

Van Nuys Neighborhood Council



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President

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Vacant
Secretary

David Harari
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Myrra Bolla
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Parliamentarian

Members

Hakop 'Jack' Azatyan
John Camera
Quirino de la Cuesta
Brian Edelman
John Hendry
Ann Kalb
Dalilah Perez
Cyle Zezotarski

Van Nuys Neighborhood Council Budget and Finance Committee AGENDA

Monday, November 4th,
2024

6:00PM

Van Nuys Branch
Library

6250 Sylmar Ave.

Van Nuys, CA 91401

Community Room

Van Nuys
Neighborhood Council
P.O. Box 3118
Van Nuys, CA 91407-3118

Email: info@vnnc.org
www.vnnc.org

Phone: 818-357-2446

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board. **Actual time for each comment will be recorded in 30 second increments (i.e., 30 sec., 1 min., 90 sec., 2 min.).**

Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. Speakers shall direct their comments to the Committee (not to an individual).

Chair of Budget & Finance Committee: David Harari
Members: Hakop Azatyan, Myrra Bolla, Kathy Schreiner,

1. **Roll Call and Pledge of Allegiance**
2. **Discussion and possible action to recommend that the VNNC Board approve the September 2024 MER (Monthly Expenditure Report). See attached and link below:**
https://vnnc.org/wp-content/uploads/2024/11/VNNC_MER_September2024-1.pdf
3. **Discussion and possible action to recommend that the VNNC Board approve an NPG application from World Harvest Food Bank for \$4,999 to help with the purchase of a Sprinter Van for meal deliveries. See attached and link below:**
https://vnnc.org/wp-content/uploads/2024/11/VNNC_NPG_WorldHarvestFoodBank_NPG-4999-1.pdf
4. **Discussion and possible action to recommend that the VNNC Board approve an NPG application from Operation Blankets of Love for \$5,000 to defray costs of OBOL printed educational materials. See attached and link below:**
https://vnnc.org/wp-content/uploads/2024/11/VNNC_NPG_OperationBlanketsofLove_2024-10-17-15-06-1.pdf
5. **Discussion and possible action to recommend that the VNNC Board approve an NPG application from Meals In Motion for \$5,000 to support free cooking classes in Van Nuys. See attached and link below:**
https://vnnc.org/wp-content/uploads/2024/11/VNNC_MealsInMotion_NPG.pdf
6. **Discussion and possible action to approve payment of an overdue invoice from City of Los Angeles – Publishing Services in the amount of \$40.50 for business card printing in 2020 (this invoice is overdue). See attached and link below:**
https://vnnc.org/wp-content/uploads/2024/11/Publishing-Services_inv2002987-1.pdf
7. **Discussion and possible action to approve the Inventory Form provided by the City Clerk. See attached and link below:**
<https://vnnc.org/wp-content/uploads/2024/11/VAN-NUYS-NC-Inventory-through-FY-23-24-1.pdf>
8. **General Public Comment on Non-Agenda Items (2 min per stakeholder). Note that topics discussed must be within the jurisdiction of the VNNC.**
9. Identification of topics Committee members would like to discuss at a future meeting.
10. Adjournment

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

PUBLIC POSTING OF AGENDAS – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://lacity.gov/government/subscribe-agendas>

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at: <https://ethics.lacity.gov/lobbying/>

For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Monthly Expenditure Report



Reporting Month: September 2024 Budget Fiscal Year: 2024-2025

NC Name: Van Nuys Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$42987.43	\$2121.89	\$40865.54	\$4960.82	\$0.00	\$35904.72

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$28960.00	\$2121.89	\$25075.54	\$960.82	\$24114.72
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$12790.00	\$0.00	\$12790.00	\$4000.00	\$8790.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$1762.57	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VBS VONAGE BUSINESS	09/05/2024	Monthly bill for Vonnage phone service. Budgeted line item.	General Operations Expenditure	Office	\$29.99
2	PY ALL RIGHT STORAGE	09/10/2024	Monthly storage unit fee. Budgeted line item.	General Operations Expenditure	Office	\$195.00
3	FEDEX OFFIC19000019026	09/11/2024	Copies for 9/11 VNNC Board Meeting. Budgeted line item.	General Operations Expenditure	Office	\$3.13
4	FEDEX OFFIC19000019026	09/11/2024	Copy materials for 9/11/24 Board Meeting. Budgeted line item.	General Operations Expenditure	Office	\$93.27
5	LIDO PIZZA	09/11/2024	Food for 9/11/24 Board Meeting. Budgeted line item.	General Operations Expenditure	Office	\$139.16
6	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	08/23/2024	Minute taking services June & August 2024	General Operations Expenditure	Office	\$351.12
7	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	08/23/2024	Administrative Services June, July, August 2024	General Operations Expenditure	Office	\$750.00

8	WENDY L. MOORE / MOORE BUSINESS RESULTS	09/16/2024	August 2024 Communications & Developer Services	General Operations Expenditure	Office	\$560.22
Subtotal:						\$2121.89

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VAN NUYS ELEMENTARY	09/19/2024	VNNC Action to approve a Neighborhood Purpose Grant of \$4,000 for Van Nuys Elementary Community School to update two mural's on the school's campus.	Neighborhood Purpose Grants		\$4000.00
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/04/2024	Website publishing and agenda posting for September 2024	General Operations Expenditure	Office	\$388.96
3	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	10/04/2024	Minute Taking Services for September 2024	General Operations Expenditure	Office	\$321.86
4	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	10/04/2024	Admin. Services for September 2024	General Operations Expenditure	Office	\$250.00
Subtotal: Outstanding						\$4960.82

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Van Nuys Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) World Harvest Food Bank 39-2064653 CA 08-28-2014
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 3100 Venice Blvd Los Angeles CA 90019
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Glen Curado 626-757-2345 Glen@worldharvestfoodbank.org
Name *Phone* *Email*

2) **Type of Organization- Please select one:**

Public School (not to include private schools) **or** 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

World Harvest Food Bank is asking for support from the Van Nuys Neighborhood Council to help us continue and expand our services to families facing food insecurity in Los Angeles

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

Currently, World Harvest Food Bank feeds 75,000 families. Our mission is to end hunger in Los Angeles and serve as many families as we can. Starting in 2020, the California Department of Motor vehicles begin compliance verification to ensure that vehicles subject to the California Air Resources Board's (CARB) Truck and Bus Regulation meet the requirements prior to obtaining DMV registration. Our current donation pick-up truck is a 2000 Intl 4700 and on January 1, 2020, no longer meets the regulatory requirements.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Commercial Sprinter Van w/ Hightop	\$4,999	\$65,000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: all 99 NC's

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
We are asking other Neighborhood Councils to help us complete our goal	\$4,999	\$65,000
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$4,999

10a) Start date: 06/04/2024 10b) Date Funds Required: 05/01/2025 10c) Expected Completion Date: 06/01/2025
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

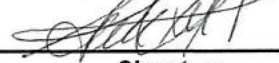
SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Glen Curado Founder & CEO  10/01/2024
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Alicia Romero Secretary  10/01/2024
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Van Nuys Neighborhood Council

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

1a)	Operation Blankets of Love	80-0238786	CA	3/25/09
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	11931 Paso robles Avenue	Granada Hills	CA	91344
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	_____	_____	_____	_____
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	Eileen Smulson	818-402-6586	ebol@ebol.info	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools) Attach Signed letter on School Letterhead	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter	
3)	_____	_____	_____	_____
	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The grant is for our Humane Education Learning Program (HELP), an interactive and service-oriented program to meet the needs of homeless animals. Eileen and her certified therapy dog Molly teaches: nursery to high school-aged youth. Our HELP lessons help raise awareness of the plight of shelter animals. Students learn why animals end up in shelters, solutions to solving this problem and how they can help. In addition, our goal is to encourage them to collect blankets and other comfort items for shelter animals. HELP lessons provide a sense of compassion and teamwork. Students achieve a feeling of accomplishment while learning how their actions can make a positive difference. These lessons have been proven to be a long-term solution to pet abuse, neglect and abandonment. These lessons have been proven to be a long-term solution to pet abuse, neglect and abandonment.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

HELP Curriculum Topics: Respect and Be Kind to All Animals, Adoption is the Best Option, Pet Care and Responsibility (How to Keep Your Pet Healthy and Happy), Promoting Compassion for All Living Creatures, Why So Many Animals End Up in Shelters, Animal and Human Bonding, Help Local Shelters, Rescue Groups & Pets of the Homeless, Why to Spay and Neuter Your Pet, Shelter Overpopulation, Puppy Mills, What is Animal Cruelty? It will benefit the public-at-large- because local schools and youth groups (K-high school students) families and communities will play an active role – many for the first time in their lives – in reducing animal homelessness, by collecting the critical pet supplies for their local animal shelter/rescues. We will also supply East Valley Animal Shelter in Van Nuys with our Bi-lingual (Spanish) 54 page coloring booklet How to Care for your Pet Pals -And Be Kind to Animals.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	To defray costs of OBOL materials of our humane education learning program (HELP) including our workbook described above	\$5,000	\$16,000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

 No Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000

10a) Start date: 1/30/25 10b) Date Funds Required: 12/31/24 10c) Expected Completion Date: 5/30/25
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

 No Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

 Yes No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Eileen Smulson

Founder & CEO

Eileen Smulson

10/17/24

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Van Nuys NC

SECTION I - APPLICANT INFORMATION

1a)	<u>Meals in Motion</u> <i>Organization Name</i>	<u>92-0918178</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>10/31/2022</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>PO Box 7001</u> <i>Organization Mailing Address</i>	<u>Porter Ranch</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91327</u> <i>Zip Code</i>
1c)	<u></u> <i>Business Address (if different)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Nicholas Doran</u> <i>Name</i>	<u>818-492-0487</u> <i>Phone</i>	<u>nicholas@mealsinmotion.org</u> <i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter	
3)	<u></u> <i>Name / Address of Affiliated Organization (if applicable)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The grant award would be used to purchase food, materials and equipment to continue program support for 10 of our Family Cooking Night Pals and Pans Cooking Events. Our events for this request will be held at The Valley Presbyterian Hospital in Van Nuys. Each event host up to 15 families approx 60 individuals. Each participant will receive 3 home cooked meals, one made at event and two pre-packed in meal kits for families to cook at home post event. Each meal is built to be \$10 or less and feeds a family of six. Our events are shared through partnerships with local schools, Social Media directed to Van Nuys residents and through partnerships with government and community based organizations.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Meals in Motion Cooking Classes are based on educational empowerment. By providing our classes for free to the public, we are empowering our neighbors with lasting skills. We impact not only the youth but the family as unit to build bonds, create space for children to thrive and feel safe in the home. All the while we are building skills that all participants will carry with them beyond our individual events. By creating space for families to do this together we're building community and opening doors for community members to meet, and engage with one another.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
Wages \$215/event x 10 events before June 30, 2025	\$0.00	\$2150
	\$	\$
	\$	\$

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Materials \$95.66/event x 10 events before June 30, 2025	\$500.00	\$956.60
Food Costs \$450/event x 10 events before June 30, 2025	\$4,500.00	\$4,500.00
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$5000.00**

10a) Start date: 09/01/2024 10b) Date Funds Required: 09/01/2024 10c) Expected Completion Date: 06/30/2025
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Nicholas Doran Executive Director  07/16/2024
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Norma Rivas Secretary  07/16/2024
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

**City of Los Angeles - Publishing
 Services**
 DEPT. 40, FUND 706, APPR 40000A
 REVENUE SOURCE 4591
 555 Ramirez St. Space 200
 Los Angeles, CA 90012
 Phone: (213) 473-8400
 Fax: (213) 473-8416

INVOICE

Invoice #	2002987
Invoice Date	3/5/20
Date Shipped	
Ship Via	Our Driver
Fund Number	DIRECT PAY
Terms	Net 30 Days
P.O. Number	20VN01
Job Number	20VN01

Van Nuys Neighborhood Council
 Veronica Marin
 PO BOX 3118
 Los Angeles, CA 91407

Quantity	Description	Unit Price	UM	Amount
200	Business Cards : VAN NUYS NC - VAN NUYS NC RICHARD MARKS BUS CARDS 2/C SEAL 8UP WITH 1/C NC LOGO 1 SIDED UNION BUG & RECYCLE C/O SAM WOOLF 818-533-8662	\$40.50		\$40.50
Thank you for your Business!!		Subtotal		\$40.50
		Sales Tax		\$0.00
		Total Due		\$40.50

Customer Code : **NC-VN**
 Invoice Number : **2002987**
 Invoice Date : **3/5/20**
 Invoice Amount : **\$40.50**
 Amount Paid : _____

Remit To:
 City of Los Angeles - Publishing Services
 DEPT. 40, FUND 706, APPR 40000A
 REVENUE SOURCE 4591
 555 Ramirez St. Space 200
 Los Angeles, CA 90012

Remitter:
 Van Nuys Neighborhood Council
 Veronica Marin
 PO BOX 3118
 Los Angeles, CA 91407



Neighborhood Council Inventory



NEIGHBORHOOD COUNCIL: VAN NUYS

Fiscal Year: All through FY 23-24

INVENTORY DATE: 10/30/24

TOTAL PURCHASE PRICE OF ALL INVENTORY ITEMS: \$867.57

INVENTORY ITEMS: 301

Entry #	Type of Inventory Item	Item/Description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Quantity	Purchase price	Current Status	If Salvage, was a Salvage Request filed?	If Stolen/Missing, was a Police Report filed?
1	Electronic/Electric Equipment	Mini Handycam, appears to be broken	Sony Dcr-hc62	157370			1		Salvage E-Waste	NO	
2	Furniture/Other Equipment	Sudden Solutions 8' Indoor/Outdoor Utility Folding Table					1		In Use		
3	Computer Hardware	Printer Machine	Oki data corporation N31161a	Ae52031413a0			1		In Use		
4	Computer Hardware	Printer	Brother Mfc-8440				1		In Use		
5	Furniture/Other Equipment	Canopy Tent	E-Zup				1		In Use		
6	Furniture/Other Equipment	Retractable Banners					2		In Use		
7	Furniture/Other Equipment	Wooden Storage Shelves					2		In Use		
8	Computer Hardware	Laptop	Dell Inspiron 15 5000 5559	4z5sq72			1		In Use		
9	Electronic/Electric Equipment	Projector	BenQ MW526	PDT8E02902000			1		In Use		
10	Computer Hardware	Laptop	Fujitsu Lifebook	R5702866			1		In Use		
11	Computer Hardware	Harddrive / Memory	Hp Pavilion a1000	Mxk5390rhd			1		In Use		
12	Computer Hardware	Computer Monitor	Samsung Syncmaster914v				1		In Use		
13	Electronic/Electric Equipment	Camcorder	Canon Visit HF R400	#682685000000			1		In Use		
14	Electronic/Electric Equipment	Tripod	Sony Vct-R100				1		In Use		

15	Electronic/Electric Equipment	Microphones	Shure PHM 48 VDC				12		In Use		
16	Electronic/Electric Equipment	Protective Case for Microphones	Seahorse				12		In Use		
17	Electronic/Electric Equipment	Microphones	Shure Centraverve CVD-B				12		In Use		
18	Computer Hardware	Laptop	Dell 5559	9GPQQ72			1		In Use		
19	Computer Hardware	Canon Wireless Color Laser. All-In-one Printer	Canon	MF644Cdw	6/17/21	Staples	1	\$374.83	In Use		
20	Computer Hardware	Lenovo Idea Pad 3 Laptop 15.6 Screen	Lenovo		2/1/21	Office Depot	1	\$492.74	In Use		
21	Furniture/Other Equipment	EX Up Tent - VNNC Branded	N/A	N/A	N/A	N/A	1	N/A	In Use		
22	Furniture/Other Equipment	Standing Banner - VNNC Branded	N/A	N/A	N/A	N/A	2	N/A	In Use		
23	Furniture/Other Equipment	Horizontal Banner - VNNC/Community Black Party Branded	N/A	N/A	N/A	N/A	2	N/A	In Use		
24	Furniture/Other Equipment	Sandbags/Weightbags for EZ Up Tent	N/A	N/A	N/A	N/A	4	N/A	In Use		
25	Furniture/Other Equipment	Horizontal Banner - Vote Here	N/A	N/A	N/A	N/A	1	N/A	In Use		
26	Furniture/Other Equipment	Sandbags/Weightbags for EZ Up Tent	N/A	N/A	N/A	N/A	4	N/A	In Use		
27	Furniture/Other Equipment	Drawstring Bag - VNNC Branded	N/A	N/A	N/A	N/A	122	N/A	In Use		
26	Furniture/Other Equipment	T-Shirts SMALL - VNNC Branded	N/A	N/A	N/A	N/A	14	N/A	In Use		
28	Furniture/Other Equipment	T-Shirts MEDIUM - VNNC Branded	N/A	N/A	N/A	N/A	21	N/A	In Use		
29	Furniture/Other Equipment	T-Shirts LARGE - VNNC Branded	N/A	N/A	N/A	N/A	21	N/A	In Use		
30	Furniture/Other Equipment	T-Shirts X-LARGE - VNNC Branded	N/A	N/A	N/A	N/A	26	N/A	In Use		

31	Furniture/Other Equipment	T-Shirts XX-LARGE - VNNC Branded	N/A	N/A	N/A	N/A	13	N/A	In Use		
32	Furniture/Other Equipment	T-Shirts XXX-LARGE - VNNC Branded	N/A	N/A	N/A	N/A	4	N/A	In Use		
33	Furniture/Other Equipment	Keychain Bottle Opener - VNNC Branded	N/A	N/A	N/A	N/A	10	N/A	In Use		
34	Furniture/Other Equipment	Box of photos and slides from 90's era	N/A	N/A	N/A	N/A	1	N/A	In Use		
35											

TO ADD MORE ROWS, RIGHT-CLICK OVER THE ROW NUMBER ON THE LEFT AND SELECT "INSERT"