

## Van Nuys Neighborhood Council



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**Members**  
Samuel Apikyan  
Hakop 'Jack' Azatyan  
John Camera  
Josue Chavez  
Brian Edelman  
Jarred Piña  
Ann Kalb  
Yena Kim  
David Kopelev  
Britt Vaughan  
Cyle Zezotarski

### Van Nuys Neighborhood Council Budget and Finance Committee AGENDA

Wednesday, September 27<sup>th</sup>,  
2023 7:15PM

Conference room of the  
Marvin Braude Constituents  
Building, 6262 Van Nuys Blvd,  
Van Nuys, CA 91401

(SE corner of Van Nuys Blvd. and  
Sylvan St.)

Van Nuys  
Neighborhood Council  
P.O. Box 3118  
Van Nuys, CA 91407-3118

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[www.vnnc.org](http://www.vnnc.org)

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

**Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. Speakers shall direct their comments to the Committee (not to an individual).**

Chair of Budget & Finance Committee: David Harari  
Members: Hakop Azatyan, Myrra Bolla, David Kopelev, Kathy Schreiner,

1. **Roll Call and Pledge of Allegiance**
2. **Chair's Remarks.**
3. **Discussion and possible action to approve the August 2023 MER (Monthly Expenditure Report) \*\*see attached top sheet\*\***  
[https://vnnc.org/wp-content/uploads/2023/09/VNNC\\_MER\\_082023.pdf](https://vnnc.org/wp-content/uploads/2023/09/VNNC_MER_082023.pdf)
4. **Discussion and possible action to approve reimbursement to David Harari for \$120.45 for purchasing food for the September 13, 2023 General Board Meeting.**
5. **Discussion and possible action to approve \$500 NPG for the Valley Presbyterian Annual Health Fair, which will take place on October 14<sup>th</sup>, 2023 from 10 a.m. to 1 p.m.**  
[https://vnnc.org/wp-content/uploads/2023/09/NPG\\_ValleyPres.pdf](https://vnnc.org/wp-content/uploads/2023/09/NPG_ValleyPres.pdf)
6. **Discussion and possible action to approve budget revisions to the Web Hosting and Maintenance line item, which is currently \$12,000.**
7. **General Public Comment on Non-Agenda Items (2 min per stakeholder). Note that topics discussed must be within the jurisdiction of the VNNC.**
8. Identification of topics Committee members would like to discuss at a future meeting.
9. Adjournment

**THE AMERICN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: [info@vnnc.org](mailto:info@vnnc.org)

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

**PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In

addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

# Monthly Expenditure Report



Reporting Month: August 2023

Budget Fiscal Year: 2023-2024

NC Name: Van Nuys Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35373.67	\$1604.09	\$33769.58	\$0.00	\$0.00	\$33769.58

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27142.00	\$1604.09	\$25264.98	\$0.00	\$25264.98
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$4858.00	\$0.00	\$4858.00	\$0.00	\$4858.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$272.93	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SMART AND FINAL 349	08/09/2023	Purchase of bottled water for VNNC August 9th Board Meeting.	General Operations Expenditure	Office	\$14.99
2	SUBWAY 28759	08/10/2023	Food for our meeting.	General Operations Expenditure	Office	\$112.38
3	PY ALL RIGHT STORAGE	08/10/2023	VNNC monthly storage bill.	General Operations Expenditure	Office	\$195.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	08/04/2023	Past due July communication services bill totaling \$640.20	General Operations Expenditure	Office	\$640.20
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	08/04/2023	August communication services bill totaling \$641.52	General Operations Expenditure	Office	\$641.52
<b>Subtotal:</b>						<b>\$1604.09</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Van Nuys

**SECTION I - APPLICANT INFORMATION**

1a) Valley Presbyterian Hospit. 95-845832 CA 4/14/1982  
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 15107 Vanowen St Van Nuys CA 91405  
 Organization Mailing Address City State Zip Code

1c) \_\_\_\_\_  
 Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:  
Evelyn Pacis 818-902-5709 evelyn.pacis@valleypr  
 Name Phone Email 01

2) Type of Organization- Please select one:  
 Public School (not to include private schools) Attach Signed letter on School Letterhead  
 or  501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) \_\_\_\_\_  
 Name / Address of Affiliated Organization (if applicable) City State Zip Code

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.  
 The Funds will be used for ~~Van Nuys corner~~ during our annual health fair on Oct 14th, to help support the free community education and kids corner.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)  
 The annual health fair provides free health screenings and resources. The Funds are used to support the free entertainment, lunch provided, and kids corner activities.



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	LIVE Entertainment	\$ 500.00	\$ 500.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 500.00

10a) Start date: 9/13/23 10b) Date Funds Required: 10/14/23 10c) Expected Completion Date: 10/14/23  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
 10 Lori Cavalle EVP/COO [Signature] 9/21/23  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*  
 \_\_\_\_\_  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form