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Danielle Rouillard  
Dr. Thela Thatch  
Kibwe Trim  
Britt Vaughan  
Matt Wayne

# Van Nuys Neighborhood Council



**Government Affairs & Bylaws  
Committee Meeting**  
Wednesday, March 29, 2023  
6:30 PM-7:30 PM  
Zoom meeting online

<https://us02web.zoom.us/j/86455548541>

To join meeting by telephone dial (669) 900-6833 to

Enter Meeting ID **856 8053 4482** Press#

+1 669 444 9171

Toll Free **888 475 4499**

Toll Free **833 548 0276**

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In Conformity with The September 16, 2021, Enactment of California Assembly Bill 361 (Rivas) And Due to Concerns Over Covid-19, **VNNC Government Affairs and Bylaws Committee Meeting** Of Van Nuys Neighborhood Council Will Be Conducted Telephonically and Internet Based Via Zoom.

Members of the public who wish to listen to the meeting or participate in public comment to the Committee via telephone should call (669) 900-6833 or one of the following Toll-Free Telephone Numbers: (833) 548 0282, (888) 475 4499 use Meeting **ID No. 856 8053 4482** then press #. Press # again when prompted for participant ID. When you have a question for the Host, you can Raise Hand by pressing \*9, when called on to talk, you can mute/unmute by pressing \*6.

## **Public Input at Neighborhood Council Meetings**

The public is requested to dial \*9 if participating by phone or "Raise Hand" if participating by computer; when prompted by the presiding officer, to address the Committee on any agenda item before the NB Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comments period; however, the issue raised by a member of the public may become the subject of a future Committee or Board meeting. Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Committee. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair

may rule that the speaker is out of order if the comments are not germane to the item under consideration.

General Public Comment on Non-Agenda Items (2 min per stakeholder) A stakeholder who wishes to provide public comment may indicate to the Chair before providing public comment whether they wish to provide one minute or two minutes of public comment.

### **AB 361 Update**

Public comments cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comments or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**Members of Government Affairs & Bylaws Committee**  
Myrra Bolla, Mike Browning, Brittany Vaughan, Kibwe Trim

## **Agenda**

1. **WELCOME, ROLL CALL AND PLEDGE OF ALLEGIANCE** Myrra Bolla, Chair
2. **APPROVE FEBRUARY 20, 2023 MINUTES**
3. **GENERAL PUBLIC COMMENTS**
4. **BYLAWS COMMITTEE MEMBERS COMMENTS**
5. **DISCUSS DISCREPANCIES BETWEEN PAGE NUMBERS IN THE TABLE OF CONTENTS AND ACTUAL PAGE NUMBERS OF BYLAWS**
  - ❖ **Article V, Governing Body**
    - **Section 2: Quorum** should be page 7.
    - **Section 3: Official Actions** should be page 7.
    - **Section 4: Terms and Term Limits** should be page 7-8
    - **Section 5: Duties and Powers** should be page 8
    - **Section 6: Vacancies** should be page 8-9
    - **Section 7: Absences** should be page 9.
    - **Section 8: Censure** should be page 9-10
    - **Section 9: Removal** should be page 10-13
  - ❖ **Article VI OFFICERS** should be page 13.
    - **Section 1: Officers of the Board** should be page 13.
    - **Section 2: Duties and Powers** should be page 13-14
    - **Section 3: Selection of Officers** should be page 14-15
  - ❖ **Article VIII MEETINGS**
    - **Section 2: Agenda Setting** should be page 17.
    - **Section 3: Notifications/Postings** should be page 17- 18

- ❖ **Article X ELECTIONS**
  - **Section 6: Other Election Related Language** should be page 20
- ❖ **Article XII PARLIAMENTARY AUTHORITY** should be page 21.
- ❖ **Article XIII AMENDMENTS** should be page 21.
- ❖ **Article XIV COMPLIANCE**
  - **Section 3: Self-Assessment** should be page 22
- ❖ **ATTACHMENT A – Map of Neighborhood Council** should be page 23.
- ❖ **ATTACHMENT B - Governing Board Structure and Voting** should be page 22 – 26

**6. DISCUSS THE INCONSISTENT USE OF DEFINITION OF BOARD MEMBERS IN VARIOUS SECTIONS OF BYLAWS.**

- ❖ **Article V Governing Board, Section 2 Quorum**

“A quorum for the transaction of business at any meeting of the **Board** shall consist of eleven (11) **Directors**.”
- ❖ **Article VII Committees and their Duties, Section 1, line 5** state that All Standing Committees shall be Chaired by a **VNNC Council member**.
- ❖ **Article X Elections Section 2: Governing Board Structure and Voting**

“...Each Stakeholder shall be able to vote once in each **Director** category. “  
 To replace the “**VNNC Council Member**” and “**Board Director**” with “**VNNC Board Member**” throughout Bylaws.

**7. DISCUSS ADDING NEW SECTION FOR DIGITAL COMMUNICATION TO THE BYLAWS**

**8. ANNOUNCEMENTS**

**9. ADJOURNMENT**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: [info@vnnc.org](mailto:info@vnnc.org)

**PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

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of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at <https://ethics.lacity.org/lobbying/>. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

### **Neighborhood Council Board Member Oath**

We pledge to represent my neighborhood with dignity, integrity, and pride.

I will encourage other points of view, even when they differ from my own.

I will respect, value, and consider everyone's opinion.

I will find the good in my neighborhood and praise it and promote it.

To my neighbors, and to neighborhoods throughout the City of Los Angeles,

I pledge to do this to the best of my ability.