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## Greater Valley Glen Council

### Special Board Meeting Agenda

**Concorde Career College**  
**12412 Victory Blvd**  
**North Hollywood, 91606**  
**Room 205**  
**September 18, 2023**  
**@ 7:00pm**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Prabhjot Chamber, NEA, al (213) 839-0977 o por correo electrónico <https://www.greatervalleyglencouncil.org/> para avisar al Concejo Vecinal.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

#### **I. CALL TO ORDER**

- a. Meeting Called to Order by Prabhjot Chamber, Neighborhood Empowerment Advocate, Department of Neighborhood Empowerment

#### **II. ROLL CALL**

- a. Call of the roll and certification of a quorum

#### **III. SPECIAL ORDERS**

- a. Installation of newly-elected Board of Directors (Oath of Office)
- b. Election of new Executive Officers:
  - i. President
  - ii. Vice President
  - iii. Secretary
  - iv. Treasurer

- c. Appointment of Financial Officers of the Board
  - i. Neighborhood Council Bank Card Holder
  - ii. Second Card Holder (optional)
  - iii. Second Signer
  - iv. Alternate Signer (optional)

#### **IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

#### **V. GOVERNMENT REPORTS**

#### **VI. BOARD BUSINESS (MOTIONS)**

- a. Motion to Approve [April 2023 MER](#)
- b. Motion to Approve [May 2023 MER](#)
- c. Motion to Approve [June 2023 MER](#)
- d. Discussion/Motion/Possible Amendment of [Budget for Fiscal Year of 2023-24](#)
- e. Motion to Approve Moore Business Results [Invoice #GVG 2023 0801](#) for Communications and Developer Services for a total of \$201.94
- f. Motion to Approve Moore Business Results [Invoice #GVG 2023 0701](#) for Communications Services and SSL Renewal for a total of \$394.32
- g. Motion to Approve Moore Business Results [Invoice #GVG 2023 0901](#) for Communication Services & Annual Repeating Events Calendar License for a total of \$314.00
- h. Motion to Approve Stay Green [Invoice #77874](#) for Landscape Maintenance - Median Cleaning August 2023 for a total of \$1,500.00
- i. Motion to Approve Stay Green [Invoice #76422](#) for Landscape Maintenance - Median Cleaning July 2023 for a total of \$1,500.00
- j. Motion to Approve Stay Green [Invoice #80451](#) for Landscape Maintenance – Median Cleaning September 2023 for a total of \$1,500.00

#### **VII. ADJOURNMENT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- 1) Kittridge Street Elementary School, 13619 Kittridge St, Van Nuys, CA 91401
- 2) <https://www.greatervalleyglencouncil.org/>
- 3) You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at Uncle Tony's Pizzeria, 13007 Victory Blvd Valley Glen, CA 91606, at [www.greatervalleyglencouncil.org](http://www.greatervalleyglencouncil.org) or at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Prabhjot Chamber, NEA, at (213) 839 - 0977 or email at [prabhjot.chamber@lacity.org](mailto:prabhjot.chamber@lacity.org)

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.greatervalleyglencouncil.org/>