

Van Nuys Neighborhood Council



Kathy Schreiner
kathy.schreiner@vnnc.org
President

Maduka Nkuku
maduka.nkuku@vnnc.org
Vice President

John Hendry
john.hendry@vnnc.org
Secretary

David Harari
david.harari@vnnc.org
Treasurer

Myrra Bolla
myrra.bolla@vnnc.org
Parliamentarian

Members
Samuel Apikyan
Hakop 'Jack' Azatyan
John Camera
Josue Chavez
Brian Edelman
Jarred Piña
Ann Kalb
Yena Kim
David Kopelev
Britt Vaughan
Cyle Zezotarski

Van Nuys Neighborhood Council Budget and Finance Committee AGENDA

Tuesday, January 2nd, 2024
5:30PM

Van Nuys Branch
Library

6250 Sylmar Ave.

Van Nuys, CA 91401

Community Room

Van Nuys
Neighborhood Council
P.O. Box 3118
Van Nuys, CA 91407-3118

Email: info@vnnc.org
www.vnnc.org

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. Speakers shall direct their comments to the Committee (not to an individual).

Chair of Budget & Finance Committee: David Harari
Members: Hakop Azatyan, Myrra Bolla, David Kopelev, Kathy Schreiner,

1. **Roll Call and Pledge of Allegiance**
2. **Discussion and possible action to approve the November 2023 MER (Monthly Expenditure Report) **see attached top sheet****
https://vnnc.org/wp-content/uploads/2023/12/VNNC_MER_112023.pdf
3. **Discussion and possible action to approve minutes from Dec. 2023 Meeting:**
https://vnnc.org/wp-content/uploads/2023/12/VNNC_Budget-and-Finance_Minutes_12052023.pdf
4. **Discussion and possible action to approve an expenditure not to exceed \$150 for the VNNC to provide refreshments on the evening of January 23rd for the volunteers who will participate in the 2024 Van Nuys Homeless Count. Refreshments will be provided at the central deployment point, which will be the Mid-Valley YMCA.**
5. **Discussion and possible action to approve reimbursement to David Harari for \$75.00 for purchasing food for the VNNC Board Retreat on October 28th. (Note: Receipts add up to more than \$78.35, but the BAC was approved for \$75.00 so that is the reimbursement request.)**
https://vnnc.org/wp-content/uploads/2023/12/VNNC_Harari_Reimbursement.pdf
6. **General Public Comment on Non-Agenda Items (2 min per stakeholder). Note that topics discussed must be within the jurisdiction of the VNNC.**
7. Identification of topics Committee members would like to discuss at a future meeting.
8. Adjournment

THE AMERICN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

PUBLIC POSTING OF AGENDAS – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://lacity.gov/government/subscribe-agendas>

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Monthly Expenditure Report



Reporting Month: November 2023 Budget Fiscal Year: 2023-2024

NC Name: Van Nuys Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30730.90	\$1366.48	\$29364.42	\$120.45	\$0.00	\$29243.97

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27142.00	\$1366.48	\$20859.82	\$120.45	\$20739.37
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$4858.00	\$0.00	\$4858.00	\$0.00	\$4858.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$4915.70	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	FEDEX OFFIC19000019026	11/08/2023	Printed materials for Nov. 8th General Board Meeting (included in approved budget)	General Operations Expenditure	Office	\$44.46
2	PAPA JOHN'S #4801	11/08/2023	Pizza for Nov 8th GBM (food for meetings is item in approved budget)	General Operations Expenditure	Office	\$106.66
3	PY ALL RIGHT STORAGE	11/10/2023	Monthly storage fee (reflected in approved budget)	General Operations Expenditure	Office	\$195.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/03/2023	Internet/Website Admin. and Agenda Posting Services for Oct. 2023	General Operations Expenditure	Office	\$764.28
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/03/2023	Internet/Website Admin. and Agenda Posting Services for Aug. 2023	General Operations Expenditure	Office	\$256.08
Subtotal:						\$1366.48

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	David Harari	10/26/2023	Reimbursement for food purchased for Sept. General Board Meeting	General Operations Expenditure	Office	\$120.45



Thank You For Using
 Jons Fresh Marketplace Fastlane
 www.JonsMarketplace.com
 Store Manager: Robert

REUSABLE BAG DEP

- CARRYOUT B
 2 @ \$0.20 EA \$0.40

Thaw & Sell

- GC MINI CROISSAN \$6.99 F
 - GC MINI CROISSAN \$6.99 F
 - TRES BRO MINI CO \$7.99 F
 - TRES BRO MINI CO \$7.99 F
 - TRES BROTHERS MI \$5.99 F

TOTAL SALES \$36.35

BALANCE DUE \$36.35
 Debit Card \$36.35
 Auth Code = 712745

10/27/2023 16:09:04
 US DEBIT Entry Method: Cntctless
 CARD #: XXXXXXXXXXXX6363
 PURCHASE - APPROVED
 AUTH CODE: 712745

Mode: Issuer
 AID: A0000000980840
 TVR: 0000000000
 IAD: 06011203A00000
 TSI: 0000
 TC: D86287D60E6BAEB6
 MID: ***** TID: 001 SEQ: 265947

Total: USD\$ 36.35

PIN VERIFIED

CHANGE \$0.00

Total number of items sold = 7

ALL RETURNS & EXCHANGES MUST BE WITHIN
 3 DAYS FROM DATE OF PURCHASE AND MUST
 HAVE RECEIPT. RETURNS OR EXCHANGES OF
 NON-FOOD ITEMS SHALL BE IN ITS ORIGINAL
 PACKAGE. NO CASH REFUNDS ON ITEMS PAID
 BY CREDIT CARD. NO RETURNS ON BABY FOOD
 AND FORMULA. ALL SALES ARE FINAL ON
 ALCOHOLIC BEVERAGES AND TABACCO.

CASHIER NAME: SC026
 STORE: 00019 REGISTER: 026 CASHIER: 9926
 TICKET#: 6084 27OCT2023 16:09:05
 All returns & exchanges must be within
 3 days from date of purchase and must
 have a receipt. Returns or exchanges of
 non-food items shall be in original pkg.
 No cash refund on items paid by credit
 No returns on baby food & formula

STARBUCKS Store #6961
 15355 Sherman Way
 Van Nuys, CA (818) 787-0135

CHK 695654
 10/28/2023 08:49 AM
 XXX7934 Drawer: 1 Reg: 1

Cafe

Order

2 Coffee Traveler 40.00

Subtotal 40.00
 Discounts 0.00
 Tax 0.00
 Gratuity 2.00
 Total 42.00

Change Due 0.00

Payments

Visa 42.00
 XXXXXXXXXXXX6363
 Card Entry: CONTACTLESS
 Trans Type: SALE
 App Label: VISA DEBIT
 Auth: 084900
 AID: A0000000031010
 TVR: 0000000000
 TSI: 0000

----- Check Closed -----
 10/28/2023 08:49 AM

Join our loyalty program
 Starbucks Rewards®
 Sign up for promotional emails
 Visit Starbucks.com/rewards
 Or download our app
 At participating stores
 Some restrictions apply