt a set of Supplemental NPG Questions (see attached) that can be asked verbally in meetings with applicants as part of the process of reviewing NPG applications. In addition, the Board may consider whether it should become a standard practice to give applicants the option to answer these questions in writing before they meet with the Budget and Finance Committee to discuss their application.**
- 5. Discussion and possible action to recommend that the VNNC Board approve an NPG application from 818 Consultant for up to \$1,500 to support “Community Park Easter Egg Hunt providing Shoes for the youth”. See summary (separate page) and link below:**
https://vnnc.org/wp-content/uploads/2025/03/VNNC_818Consultant_Shoes.pdf
- 6. Discussion and possible action to recommend that the VNNC Board approve an NPG application from 818 Consultant for up to \$3,000 to support “Free community Science Arts and Crafts Event”. See summary (separate page) and link below:**
https://vnnc.org/wp-content/uploads/2025/03/VNNC_818Consultant_ScienceArtsCrafts.pdf
- 7. Discussion and possible action to recommend that the VNNC Board approve an NPG application from 818 Consultant for up to \$4,999 to support “Hosting a Free Prom Community Assistance Program”. See summary (separate page) and link below:**
https://vnnc.org/wp-content/uploads/2025/03/VNNC_818Consultant_Prom.pdf
- 8. Discussion and possible action to recommend that the VNNC Board approve an NPG application from 818 Consultant for up to \$2,700.50 to support “Domestic Violence Free Community Awareness program”. See summary (separate page) and link below:**
https://vnnc.org/wp-content/uploads/2025/03/VNNC_818Consultant_DomesticViolence.pdf
- 9. Discussion and possible action to recommend that the VNNC Board approve an NPG application from ONEGeneration for up to \$1,000 to support the “16th annual outdoor Senior Symposium”. See summary (separate page) and link below:**
https://vnnc.org/wp-content/uploads/2025/03/VNNC_OneGeneration.pdf

- 10. Discussion and possible action to recommend that the VNNC Board approve an NPG application from PESA for up to \$5,000 to support “Vulnerable Youth with Needed Supplies”. See summary (separate page) and link below:**

https://vnnc.org/wp-content/uploads/2025/03/VNNC_PESA_Youth-Support.NPG_.31025.pdf

- 11. Discussion and possible action to recommend that the VNNC Board approve an NPG application from LAIT911 FIRE CORP for up to \$1,495 to support “a grant to upgrade to D4H, a cloud-based emergency response platform”. See summary (separate page) and link below:**

https://vnnc.org/wp-content/uploads/2025/03/VNNC_LAIT_FireRescueApp_D4H-signed.pdf

- 12. General Public Comment on Non-Agenda Items (2 min per stakeholder). Note that topics discussed must be within the jurisdiction of the VNNC.**

- 13. Identification of topics Committee members would like to discuss at a future meeting.**

- 14. Adjournment**

THE AMERICN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

PUBLIC POSTING OF AGENDAS – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://lacity.gov/government/subscribe-agendas>

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at:

<https://ethics.lacity.gov/lobbying/>

For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Monthly Expenditure Report



Reporting Month: February 2025

Budget Fiscal Year: 2024-2025

NC Name: Van Nuys Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$28180.41	\$1538.04	\$26642.37	\$672.34	\$40.24	\$25929.79

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$28960.00	\$1538.04	\$17852.37	\$672.34	\$17180.03
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$12790.00	\$0.00	\$5790.00	\$0.00	\$5790.00
Funding Requests Under Review: \$0.00		Encumbrances: \$40.24		Previous Expenditures: \$16569.59	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VBS VONAGE BUSINESS	02/05/2025	Monthly Vonnage phone bill. Budgeted line item.	General Operations Expenditure	Office	\$48.19
2	PY ALL RIGHT STORAGE	02/10/2025	Monthly bill for VNNC storage space at AllRight Storage. Budgeted line item.	General Operations Expenditure	Office	\$195.00
3	FEDEX OFFIC19000019026	02/12/2025	First receipt for printed materials for 2/12/25 VNNC Board Meeting. Budgeted line item.	General Operations Expenditure	Office	\$107.34
4	FEDEX OFFIC19000019026	02/12/2025	Second receipt for printed materials for 2/12/25 VNNC Board Meeting. Budgeted line item.	General Operations Expenditure	Office	\$5.79
5	LIDO PIZZA	02/12/2025	Food for the 2/12/25 VNNC General Board Meeting	General Operations Expenditure	Office	\$90.83
6	FEDEX OFFIC19000019026	02/26/2025	Printed materials for 02/26/25 Special General Board Meeting -- 1st receipt. Budgeted line item.	General Operations Expenditure	Office	\$48.67
7	FEDEX OFFIC19000019026	02/26/2025	Printed materials for 02/26/25 Special General Board Meeting -- 2nd receipt. Budgeted line item.	General Operations Expenditure	Office	\$17.78
8	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/10/2025	Web posting and maintenance December 2024	General Operations Expenditure	Office	\$460.94

9	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/05/2025	Web Admin. and Communications services for January 2025	General Operations Expenditure	Office	\$563.50
Subtotal:						\$1538.04

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	City of LA Publishing Services	11/22/2024	Business Card Printing 03/05/2020 (Overdue Invoice)	General Operations Expenditure	Office	\$40.50
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	03/04/2025	Webmaster & Agenda Posting services for February 2025.	General Operations Expenditure	Office	\$591.60
3	Quirino De La Cuesta	03/10/2025	Reimbursement for PLUM agenda printing.	General Operations Expenditure	Office	\$40.24
Subtotal: Outstanding						\$672.34

Potential Supplemental Questions to be asked verbally in the NPG review process or provided as questions to be answered in writing by applicants for VNNC NPG Funds

Section A. The Work Plan

Briefly describe the project and the timeline. Indicate whether the project will be completed within the current fiscal year (i.e., by June 30, 2025).

Section B. Identified Need.

Identify the need for the project and provide relevant information on the target population and target geographical areas to be served by the project.

Section C. Stakeholder Focus.

Will the project or event take place within the VNNC geographic boundaries? ___yes ___no

Which NC stakeholders will be the primary beneficiaries of the NPG? (e.g., students, unhoused, children, adults, low-income, etc.). If the project or event is non-specific, indicate “General Population.”

Section D. Economic Community Benefit.

Will the project use vendors and/or service providers (preferably small businesses) that are located within the VNNC geographic boundaries? If so, please list them and, if possible, the anticipated expenditure.

Will there be a lasting physical improvement to the environment and/or infrastructure of the community? If yes, please describe.

Section E. Measurable Objectives.

Describe the measurable objectives of the project.

Section F. Expected Outcomes.

If the objectives of the project or event are met, what are the expected outcomes?

Section G. Building Community and Raising Awareness of the VNNC

How will the proposed project or event improve community engagement, promote civility and understanding, encourage problem-solving, or otherwise build community?

How will the project or event grow awareness of and otherwise promote the Van Nuys Neighborhood Council?

Section H. Organization Experience.

What experience does the proposing organization have in implementing a similar type of project or event? What experience does the organization have in serving the Van Nuys Community?

NPG Summaries by Agenda Item Number

5. 818 Consultant: “Shoes for ages 0-18, nachos for children” \$1,500 = \$1,500

Community Park Easter Eg Hunt providing Shoes for the youth. A community Holiday giveaway for the youth ages 0-18, receiving free shoes to support families in need throughout the community. Complimentary nachos will be served to ages under 18 as well. The Event takes place at Van Nuys Recreation Center 14301 Vanowen St. Van Nuys, CA 91405

Public Purpose is the nourishment for youth, giving away shoes which is an essential item. All children are required to have proper attire for school. The Community Event is going to host a Easter egg hunt at the Community Park or local Recreational Center. Children and Parents are able to use the benefits of the parks for future reference of the local resources within their community.

6. 818 Consultant “Toilettes, household essentials, soap, bath tissue, etc.” \$1,500 + “Science utensils, potteries and plants, paints, water cups” \$1,000 + “pizza” \$500 = \$3,000

Free community Science Arts and Crafts Event located at Van Nuys Recreation Center 14301 Vanowen St. Van Nuys, CA 91405

Contributing to the overall development of youth. Activities involving critical thinking skills and problem-solving abilities. Exploring various scientific concepts through hands-on projects. Our organization will provide free pizza for youth ages 0-18 for no child left hungry purposes, as well as community participating adults receiving free household essentials from bathroom tissue, laundry detergent, bath soaps, resulting helping families throughout the

The Neighborhood Council providing essentials readily available in the home is important for maintaining a clean, healthy, and organized living space. Properly stocked household essentials also help to ensure that daily tasks can be completed efficiently and without interruption. Moreover, having these items on hand can also contribute to a sense of comfort, security, and overall well-being for those living in the home. In conclusion, household essentials play a crucial role in creating a functional and comfortable living environment for individuals and families. Young individuals can develop a deeper understanding of the world around them and provoke curiosity and a passion for learning. Additionally, participating in such activities can enhance their fine motor skills, spark imagination, and improve their ability to communicate and collaborate with others. Science arts and crafts play a crucial role in nurturing well-rounded and intellectually curious individuals who are prepared to face the challenges of the future.

7. 818 Consultant “Formal Wear” \$3,000 + “Health & beauty products” \$1,999 = \$4,999

Hosting a Free Prom Community Assistance Program providing a wonderful initiative that helps students from all backgrounds experience the magic of prom night without the financial burden. Providing free dresses, tuxedos, and esthetician services. Students have the opportunity to create lasting memories of this special event. By coming together as a community to support our youth, we can help them feel valued, included, and celebrated on this important night. This assistance benefits the students at Van Nuys High School 6535 Cedros Ave, Van Nuys CA 91411.

Prom is a special event that many high school students look forward to, the expenses can quickly add up. That's where prom assistance from the council can make a big difference. Our

company can provide help with everything from securing affordable formal wear to covering the cost of the overall prom experience. By offering a licensed esthetician to perform skin health and beauty, to students in need. Our prom assistance ensures that students can create lasting memories of this important milestone experience. It's important to support the children in the community so that every student can attend prom without the worry of financial burden.

8. 818 Consultant “clothing, personal women products, contractions, hygiene” \$2,000 + “program fees, flyers, posters, printed instructions” \$700.50 = \$2,700.50

Domestic Violence Free Community Awareness program to play a crucial role in educating the public about the warning signs of abuse, providing resources for victims. The program is two-day comprehensive course, with registration for library cards for computer access, a team to assist with applications for public assistance for food and healthcare insurance, as well as providing free clothing to all victims.

Program Location: Van Nuys Branch library 6250 Sylmar Ave Van Nuys, CA 91401

These programs strive to break the cycle of violence by empowering individuals to speak out against abuse, seek help, and support those in need. By raising awareness and advocating for change, domestic violence awareness programs are essential in creating a safer and more supportive environment for those affected by domestic violence.

9. ONEGeneration “Rental costs of canopies, tables and chairs” \$1,000 = \$1,000

ONEgeneration would like to request the Van Nuys Neighborhood Council's participation for our 16th annual outdoor Senior Symposium on Saturday, May 17th, 2025. This free event historically brings in over 750 individuals and will allow for the community to engage with local vendors who provide access to resources and services for the older adults, adults with disabilities, and family caregivers. We would greatly appreciate & need your support more than ever to assist us with the cost of equipment rentals (canopies, tables and chairs). We would also welcome the participation of your Neighborhood Council to attend this event and will be provide with a vendor space, canopy, table, and chairs.

The health and wellness of our senior community is of the utmost importance. Our goal this year is to help our older adults be more connected with the community, educated about continuously bettering their health and informed on various opportunities that are available to them. The symposium will be an outdoor event at ONEgeneration's Soccer Field located at 17400 Victory Blvd., Van Nuys, CA 91406. Residents from all over the San Fernando Valley will attend and outreach throughout the Van Nuys community specifically will be conducted. During the event, vendor booths will be set up so seniors and their caregivers can access information and resources. We have opened our new Community Room at the same location mentioned above where we will have on-site educational presentations, health screenings and referrals. Resources include information about ONEgeneration's vaccine clinics, CalFresh & Housing Assistance, senior homebound meal delivery, transportation, Care Management, Supportive Services and virtual health & wellness programs. Participating Neighborhood Councils will have access to a vendor space during this event.

10. PESA: “Food, household items, school supplies, clothing, housing” \$5,000 = \$5,000

Supporting Vulnerable Youth with Needed Supplies for the fiscal year 2024-2025 within the boundaries of Van Nuys Neighborhood Council

Parents Educators Teachers and Students in Action (PESA) receives referrals from the District Attorney's Office, Probation Department, and other entities of youth residing within the boundaries of this Neighborhood Council that need supportive services and supplies. The purpose of the referrals is to address inappropriate behavior and provide these youth with supportive services and supplies. PESA

provides these youth with mental health support, career training and educational support. These youth require supportive services for the purchase of food, household items, clothing, school supplies and at times temporary housing. At times their families need this support as well.a

PESA does not have an adequate funding stream to support the needs of these youth residing within the boundaries of this neighborhood council concerning supportive supplies. Many of these youth are struggling to eat on a daily basis and even at times finding a place to reside on a daily basis or even medical insurance to pay for supportive services. Therefore by providing funding for this NPG request you will assist us in supporting these vulnerable youth and breaking the cycle of poverty. All of our programs are designed to break the cycle of poverty, homelessness, and criminal behavior. PESA's methodology: insert aid into every area that is a consequence or determinant of homelessness, poverty or criminal justive (sic) involvement. This serves a valuable public purpose and benefits the public at large by addressing the pipeline that leads to criminal behavior,”

11. LAIT911 FIRE CORP: “1-year D4H Emergency Reporting Access \$1,495 = \$1,495

LAIT911 is requesting a grant to upgrade to D4H, a cloud-based emergency response platform that will replace our paper-based reporting and improve communication with partners like LAFD, LAPD, and LA City Park Rangers. This upgrade will streamline operations, enhance incident management, and provide real-time collaboration, enabling us to respond more effectively to emergencies.

By transitioning from paper-based reporting to a streamlined digital system, we will ensure faster and more accurate sharing of vital information during emergencies, leading to quicker and more effective response times. The enhanced data management and reporting tools provided by D4H will help us allocate resources more effectively, maintain readiness, and support public safety initiatives.