



United Neighborhoods of the Historic Arlington Heights, West Adams, and Jefferson Park  
Communities Neighborhood Council

**UNNC Governing Board Meeting Agenda**  
**SPECIAL MEETING**  
Thursday, September 12, 2024  
Meeting begins at 7:00 p.m.



**Meeting on Zoom Only**

**NOTE:** In conformity with the October 6, 2023 enactment of California Senate Bill 411 and Los Angeles City Council approval on November 1, 2023, UNNC will be conducting this meeting **virtually utilizing the Zoom platform**. Please see expanded information on page 5 of this agenda. You have the option of attending via the internet or by telephone. Questions? Email [President@unnc.org](mailto:President@unnc.org) or [paula.southern@unnc.org](mailto:paula.southern@unnc.org).

**Meeting Location- On Zoom**

**JOIN THE ZOOM MEETING**

<https://us02web.zoom.us/j/81196330085>

**Meeting ID:** 811 9633 0085

**One tap mobile:** +16699006833,81196330085# US

**Join via Telephone:** dial 1 (669) 900-6833

**Meeting ID:** 811 9633 0085

Agenda Packet link with meeting presentation materials here:

<https://drive.google.com/drive/folders/1vtUFGMvMsMAMGhIVL66tE3Q7tBkxYhv5?usp=sharing>

**PUBLIC COMMENTS:** As is usual for UNNC meetings, Stakeholders are invited to participate. However, for virtual participants, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual attending virtually wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether during the general public comment section on the agenda or before the Governing Board takes action on any agenda items. All other rules to public comments still apply.

Please see expanded information regarding public comments and other virtual meeting protocols on [page 4](#) of this agenda.

Time allocations for agenda items, if any, are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**NOTICE TO THE PUBLIC:** The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

**AMERICANS WITH DISABILITIES ACT (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) or [paula.southern@unnc.org](mailto:paula.southern@unnc.org) AND contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

**Agenda items begin next page.**



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## **AGENDA**

- 1). Call to Order/Roll Call/Board members' voting status - Paula Southern**
- 2). Review and approval of the Agenda - Paula Southern**
- 3). Public Comments and Announcements, on items not on the agenda (1 minute per person)**
- 4). Government Agencies Reports and Comments:**
  - A. CD 10 Report - Field Deputy, Danielle Mero/Eric Aguiar
  - B. DONE Report - Neighborhood Empowerment Advocate, Alfonso Manzo
  - C. Other Government Officials
- 5). Executive Committee – DISCUSSION AND POSSIBLE ACTION, ALL ITEMS**
  - A. President's Report - Paula Southern**
    - i. Election of UNNC Secretary
  - B. Treasurer's Report - Candice Jackson**
    - i. Review and Approve Monthly Expenditure Reports (MER) for July and August 2024
    - ii. Budget and Rollover Update
  - C. Vice President's Report - Laura Meyers**
    - i. Attendance and Training Updates
- 6). UNNC Planning & Zoning Committee Matters -- DISCUSSION AND ACTION (all items):**
  - i. UNNC has been requested to support a new community comment letter regarding Case No. ADM-2024-174-DB-VHCA-ED1, 2075 West Jefferson Blvd. (UPDATE):** Jefferson Park United has transmitted a letter to the Director of Planning, requesting that he find that the project, as reviewed by Planning Staff, cannot “demonstrate compliance with” Condition No. 15 and does **NOT** comply with the letter or intent of the HPOZ Los Angeles Municipal Code (LAMC) and the Jefferson Park HPOZ Preservation Plan (*Ordinance No. 184903*). UNNC has been requested to vote to SUPPORT that letter (*in agenda packet*).
  - ii. Council File No. 24-0994, ADM-2024-2920-DB-VHCA-ED1, 3810-3812-3814 West Adams Blvd. (UPDATE TO PREVIOUS ACTION):** This proposed project would demolish an existing 8-unit apartment building (whose occupants have received eviction notices) and erect a new 6-story, 85-unit apartment building with a range of affordable units (1 eli, 4 vli, 62 units for individuals with annual incomes up to \$77,000/family of four up to \$110,950; and 17 units for households with incomes up to 120 percent of los angeles median income, currently \$116,000 to \$166,000). On August 9, 2024, City Planning issued a compliance letter in this case that failed to include any compliance conditions relative to the project's location within the designated Adams Boulevard Scenic Highway and adjacent to historical properties, and failed to exclude the project from ED1 despite its request for a waiver from the building line ordinance that all properties in this section of Adams



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Boulevard are subject to. Councilmember Heather Hutt has presented a city council motion to reconsider the compliance letter. UNNC previously voted to not support the project.

**iii. Proposed Letter RE: Discussion re school operating at 4103 West Adams (McCarty Church “Education Building,” APN 5059-008-017) without Conditional Use Permit:** A charter school is operating its “Youth Build” high school at this location without required land use approvals or related Building & Safety inspections. Community members request that UNNC write a letter (*draft in agenda packet*) asking that LADBS expedite its inspections regarding a code enforcement complaint that dates from January 2023 but is still showing as “pending scheduling” in the online public portal. In addition, that the school operator be required to apply for a Conditional Use Permit to operate a Charter School in an R-3 residential zone, since such schools are not permitted by right in the zone.

**iv. Follow-up to Previous Cases, ENS, and Old Business. – DISCUSSION AND ACTION**

**7). Funding Requests:**

**i. Proposal for UNNC to Contribute \$500 to the Annual Congress of Neighborhoods – DISCUSSION AND ACTION**

**ii. L.A. Korean Festival Foundation Requests an NPG, up to \$3,000:** For the 51st Annual Los Angeles Korean Festival to be held Sept. 26-29, festival organizers are requesting a grant to help fund marketing materials such as posters and flyers in English, Korean, Spanish and Bengali, to help ensure the festival's success as a cultural celebration and community gathering. The four-day event has the mission to provide the community with a festival that is an advocate of cultural diversity awareness, providing not only the Korean cultural heritage but also bringing together the numerous ethnic groups residing in Los Angeles. The festival is free to the public and features high-quality musical and dance performances and cultural exchange activities. – **DISCUSSION AND ACTION**

**iii. UNNC Communications Committee requests up to \$500 to purchase a tablet (for stakeholder sign-ups at events) and other communications/marketing tools. – DISCUSSION AND ACTION**

**8). Possible Creation of a Youth Advocate Position:** Discuss how to better engage youth with UNNC, including possible creation of a non-Board seat Youth Advocate or Advisory position (not a Governing Board seat). Possible recommendations of how to select candidate(s) to appoint to this position(s).

**9). Proposed Community Impact Statements (CIS) – DISCUSSION AND POSSIBLE ACTION**

**i. Council File 24-0862, Prop K evaluation before funding sunset in 2026:** Councilmembers Rodriguez and Hernandez directed the Department of Recreation and Parks to give a verbal report to Neighborhoods and Community Enrichment Committee on the status of their park assessment and actions needed to support future improvements and expansion of our City’s parks and recreation facilities. Within UNNC, Prop K Funds were previously used to restore the South Seas House.

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Submitting a CIS for this council motion would be an opportunity for the UNNC to advocate for the restoration and/or renovation of the Isadore House next door.

ii. **Council File No. 24-0867, Neighborhood Council Bylaw Amendments for Designated Youth Positions and Term Limits:** Councilmembers Rodriguez and Hernandez moved to direct the Department of Neighborhood Empowerment and the City Attorney to review options to ensure youth participation in neighborhood councils as well as potential options to amend the bylaws templates to create term limits to “facilitate greater member participation and leadership development.” Should UNNC address this proposal? UNNC’s Executive Committee recommends the appointment of an Ad Hoc Committee to explore this further.

## 10). Committee Reports

### A. Communications – DISCUSSION AND POSSIBLE ACTION, ALL ITEMS

- i. **Business Cards for members who need them. – DISCUSSION AND ACTION**
- ii. **Possible UNNC participation in the Annual Greek Festival at St. Sophia’s Cathedral**
- iii. **UPDATE RE: UNNC Board member email addresses**

### B. Appoint Outreach Committee Chair – DISCUSSION AND POSSIBLE ACTION

### C. Appoint Elections Committee Chair – DISCUSSION AND ACTION

### D. Appoint Other Committee Chairs & NC Alliance Reps – DISCUSSION AND ACTION

### E. Other Committee Reports – DISCUSSION AND POSSIBLE ACTION

## 10). Old Business – DISCUSSION AND POSSIBLE ACTION

## 11). Adjourn

**Future Meetings:** The next scheduled UNNC Governing Board meeting is **Thursday, October 3** (*pending possible cancellation/rescheduling due to the Rosh Hashanuh holiday. Standing Governing Board meetings are usually held on the 1st Thursday of the month, currently in person and via Zoom.*)

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or a Committee is prevented from acting on a matter you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker unless waived by the Board or Committee presiding officer. When prompted by the presiding chair to provide public input at this virtual meeting, public members who are attending virtually will be requested to dial \*9 or use the Raise Hand option on the computer to address any agenda item before the Board takes action on an item.



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**Further Brown Act Updates:** Public comments cannot be required to be submitted in advance of the meeting. Only real-time public comment is required. If broadcasting interruptions prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

**Further SB 411 Updates:**

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

The agendas for the UNNC meetings are posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC’s official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS) through the City’s website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City’s website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

**Telecommunication Relay Services:** Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available?

There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:  
<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the Communications Assistant (CA) is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.





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If you have limitations hearing or speaking a specially-trained CA can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice  
1-800-735-29291/English  
800-855-3000/Spanish

Voice to TTY/VCO/HCO  
1-800-735-2922/English  
1-800-855-3000/Spanish

From or to Speech-to-Speech  
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Access of Records:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

**RECONSIDERATION AND GRIEVANCE:** For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org)