

Van Nuys Neighborhood Council



Kathy Schreiner
kathy.schreiner@vnnc.org
President

Maduka Nkuku
maduka.nkuku@vnnc.org
Vice President

John Hendry
john.hendry@vnnc.org
Secretary

David Harari
david.harari@vnnc.org
Treasurer

Myrra Bolla
myrra.bolla@vnnc.org
Parliamentarian

Members

Samuel Apikyan
Hakop 'Jack' Azatyan
John Camera
Josue Chavez
Brian Edelman
Ann Kalb
Yena Kim
David Kopelev
Britt Vaughan
Cyle Zezotarski

Van Nuys Neighborhood Council General Board Meeting AGENDA

Wednesday, September 13, 2023
7:00PM

Conference room of the
Marvin Braude Constituents
Building, 6262 Van Nuys Blvd,
Van Nuys, CA 91401

(SE corner of Van Nuys Blvd. and
Sylvan St.)

Van Nuys
Neighborhood Council
P.O. Box 3118
Van Nuys, CA 91407-3118

Email: info@vnnc.org
www.vnnc.org

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. Speakers shall direct their comments to the Board (not to an individual).

1. Roll Call and Pledge of Allegiance

2. Reports from Government officials: (2 min each)

- a. LAPD Van Nuys Division - <https://vnnc.org/resource/>
- b. Council District 2 –Cairo Rodríguez cairo.rodriguez@lacity.org 818-755-7676
- c. Council District 4 – Ryan Ahari ryan.ahari@lacity.org 213-473-7004
- d. Council District 6
- e. Department of Neighborhood Empowerment (DONE) – Alfonso Manzo alfonso.manzo@lacity.org
- f. Mayor’s office – Michelle Vergara michelle.vergara@lacity.org (213) 400-9816
- g. Los Angeles County 3rd District (Lindsay Horvath) –
- h. Assembly District 46 (Jesse Gabriel) – Alberto Vargas alberto.vargas@asm.ca.gov 818-346-4521
- i. Senate District 20 (Caroline Menjivar) – Jasmin Hernandez jasmin.hernandez@sen.ca.gov
- j. California Congressional District 29

3. Presentation on California’s Low-Cost Auto Insurance Program (CLCA) by Arminé Sargsyan, Outreach Analyst, Community Relations and Outreach Branch, California Department of Insurance

4. Officer Reports

- a. President
 - City Council approved Council File 23-0799 (see p. 8) to explore infrastructure and safety upgrades needed to resume City Council meetings at Van Nuys City Hall
 - A printed copy of VNNC agendas and linked files can be reviewed in a reference notebook that will be located at the Van Nuys Branch Library.
- b. Vice-President
- c. Secretary
- d. Treasurer
- e. Parliamentarian

5. General Public Comment on Non-Agenda Items – maximum of 2 min per stakeholder (Note that topics discussed must be within the jurisdiction of the VNNC.)

6. Consent Agenda

- a. Approve minutes from the VNNC Board meetings held on June 14, July 12, and July 27. Minutes for the August 9 and August 23 Board meetings will be reviewed at the October Board meeting.

https://vnnc.org/wp-content/uploads/2023/08/VNNC_GBM_Draft_Minutes_06142023_Final.pdf

https://vnnc.org/wp-content/uploads/2023/08/VNNC_GBM_Draft_Minutes_07122023_Final.pdf

https://vnnc.org/wp-content/uploads/2023/09/VNNC_SGBM_Draft_Minutes_07272023_Final.pdf

7. Discussion and possible action to vote to fill the vacant seat for At Large Resident Representative Seat 1 with applicant Jarred Piña.

NOTE: Mr. Piña initially applied for the Zone 1 Resident seat. Since this seat was filled by Brian Edelman on August 9th, Mr. Piña agreed to be considered for the At-Large Resident Representative Seat 1.)

https://vnnc.org/wp-content/uploads/2023/09/VNNC_Boardmember_Application-from-Jarren-Pina-080223.pdf

8. Discussion and possible action to approve July 2023 MER (Monthly Expenditure Report).

Beginning Balance	Total Spent	Remaining Balance	Outstanding	Net Available
\$32,000	\$272.93	\$31,727.07	\$1281.72	\$30,445.35

<https://vnnc.org/wp-content/uploads/2023/09/July-2023-MER-1.pdf>

9. Discussion and possible action to revise the VNNC budget by adding \$3,646.40 in rollover funds – with \$78 allocated to Elections (to cover a late billing paid in July) and \$3,568.40 allocated to the line item for Neighborhood Purpose Grants. Total budget will be \$35,646.40.

See budget with proposed revisions on page 9.

10. Discussion and possible action to purchase a VNNC phone number and voicemail service from Vonage for an annual amount not to exceed \$350.
11. Discussion and possible action to spend up to \$400 to purchase business cards and name tags (for Outreach events) for current Board members.
12. Discussion and possible action to approve \$500 for VNNC to have a booth for outreach at the Valley Presbyterian Annual Health Fair, which will take place on October 14 from 10 a.m. to 1 p.m.
13. Discussion and possible action to join with the Granada Hills South Neighborhood Council and other SFV NCs to co-sponsor a public forum within the next 90 days, at a location in the San Fernando Valley, in order to seek expert testimony on the environmental, health and safety, and economic impacts of Van Nuys Airport (VNY) on the surrounding communities.

Background: The Van Nuys Airport is planning to expand, but has not taken adequate steps to consult with the community. At a meeting of the airport’s Citizens Advisory Committee on 9/5 over 100 citizens attended, and many expressed concerns about current impacts of the airport on their lives and questioned whether expansion would lead to more negative impacts.

14. Discussion and possible action to submit a CIS to the City Council and the City Planning Commission on Council File 22-0392 to express opposition to the City authorizing Metro to erect two large digital billboards on Metro property near the G Line (Orange Line) at Van Nuys Blvd. and Sepulveda Blvd.

Background: At the direction of the Los Angeles City Council, Los Angeles City Planning has prepared two ordinances to amend the Zoning Code to allow the Los Angeles County Metropolitan Transportation Authority (Metro) to implement a Transit Communication Network (TCN) (CF 22-0392).

Metro is proposing to erect digital display signs on up to 49 Metro-owned parcels throughout the city that are adjacent to certain freeways and major streets as part of its TCN program. The proposed ordinances, known collectively as the Metro TCN ordinance, will create a new Supplemental Use District (SUD) and include a Zone Change to apply the TCN SUD and its regulations to specific parcels owned by Metro.

Position taken by Sherman Oaks Neighborhood Council:

The Sherman Oaks Neighborhood Council at its July 10, 2023 meeting adopted a position of Against regarding City Council File 22-0392. The proposed Transportation Communication Network (TCN) (Council File 22-0392) ordinance will allow Metro to erect up to 86 digital billboards on Metro owned property, approximately 50-foot long electronic, moving image billboards with up to 51,000 square feet of display area with an estimated income of \$15 million to \$25 million per year that will be split evenly with Metro and the City of Los Angeles (Metro's annual budget is \$9 billion dollars, LA City's budget is \$43 billion).

These billboards will be along freeways and surface streets. For little financial gain from the TNC, the citizens will suffer unnecessary visual blight and unsafe driver distraction. Therefore, the Sherman Oaks Neighborhood Council strongly opposes the LA City Planning Department's ordinance to amend the Los Angeles Municipal Code to allow Metro to implement a Transportation Communication Network (TCN) (CF 22-0392).

15. Discussion and possible action to continue work on forming the Committees that are required by the VNNC Bylaws – including Budget and Finance, Outreach, and PLUM (Planning and Land Use Management. (See excerpt on p. 7 from Article VII of the VNNC Bylaws regarding creation of committees.)

- a. Discussion and possible action to elect David Harari to chair the Budget and Finance Committee.
- b. Ask the Chairs of the three committees to each pick up to four Board members to join their committee. Board members should let Chairs know if they are interested in joining a Committee.

“Committee members shall be appointed by the Committee Chair, subject to confirmation by the Committee itself. Stakeholders may become voting members of a Standing Committee, except for Executive Committee.”

- 16.** Discussion and possible action to name VNNC Board members as liaisons to the organizations listed below. Note: one vote to be taken to cover all appointments.
 More info on alliances can be found at <https://empowerla.org/alliances/>

Alliance	Number of reps	Meeting time
LANCC (Los Angeles Neighborhood Council Coalition)	* one primary rep to vote * one alternate rep All may attend	Meets on Zoom the 1 st Saturday of the month from 10 a.m. to 1 p.m.
VANC (Valley Alliance of Neighborhood Councils)	* one primary rep to vote * one alternate rep All may attend	Meets on Zoom the 2 nd Thursday of the month from 6:30 to 9:30 p.m.
Neighborhood Council Sustainability Alliance	* 2 representatives (Note Quirino de la Cuesta is a stakeholder representative) All may attend	Meets on Zoom the 2 nd Sunday of the month from 6:30 pm to 8:30 pm
DWP Advocacy and MOU oversight	* at least one representative All may attend	Meets on Zoom the 1 st Saturday of the month from 8:30 to 10 a.m.
Neighborhood Council Emergency Preparedness Alliance	Not sure	Meets last Saturday of the month from 10 a.m. to noon.
Plan Check NC	Less focused on representation; more of an information exchange. All may attend.	Meets on Zoom the 2 nd Saturday of the month

- 17.** Discussion and possible action to approve holding a Board retreat at the Van Nuys Branch Library on a Saturday morning in the next 4-5 weeks. Potential topics to be covered include:
- a. Identify Key Issues for the VNNC to address in FY 2023 and possibly identify key projects for action.
 - b. Discuss what committees need to be formed to address Key Issues.
 - c. Review key procedures for conducting VNNC business, such as preparing and posting agendas, preparing minutes, etc.

- 18.** Identification of topics Board members would like to discuss at a future meeting.

- 19.** Adjournment

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

PUBLIC POSTING OF AGENDAS – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Neighborhood Council Board Member Oath

I pledge to represent my neighborhood with dignity, integrity, and pride.
I will encourage other points of view, even when they differ from my own.
I will respect, value, and consider everyone's opinion.
I will find the good in my neighborhood and praise it and promote it.
To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.

Article VII COMMITTEES AND THEIR DUTIES

Section 3: Committee Creation and Authorization

- A. **Committee Authority** – All Committee recommendations shall be brought back to the full Board for discussion and action. Committees shall not represent an official Board position without prior Council approval.
- B. **Committee Structure** – With the exception of Executive Committee, all Standing Committees shall be comprised of at least three (3) Directors but no more than five (5) Directors and may include any interested Stakeholders. Each Director is required to be an active participating member of at least one (1) Standing Committee.
- C. **Committee Appointment** – The Board will select its Committee Chairs annually by simple majority vote by the Board members present at the General Board meeting. The selection of Committee Chairs will take place in July of each year.
 - i. If there are more than two (2) candidates and none receives a majority vote, a run-off vote by the Board shall be held immediately between the two (2) candidates receiving the highest number of votes.
 - 2. In the event of a vacancy, a new Chair will be selected by the Board by simple majority vote of the Directors present at a Board meeting. Upon termination of Committee Chair(s), all official records of the Committee will be surrendered to the Executive Committee within 30 days.
 - 3. Committee members shall be appointed by the Committee Chair, subject to confirmation by the Committee itself. Stakeholders may become voting members of a Standing Committee, except for Executive Committee.
 - 4. All committee members must complete ethics and funding training prior to voting.
- D. **Committee Meetings** – Committee meetings are subject to and shall be conducted in accordance with the dictates of the Brown Act. The Chair shall (or designate a Committee member) to keep a written record of Committee meetings and provide regular reports on Committee matters to the Council. Minutes shall be taken at every Standing Committee meeting and forwarded to a Director in a timely manner.
- E. **Changes to Committees** – The Board may establish, disband or make changes as needed to any Committee by a simple majority vote of Board members present. Any such action by the Board shall be noted in the Board meeting minutes.
- F. **Removal of Committee Chairs** – Committee Chairs serve at the pleasure of the Board and may be removed by a 2/3 majority of Board members present.

All committee work is to be reported to the Board and no actions can be taken on behalf of the VNNC without a vote by the Board.

Report on CF 23-0799 approved by City Council on 8/30/23

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=23-0799>

Council File No. 23-0799

RULES, ELECTIONS AND INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT relative to a report on the infrastructure and safety upgrades necessary to resume its pre-pandemic regular schedule by January 1, 2024 for Council meetings in Van Nuys.

Recommendations for Council action, as initiated by Motion (Padilla – Harris-Dawson for Krekorian – Lee):

1. INSTRUCT the Department of General Services (GSD), Security Services, and Bureau of Engineering (BOE) to report in 30 days on the infrastructure and safety upgrades necessary to resume its pre-pandemic regular schedule by January 1, 2024 for Council meetings in Van Nuys.
2. INSTRUCT the Information Technology Agency to report on technological upgrades needed for Council meetings in Van Nuys City Hall.
3. INSTRUCT the City Administrative Officer (CAO) and the Chief Legislative Analyst (CLA), in consultation with above listed departments, to report on potential funding sources to implement the necessary upgrades for Council meetings at Van Nuys City Hall.

Fiscal Impact Statement: Neither the CAO nor the CLA has completed a financial analysis of this report.

Community Impact Statement: None submitted

SUMMARY

At its meeting held on August 18, 2023, the Rules, Elections and Intergovernmental Relations Committee considered a Motion (Padilla – Harris-Dawson for Krekorian – Lee) relative to instructing the Department of General Services and Security Services to report on the infrastructure and safety upgrades necessary to resume its pre-pandemic regular schedule by January 1, 2024 for Council meetings in Van Nuys.

The Committee moved to add BOE to the list of the departments to report on infrastructure and safety upgrades in Van Nuys City Hall.

The Committee also moved to add Recommendations 2 and 3, as stated above. After an opportunity for public comment was held, the Committee moved to approve the recommendation contained in the Motion, as amended, as stated above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

RULES, ELECTIONS AND INTERGOVERNMENTAL RELATIONS COMMITTEE

Van Nuys Neighborhood Council
Annual Budget for Fiscal Year 2023-24

	Approved 7/27	Proposed Changes	Revised Budget
Annual Budget Funds	\$32,000		\$32,000
Rollover Funds	TBD	\$3,646.40	3,646.40
Total Annual Budget Funds	\$32,000		\$35,646.40
Office/Operational Funds			
Storage Locker (All Right Storage)	\$2,340		\$2,340
Printing and Photocopies for Meetings	960		960
Food, Refreshments for General Board Meetings	960		960
Zoom Licenses	238		238
Notetaker for Meetings	3,000		3,000
Administrative Support/Bridgeway	3,000		3,000
Office Supplies	400		400
Web Hosting and Maintenance, E-blasts, Agenda-Posting (Wendy Moore and GoDaddy)	12,000		12,000
Mailbox at Van Nuys USPS	294		294
Board Retreats	600		600
Councilmember Bus. Cards/Nameplates/Nametags	500		500
Facility Rental for Meetings	500		500
Telephone service	350		350
Total Office and Operational Expenditures	\$25,142		
Outreach Expenditure Category	\$2,000		\$2,000
Election Expenditures Category	\$0	\$78	\$78
Neighborhood Purposes Grant (NPG) Expenditure Category	\$4,858	\$3,568.40	\$8,426.40
Community Improvement Project (CIP) Expenditure Category	\$0		\$0
Total Expenditures for the Fiscal Year	\$32,000	\$3,646.40	\$35,646.40