



United Neighborhoods of the Historic Arlington  
Heights, West Adams, and Jefferson Park  
Communities Neighborhood Council

## UNNC Governing Board SPECIAL Meeting Agenda

Thursday, July 10, 2025  
Meeting begins at 7:00 p.m.



### **In Person and on Zoom**

**NOTE:** In conformity with the October 6, 2023 enactment of California Senate Bill 411 and Los Angeles City Council approval on November 1, 2023, UNNC will be conducting this meeting both **in-person and also virtually utilizing the Zoom platform**. Please see expanded information on page 5 of this agenda. You have the option of attending in person, via the internet, or by telephone. Questions? Email [President@unnc.org](mailto:President@unnc.org) or [paula.southern@unnc.org](mailto:paula.southern@unnc.org).

### **MEETING LOCATION:**

In person at Gramercy Apartments Community Room  
1856 S. Wilton Place (meeting room entry door on Washington Boulevard), Los Angeles CA 90019

### **OR, JOIN THE ZOOM MEETING**

<https://us02web.zoom.us/j/81196330085>

**Meeting ID:** 811 9633 0085

**One tap mobile:** +16699006833,,81196330085# US

**Join via Telephone:** dial 1 (669) 900-6833

**Meeting ID:** 811 9633 0085

Agenda Packet link with meeting presentation materials here:

<https://drive.google.com/drive/folders/1VcXzQjbkYpQptQYouz7Zf-ifl34hdM0B?usp=sharing>

**PUBLIC COMMENTS:** As is usual for UNNC meetings, Stakeholders are invited to participate. However, for virtual participants, please do "mute" yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual attending virtually wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether during the general public comment section on the agenda or before the Governing Board takes action on any agenda items. All other rules to public comments still apply.

Please see expanded information regarding public comments and other virtual meeting protocols starting **page 3** of this agenda.

Time allocations for agenda items, if any, are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**NOTICE TO THE PUBLIC:** The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

**AMERICANS WITH DISABILITIES ACT (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) or [paula.southern@unnc.org](mailto:paula.southern@unnc.org) AND contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

**Agenda items begin next page.**



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### **AGENDA**

- 1). Call to Order/Roll Call/Board members' voting status, review the Agenda - Paula Southern**
- 2). Installation of New UNNC Governing Board Members**
- 3). Public Comments and Announcements, on items not on the agenda (1 minute per person)**
- 4). Presentation and Discussion ~ Overview of UNNC Activities 2024-2025 and Neighborhood Council End of Year Review:** The Department of Neighborhood Empowerment has requested Neighborhood Councils to complete an end-of-year self-assessment to reflect on accomplishments and consider areas for growth. Areas to explore include: whether goals set for the past year were met; how did UNNC engage the community; and policy decisions; among other topics. -- **ACTION**
- 5). Government Agencies Reports and Comments:**
  - A. **CD 10 Report** - Field Deputy, Danielle Mero/Jeff Camp
  - B. **DONE Report** - Neighborhood Empowerment Advocate, Alfonso Manzo
  - C. **Other Government/Agency Officials**
- 6). Election of Officers – DISCUSSION AND POSSIBLE ACTION**
- 7). DCR Application No.: LA-R-25-320051-ANN:** Application submitted to the Department of Cannabis Regulation for a license to conduct commercial cannabis activity, NOTICE OF COMMUNITY MEETING & PUBLIC HEARING, Sweet Grass Enterprises, LLC at 2181- VENICE BLVD (Harvard Heights, 90006). The meeting will be held via Zoom on Tuesday, July 22, 9-11 a.m. -- **DISCUSSION AND POSSIBLE ACTION**
- 8). Funding Requests, updating previously approved grants – DISCUSSION AND ACTION, ALL ITEMS**
  - A. **Proposed NPG grant for Friends of the Jefferson Library:** Request \$800 for the organization's community engagement activities, including movie event in Leslie Shaw Park adjacent to the library.
  - B. **Proposed NPG grant supporting FAM-LI's co-naming of Crenshaw Boulevard as the Malcolm X Corridor and education/outreach regarding Malcolm X's legacy:** As the new street signs are being unveiled, request \$2,500 for a grant to be used to continue to coordinate outreach to the community in support of the new signage along a five-mile stretch of Crenshaw Boulevard (including in UNNC's boundaries) in honor of El-Hajj Malik El-Shabazz, "Malcolm X" along with education to local youth regarding his role in civil rights.
  - C. **Jazz Under the Stars in the Avenues:** UNNC Booth Fee for free public community event over Labor Day Weekend, request \$750.



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### 9). UPDATE: Parks Needs in Jefferson Park, UNNC – DISCUSSION AND POSSIBLE ACTION

### 10). Zumwinkle.com website Service Agreement/Scope of Work, FY 2025-2026 – DISCUSSION AND POSSIBLE ACTION

### 11). Executive Committee – DISCUSSION AND POSSIBLE ACTION, ALL ITEMS

#### A. President's Report - Paula Southern

#### B. Treasurer's Report - Candice Jackson

- i. Review and Approve Monthly Expenditure Report (MER) for June 2025
- ii. Discussion of Possible Board Retreat, including funding

#### C. Vice President's Report - Laura Meyers

- i. Review Board member training (many returning board members need to update their training)

#### D. Secretary's Report

- i. Approve December 5, 2024; and January 9, March 6, April 3, May 20, and June 5, 2025 Minutes

### 12). Committee Reports, if/as needed (all Committee reports, DISCUSSION AND POSSIBLE ACTION)

#### A. Planning & Zoning Committee -- Follow-up to Previous Cases, ENS, and Old Business

### 13). Old Business – DISCUSSION AND POSSIBLE ACTION

### 14). Adjourn

**Future Meetings:** The next scheduled UNNC Governing Board meeting is **Thursday, August 7, 2025** (*Standing Governing Board meetings are usually held on the 1st Thursday of the month, currently in person and via Zoom.*)

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or a Committee is prevented from acting on a matter you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker unless waived by the Board or Committee presiding officer. When prompted by the presiding chair to provide public input at this virtual meeting, public members who are attending virtually will be requested to dial \*9 or use the Raise Hand option on the computer to address any agenda item before the Board takes action on an item.

**Further Brown Act Updates:** Public comments cannot be required to be submitted in advance of the meeting. Only real-time public comment is required. If broadcasting interruptions prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.



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**Further SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The agendas for the UNNC meetings are posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS) through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities).

For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>,



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**Telecommunication Relay Services:** Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available?

There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the Communications Assistant (CA) is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained CA can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice  
1-800-735-29291/English  
800-855-3000/Spanish

Voice to TTY/VCO/HCO  
1-800-735-2922/English  
1-800-855-3000/Spanish

From or to Speech-to-Speech  
1-800-854-7784/ English & Spanish





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Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Access of Records:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

**RECONSIDERATION AND GRIEVANCE:** For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org)