

Van Nuys Neighborhood Council



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Josue Chavez
Brian Edelman
Ann Kalb
Yena Kim
David Kopelev
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Britt Vaughan
Cyle Zezotarski

Van Nuys Neighborhood Council General Board Meeting AGENDA

Wednesday, October 11, 2023
7:00PM

Conference room of the
Marvin Braude Constituents
Building, 6262 Van Nuys Blvd,
Van Nuys, CA 91401

(SE corner of Van Nuys Blvd. and
Sylvan St.)

Van Nuys
Neighborhood Council
P.O. Box 3118
Van Nuys, CA 91407-3118

Email: info@vnnc.org
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Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. Speakers shall direct their comments to the Board (not to an individual).

1. Roll Call and Pledge of Allegiance

2. Reports from Government officials: (2 min each)

- a. LAPD Van Nuys Division - <https://vnnc.org/resource/>
- b. Council District 2 –Arus Grigoryan arus.grigoryan@lacity.org 818-210-1504 (cell)
- c. Council District 4 – Ryan Ahari ryan.ahari@lacity.org 213-473-7004
- d. Council District 6 – Brian Patton brian.patton@lacity.org Office: (818) 778-4999, Cell: (818) 270-1931
- e. Department of Neighborhood Empowerment (DONE) – Alfonso Manzo alfonso.manzo@lacity.org
- f. Mayor’s office – Michelle Vergara michelle.vergara@lacity.org (213) 400-9816
- g. Los Angeles County 3rd District (Lindsay Horvath) –
- h. Assembly District 46 (Jesse Gabriel) – Alberto Vargas alberto.vargas@asm.ca.gov 818-346-4521
- i. Senate District 20 (Caroline Menjivar) – Jasmin Hernandez jasmin.hernandez@sen.ca.gov
- j. California Congressional District 29
- k. LA Metro – Ron Macias, Principal Community Relations Officer, Construction Relations maciasr@metro.net

3. Presentation about LA City Planning's Orange (G) Line Transit Neighborhood Plan (OLTNP). The OLTNP is a long-range planning effort that focuses on three Metro Orange (G) Line stations: the Van Nuys, Sepulveda, and North Hollywood Stations.

The Plan seeks to create a vibrant, pedestrian-friendly environment through:

- improved housing options for people of all income levels
- increased employment opportunities
- better access to sustainable mobility options

The project team last conducted community outreach in 2020. Since then, the project team has refined the Plan’s Draft land use and zoning, and will be releasing draft materials in the fall.

4. Officer Reports

- a. President
 - A printed copy of VNNC agendas and linked files can be reviewed in a reference notebook that will be located at the Van Nuys Branch Library.
- b. Vice-President
- c. Secretary
- d. Treasurer
- e. Parliamentarian

5. Discussion and possible action to vote to fill the vacancy for At-Large Representative Seat 2. Three residents of Van Nuys have applied and meet the qualifications for this seat, which is the last remaining vacancy for an at-large seat. The Board will interview the three candidates and then each Board member will vote for one of the candidates. The candidate with the majority of votes will be appointed to the seat and sworn in.

VNNC Bylaws (Article V Governing Board, Section 6 Vacancies) outline the following procedure to be followed in the event that more than two (2) candidates stand for a seat:

- a. If no candidate wins a majority of votes cast in the first round, only the two (2) candidates with the most votes proceed to a second round of voting.
- b. A coin toss will be used to resolve a tie.

(Note that the two candidates who are not selected for the current vacancy will be encouraged to participate in VNNC Committees and other activities. Also, they will be eligible to be considered for future vacancies.)

- a. Nick Grimm

<https://vnnc.org/wp-content/uploads/2023/10/2023-10-NickGrimm.png>

- b. Cassandra Morris

<https://vnnc.org/wp-content/uploads/2023/10/2023-10-CassandraMorris.png>

- c. Sohrob Tahmasebi

<https://vnnc.org/wp-content/uploads/2023/10/2023-10-SohrobTahmasebi.png>

- d. At the November Board meeting, the Board will implement Section 7F of the Bylaws and declare that the remaining vacant seats will become at-large seats. (Section 7F reads: “Any time a designated seat remains unfilled for sixty (60) days after the vacancy is announced at a Board meeting, it shall automatically become an at-large seat until the next general election at which point it shall revert back to the original designation as defined in these Bylaws.”)

6. Consent Agenda

- a. Approve minutes from the VNNC Board meetings held on August 9, August 23, and September 13.

https://vnnc.org/wp-content/uploads/2023/10/VNNC_GBM_Draft_Minutes_08092023_Final_rev.pdf

https://vnnc.org/wp-content/uploads/2023/10/VNNC_SGBM_Draft_Minutes_08232023_Final.pdf

https://vnnc.org/wp-content/uploads/2023/10/VNNC_GBM_Draft_Minutes_09132023_Final_rev.pdf

7. Action items from the Budget and Finance Committee 9/27/23 meeting requiring roll call votes.

- a. Approve August MER

https://vnnc.org/wp-content/uploads/2023/09/VNNC_MER_082023.pdf

- b. Approve reimbursement to David Harari for \$120.45 for purchasing food for the September 13, 2023 General Board Meeting.
https://vnnc.org/wp-content/uploads/2023/10/VNNC_GB_FoodReceipt_DH.pdf
- 8. General Public Comment on Non-Agenda Items – maximum of 2 min per stakeholder (Note that topics discussed must be within the jurisdiction of the VNNC.)
- 9. Announce and encourage Board members and the public to attend Community Events on Key Issues
 - a. The VANC-sponsored Housing Element Town Hall on October 14 from 1 to 3 p.m. in Lake Balboa at St. Michael’s Church at 16643 Vanowen St.
 - b. Community Meeting on Vision Plan for the Sepulveda Basin on October 17 from 6 to 8 pm in person at Encino Community Center, 4935 Balboa Blvd. or October 18 from 11:30 a.m. to 1 p.m. (virtual on Zoom).
- 10. Discussion about required VNNC Committees (upcoming meetings, etc.)
 - a. Budget and Finance Committee – Chair, David Harari
 - b. Outreach Committee – Chair, Maduka Nkuku
 - c. PLUM Committee – Chair Yena Kim
- 11. Discussion and possible action to name VNNC Board members as liaisons to the organizations listed below. Note: one vote to be taken to cover all appointments.
More info on alliances can be found at <https://empowerla.org/alliances/>

Alliance	Number of reps	Meeting time
LANCC (Los Angeles Neighborhood Council Coalition)	* one primary rep to vote * one alternate rep All may attend	Meets on Zoom the 1 st Saturday of the month from 10 a.m. to 1 p.m.
VANC (Valley Alliance of Neighborhood Councils)	* one primary rep to vote * one alternate rep All may attend	Meets on Zoom the 2 nd Thursday of the month from 6:30 to 9:30 p.m.
Neighborhood Council Sustainability Alliance	* 2 representatives (Note Quirino de la Cuesta is a stakeholder representative) All may attend	Meets on Zoom the 2 nd Sunday of the month from 6:30 pm to 8:30 pm
DWP Advocacy and MOU oversight	* at least one representative All may attend	Meets on Zoom the 1 st Saturday of the month from 8:30 to 10 a.m.
Neighborhood Council Emergency Preparedness Alliance	Not sure	Meets last Saturday of the month from 10 a.m. to noon.
Plan Check NC	Less focused on representation; more of an information exchange. All may attend.	Meets on Zoom the 2 nd Saturday of the month

12. Discussion and possible action to approve holding a Board retreat at the Van Nuys Branch Library on Saturday, October 28, from 9:30 a.m. to 12:30 p.m. and to authorize up to \$75 for purchase of refreshments. Potential topics to be covered include:
 - a. Identify Key Issues for the VNNC to address in FY 2023 and possibly identify key projects for action.
 - b. Discuss what committees need to be formed to address Key Issues.
 - c. Review key procedures for conducting VNNC business, such as preparing and posting agendas, preparing minutes, etc.
13. Updates on unresolved topics
 - a. No further action can be taken by the Neighborhood Councils regarding nomination of Jamie York to the Ethics Commission. Controller Mejia has appointed a new candidate for the seat.
 - b. Waiting for response from DONE and City Attorney regarding issue that led to the resignation of Studio City NC members.
 - c. If SB 411 is signed by the Governor, it will still require City Council action to allow individual neighborhood councils to choose how meetings will be conducted.
 - d. A workplan regarding the VNNC website will be discussed at the next Outreach Committee meeting.
14. Identification of topics Board members would like to discuss at a future meeting.
15. Adjournment

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

PUBLIC POSTING OF AGENDAS – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Neighborhood Council Board Member Oath

I pledge to represent my neighborhood with dignity, integrity, and pride.
I will encourage other points of view, even when they differ from my own.
I will respect, value, and consider everyone's opinion.
I will find the good in my neighborhood and praise it and promote it.
To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.

Monthly Expenditure Report



Reporting Month: August 2023

Budget Fiscal Year: 2023-2024

NC Name: Van Nuys Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35373.67	\$1604.09	\$33769.58	\$0.00	\$0.00	\$33769.58

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27142.00	\$1604.09	\$25264.98	\$0.00	\$25264.98
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$4858.00	\$0.00	\$4858.00	\$0.00	\$4858.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$272.93	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SMART AND FINAL 349	08/09/2023	Purchase of bottled water for VNNC August 9th Board Meeting.	General Operations Expenditure	Office	\$14.99
2	SUBWAY 28759	08/10/2023	Food for our meeting.	General Operations Expenditure	Office	\$112.38
3	PY ALL RIGHT STORAGE	08/10/2023	VNNC monthly storage bill.	General Operations Expenditure	Office	\$195.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	08/04/2023	Past due July communication services bill totaling \$640.20	General Operations Expenditure	Office	\$640.20
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	08/04/2023	August communication services bill totaling \$641.52	General Operations Expenditure	Office	\$641.52
Subtotal:						\$1604.09

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00