



United Neighborhoods of the Historic Arlington  
Heights, West Adams, and Jefferson Park  
Communities Neighborhood Council

## UNNC Governing Board Meeting Agenda

Thursday, August 7, 2025  
Meeting begins at 7:00 p.m.



### In Person and on Zoom

**NOTE:** In conformity with the October 6, 2023 enactment of California Senate Bill 411 and Los Angeles City Council approval on November 1, 2023, UNNC will be conducting this meeting both **in-person and also virtually utilizing the Zoom platform**. Please see expanded information on page 5 of this agenda. You have the option of attending in person, via the internet, or by telephone. Questions? Email [President@unnc.org](mailto:President@unnc.org) or [paula.southern@unnc.org](mailto:paula.southern@unnc.org).

### MEETING LOCATION:

In person at Gramercy Apartments Community Room  
1856 S. Wilton Place (meeting room entry door on Washington Boulevard), Los Angeles CA 90019

### OR, JOIN THE ZOOM MEETING

<https://us02web.zoom.us/j/81196330085>

**Meeting ID:** 811 9633 0085

**One tap mobile:** +16699006833,,81196330085# US

**Join via Telephone:** dial 1 (669) 900-6833

**Meeting ID:** 811 9633 0085

Agenda Packet link with meeting presentation materials here:

[https://drive.google.com/drive/folders/1\\_RGKd-Nx2ev\\_J-m-\\_Ocsz\\_9i3WydBKRG?usp=sharing](https://drive.google.com/drive/folders/1_RGKd-Nx2ev_J-m-_Ocsz_9i3WydBKRG?usp=sharing)

**PUBLIC COMMENTS:** As is usual for UNNC meetings, Stakeholders are invited to participate. However, for virtual participants, please do "mute" yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual attending virtually wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether during the general public comment section on the agenda or before the Governing Board takes action on any agenda items. All other rules to public comments still apply.

Please see expanded information regarding public comments and other virtual meeting protocols starting **page 3** of this agenda.

Time allocations for agenda items, if any, are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**NOTICE TO THE PUBLIC:** The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

**AMERICANS WITH DISABILITIES ACT (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) or [paula.southern@unnc.org](mailto:paula.southern@unnc.org) AND contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

**Agenda items begin next page.**



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### **AGENDA**

**Presentation RE Vision Zero Project on Pico Boulevard:** The Department of Transportation (LADOT) Vision Zero team will present a planned project to install bike lanes and other safety measures on Pico Boulevard between Figueroa Street and Crenshaw Boulevard. The goal is to reduce fatalities and severe injuries caused by car crashes, support sustainable modes of transportation and increase access to major transit stops including Metro's Pico Station (at Figueroa) for the A and E lines. *(Presentation may begin promptly at 7 p.m. before the meeting is called to order.)* – **DISCUSSION**

1). **Call to Order**/Roll Call/Board members' voting status, review the Agenda - Paula Southern

2). **Public Comments and Announcements, on items not on the agenda** (1 minute per person)

3). **Government Agencies Reports and Comments:**

A. **CD 10 Report** - Field Deputy, Danielle Mero/Jeff Camp

B. **DONE Report** - Neighborhood Empowerment Advocate, Alfonso Manzo

C. **Other Government/Agency Officials**

4). **Appoint Candidates for Vacant UNNC Governing Board Seats:**

Executive Committee recommends one-year (temporary) appointments for three vacant seats, Region 1 Area Representative (Seat 2, Group B); Region 5 Area Representative (Seat 2, Group B); and Region 6 Area Representative (Seat 1, Group A). – **DISCUSSION AND ACTION**

5). **Election of Officers – DISCUSSION AND ACTION**

6). **Funding Requests – DISCUSSION AND ACTION, all items**

**A. Tree Planting Event at 6th Avenue Elementary, Request for UNNC Co-Sponsorship and Funds:** The South LA Tree Coalition (SLATC) and the Korean Youth Community Center (KYCC) are partnering with LASANS for a tree planting and fruit tree give-away event at the 6th Avenue Elementary School, tentatively scheduled for October 18. KYCC is leading the BeLeaf in Equity tree planting portion of the event, planting 31 trees around the perimeter of the school. SLATC is piloting Roots & Fruits: Greening Jefferson Park - a free fruit tree give-away for 100 residents of zip code 90018. Selected fruit trees will be distributed to pre-registered community members. Council District 10 is providing the rentals, including tables, chairs, canopies, etc. and assisting with the street closure on 30th between 6th and 7th Avenues. Request that UNNC be a Co-Sponsor and provide food (Taco Truck) and refreshments for the 45 volunteers and 150 expected community members, **up to \$2,000.**

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**B. Friends of the Jefferson Park HPOZ Website Hosting:** The Jefferson Park United Friends of the HPOZ (Historic Preservation Overlay Zone) aka “The Friends of the JP HPOZ” requests funding for website hosting of the website [www.historicjeffersonpark.org](http://www.historicjeffersonpark.org). The website has served as the foundation of the Jefferson Park HPOZ, which is located entirely within UNNC and represents more than 2,000 properties. The website is utilized to foster community engagement by providing a central clearing house for information and by using electronic communication to optimize the Friends' outreach and education efforts, particularly regarding the benefits and responsibilities that come with living in an HPOZ. UNNC previously supported this project in 2022, and is listed on the website as a "partner". The funding will allow the Friends of the Jefferson Park HPOZ to continue to serve our community through operation of the website for three additional years. **Request \$432.**

**C. Congress of Neighborhoods:** The 15th Annual Los Angeles Congress of Neighborhoods will take place on Saturday, September 27, at Los Angeles City Hall, and is open to all NC members and the public. The event is supported by contributions from the City's 99 neighborhood councils (and other sponsors). A “Silver” level sponsorship between \$500 and \$1,000 would place UNNC's logo and URL on the Congress website as well as social media “shout-out” posts, among other marketing benefits. **Request up to \$1,000** with the payment to be to City of Los Angeles, Department of Neighborhood Empowerment special account for the Congress of Neighborhoods event, and submit a BAC with the Neighborhood Council Funding Contribution Form for Special Accounts.

### 7). Proposed Community Impact Statement (CIS) RE Council File No. 25-0642, Off-Street Parking Requirement Elimination for New Developments / Change of Use; Cost-Benefit Analysis:

UNNC supports this motion, which describes research by UCLA Urban Planning professor Donald Shoup (who died earlier this year). He contended that the developers of new projects are better equipped to determine how much parking their buildings need to be successful than the City is. The motion states: *“He did not contend that new development should not provide parking. Rather, he demonstrated that governments are ill-equipped to determine how many parking spaces a business actually needs; that parking requirements embedded in most zoning codes were either derived from studies at a handful of suburban or rural locations where virtually every visitor has no choice but to drive, thus overstating parking demand in areas where people have other travel options, or simply copied from another jurisdiction. For example, the City of Los Angeles requires five times as much parking for a gym than it does for a yoga studio; and twice as much parking for an art gallery than for a barber shop. Our parking requirements are not rational....Moreover, Los Angeles suffers from a severe housing affordability crisis. One of Shoup's most important contributions to the public discourse on parking requirements was to highlight just how much parking spaces can cost. Underground parking can cost more than \$50,000 per space to construct.”* The motion also notes that transit routes and service frequency can change over time, so although the statewide AB2097 already provides a degree of parking requirements relief, *“a citywide approach offers advantages.”* This motion requests that Building & Safety reports back with recommendations regarding the feasibility and a cost-benefit analysis of citywide elimination of off-street parking requirements for new development and changes of use. -- **DISCUSSION AND POSSIBLE ACTION**



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**8). Proposed Community Impact Statement (CIS) RE Current Immigration Enforcement situation:** The City has voted to ensure that every immigrant knows their rights, has access to critical resources, and is equipped to defend themselves against unlawful targeting and intimidation. In addition, the Police Commission has provided a report regarding the use of U-Visas, which are available to undocumented individuals who are victims of certain crimes. UNNC's Public Safety and Emergency Preparedness Committee has been exploring how to help with these efforts, including preparing Community Impact Statement(s) on the City's various related motions, including **Council File 25-0106**, and other motions addressing constitutional rights violations, unconstitutional searches, masked federal agents, and workplace/school access. – **DISCUSSION AND POSSIBLE ACTION**

**9). UPDATE Re: DCR Application No. LA-R-25-320051-ANN, 2181 W. Venice Blvd. in Harvard Heights -- DISCUSSION**

**10). UPDATE ~ Possible Parks/Green Space Conversion and Usage for City-owned Parcels within UNNC:** The City owns several vacant or underutilized parcels within the UNNC footprint, such as 3330 W. 36th Street, which is within Metro's "First Mile/Last Mile" initiative radius of the Crenshaw and Exposition light rail stations. UNNC's neighborhoods are park-poor compared to other parts of Los Angeles. In addition, CD10 Councilmember Heather Hutt recently proposed (**Council File No. 25-0846**) to acquire a parcel at 2927 West Exposition Place, south of the light rail tracks, and convert it to park space. **Possible Letter(s), Resolution and/or CIS regarding these initiatives. -- DISCUSSION AND POSSIBLE ACTION**

**11). Neighborhood Council End of Year Review:** The Department of Neighborhood Empowerment has requested Neighborhood Councils to complete an end-of-year self-assessment to reflect on accomplishments and consider areas for growth. Areas to explore include: whether goals set for the past year were met; how did UNNC engage the community; and policy decisions; among other topics. – **DISCUSSION AND ACTION**

**12). Executive Committee – DISCUSSION AND POSSIBLE ACTION, ALL ITEMS**

**A. President's Report** - Paula Southern

**B. Treasurer's Report** - Candice Jackson

- i. Review and Approve Monthly Expenditure Report (MER) for July 2025
- ii. Budget Adjustments, if/as required
- iii. Board Member Reimbursements, if/as required

**C. Vice President's Report** - Laura Meyers

- i. Review Board member training (many returning board members need to update their training)

**D. Secretary's Report**

- i. Approve December 5, 2024; and January 9, March 6, April 3, May 20, and June 5, 2025 Minutes



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### 13). Committee Reports, if/as needed (all Committee reports, DISCUSSION AND POSSIBLE ACTION)

#### A. Planning & Zoning Committee

- i. **Case No. EAR-2025-3866-AH-VHCA, 1638-1640 S. Bronson Ave.:** Proposed 5-story (42 feet height), 36-unit affordable housing project located within the Arlington Heights Character Residential District CPIO, including demolition of four existing RSO units (not eligible for ED1). Requesting Density Bonus – Off Menu Incentives under AB 2334 requested incentives include height, number of units, 44% increase in FAR, plus “waivers” of CPIO requirements for setbacks and a courtyard. (However, waivers not allowed under AB 2334, must be treated as incentives.) Under AB 2097 the project has a parking requirement of 0 spaces since it is located within a half-mile of a major transit stop.
- ii. **Follow-up to Previous P&Z Cases, ENS, and Old Business –**
  - a. Approve letter re: Hidden History Museum
  - b. Approve letter (in concept) re: Metro’s Twenty-Eight by ’28 Initiative

### 14). Old Business – DISCUSSION AND POSSIBLE ACTION

#### A. Appoint Representatives to Neighborhood Council Alliances and Budget Reps

### 15). Adjourn

**Future Meetings:** The next scheduled UNNC Governing Board meeting is **Thursday, Sept. 4, 2025** (*Standing Governing Board meetings are usually held on the 1st Thursday of the month, currently in person and via Zoom.*)

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or a Committee is prevented from acting on a matter you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker unless waived by the Board or Committee presiding officer. When prompted by the presiding chair to provide public input at this virtual meeting, public members who are attending virtually will be requested to dial \*9 or use the Raise Hand option on the computer to address any agenda item before the Board takes action on an item.

**Further Brown Act Updates:** Public comments cannot be required to be submitted in advance of the meeting. Only real-time public comment is required. If broadcasting interruptions prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

**Further SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.





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In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The agendas for the UNNC meetings are posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS) through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities).

For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

**Telecommunication Relay Services:** Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are



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rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available?

There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the Communications Assistant (CA) is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained CA can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice  
1-800-735-29291/English  
800-855-3000/Spanish

Voice to TTY/VCO/HCO  
1-800-735-2922/English  
1-800-855-3000/Spanish

From or to Speech-to-Speech  
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>



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**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Access of Records:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

**RECONSIDERATION AND GRIEVANCE:** For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org)