



United Neighborhoods of the Historic  
Arlington Heights, West Adams,  
and Jefferson Park Communities  
Neighborhood Council

# UNNC Governing Board Meeting Agenda

Thursday, December 7, 2023  
7:00 p.m.



**In Person and on Zoom**

**NOTE:** UNNC will be conducting this meeting both **in-person and also virtually utilizing the Zoom platform**. You have the option of attending in person, via the internet, or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email [President@unnc.org](mailto:President@unnc.org) or [paula.southern@unnc.org](mailto:paula.southern@unnc.org).

## **MEETING LOCATION:**

In person at Gramercy Apartments Community Room  
1856 S. Wilton Place (meeting room entry door on Washington Boulevard), Los Angeles CA 90019

## **OR, JOIN THE ZOOM MEETING**

<https://us02web.zoom.us/j/81196330085>

**Meeting ID:** 811 9633 0085

**One tap mobile:** +16699006833,,81196330085# US

**Join via Telephone:** dial 1 (669) 900-6833

**Meeting ID:** 811 9633 0085

For help joining the zoom meeting, please visit

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda Packet link with meeting presentation materials here:

[https://drive.google.com/drive/folders/154gbHIXLZqfA4YgCeBRR\\_OLhpuzAMK5C?usp=sharing](https://drive.google.com/drive/folders/154gbHIXLZqfA4YgCeBRR_OLhpuzAMK5C?usp=sharing)

**PUBLIC COMMENTS:** As is usual for UNNC meetings, Stakeholders are invited to participate. However, for virtual participants, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual attending virtually wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether during the general public comment section on the agenda or before the Governing Board takes action on any agenda items. All other rules to public comments still apply.

Please see expanded information regarding public comments and other virtual meeting protocols on page 4 of this agenda.

**NOTICE TO THE PUBLIC:** The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

**AMERICANS WITH DISABILITIES ACT (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) or [paula.southern@unnc.org](mailto:paula.southern@unnc.org) AND contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

**Agenda items begin next page.**



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**AGENDA**

**1). Call to Order/Roll Call** Paula Southern/Laura Meyers

**2). Review and approval of the Agenda** Paula Southern

**3). Public Comments and Announcements, on items not on the agenda**  
(1 minute per person)

**4). Celebration of Service:** Greg Jackson

**5). Government Agencies Reports and Comments:**

- A. CD 10 Report - Field Deputy, Danielle Mero/Eric Aguiar
- B. DONE Report - Neighborhood Empowerment Advocate, Alfonso Manzo
- C. Other Government Officials

**6). Executive Committee Reports**

**A. President’s Report** Paula Southern

- i. Appoint Candidates to the UNNC Governing Board:  
Betty Smith, Area Rep, Region 6; and  
Marco Ramirez Area Rep, Region 6  
– **DISCUSSION AND ACTION**

ii. Discussion of SB 411, state legislation that may allow UNNC to change its meetings to zoom only, or to continue with hybrid format. City Council adopted an authorizing motion on 11/1/2023. After SB 411 meetings are authorized, each neighborhood council must itself vote, which requires 2/3 vote of the entire board in the affirmative (e.g., 16 board members for UNNC). If approved, Zoom attendees must be within the City Limits during the meeting. – **DISCUSSION AND ACTION**

**B. Treasurer’s Report** Candice Jackson

- i. Review and Approve Monthly Expenditure Report (MER) for October and November 2023
- ii. Board Member Reimbursements, as required
- iii. Budget adjustments, if/as required  
– **DISCUSSION AND ACTION FOR TREASURER’S ITEMS**

**C. Secretary’s Report** Sarah Longhenry

- i. Approve November 2, 2023 Governing Board Meeting Minutes  
**DISCUSSION AND ACTION**



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**C. Vice President’s Report**

Laura Meyers

i. Attendance

ii. Training

iii. South Los Angeles NCs Town Hall for Governing Board members, tentatively scheduled for late February

**DISCUSSION AND ACTION**

**7). Funding Requests:**

**A. Administrative Funding Request, 2024 Homeless Count, Refreshments: Request \$500**

UNNC Homelessness Liaison Committee requests up to \$500 for food for volunteers for the annual 2024 Homeless Count in January. Executive Committee approved. – **DISCUSSION AND ACTION**

**B. Administrative Funding Request, and Event Approval, CERT Neighborhood Team Program: Request \$800**

UNNC Public Safety-Emergency Preparedness Committee requests up to \$800 for handouts and light refreshments for the LAFD South Bureau Cert Team-UNNC “Cert Neighborhood Team Program” workshops with six sessions beginning January 9. Vote to approve the workshop series as an UNNC co-sponsored event. Executive Committee approved. -- **DISCUSSION AND ACTION**

**C. Ignited Light, NPG: Request \$2,000**

Ignited Light sponsors an annual Martin Luther King Day of Service providing free medical, dental, employment, and legal services, and food distribution, this year for two days (January 12 and 13, 2024). Ignited Light requests an NPG of \$2,000 to assist with the purchase of 50 boxes of food from World Harvest Food Bank. **Executive Committee recommends \$1,250**, and that Ignited Light work with World Harvest or other food bank resource to reduce the price of food boxes. – **DISCUSSION AND ACTION**

**8). Committee Reports**

**A. Planning & Zoning**

- i. **1422 S. St. Andrews Pl., Case No. AA-2023-374-PMLA-HCA and ENV-2023-375-CE:**  
Proposed **demolition** of c. 1909 single family residence and **subdivision** of an R2 parcel into two parcels in the Angelus Vista Character Residential CPIO overlay zone that would allow for the construction of two 3-story duplexes on the two separate parcels, each meeting the minimum zoning 5,000 sf lot size (current single parcel is 13,150 sf). At previous meetings, community members stated that the current SFR was being utilized as an 18-bedroom, 9-bathroom boarding house rental (per MLS description) for up to 36 individuals. Hearing is scheduled in December. – **DISCUSSION AND ACTION**



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- ii. **Council File No. 23-0623-S1, CPC-2023-5273-CA (Mayor’s Emergency Directive ED-1), Streamlining Affordable Housing:** Update/finalize UNNC’s position regarding proposed ordinance amending Los Angeles Municipal Code Chapters 1 and 1A, to establish procedures and performance standards for administrative approval of 100% affordable housing projects. UNNC had previously drafted a letter regarding one such project proposed within a Character Residential District CPIO. Subsequently the City Planning Commission adopted and recommended to City Council proposed regulations for 100% affordable housing projects that do include some considerations for historic districts, CPIOs and other specific plans. Pending at City Council. Possible Community Impact Statement and/or Letter of Resolution. – **DISCUSSION AND ACTION**
  - iii. **Follow-up to Previous Cases, ENS, and Old Business. – DISCUSSION AND ACTION**
- B. Executive Committee recommends that the Governing Board establish a UNNC Tree Committee, with Theresa Maysonet as its chair – DISCUSSION AND ACTION**

### C. Other Committee Reports

### 9). Old Business – DISCUSSION AND POSSIBLE ACTION

### 10). Adjourn

*Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.*

**Future Meetings:** The next scheduled UNNC Governing Board meeting is Thursday, January 4 at 7 p.m., subject to cancellation due to the holiday schedule. *(Standing Governing Board meetings are held on the 1st Thursday of the month, currently in person and via Zoom.)*

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or a Committee is prevented from acting on a matter you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker unless waived by the Board or Committee presiding officer. When prompted by the presiding chair to provide public input at this virtual meeting, public members who are attending virtually will be requested to dial \*9 or use the Raise Hand option on the computer to address any agenda item before the Board takes action on an item.



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**Further Brown Act Updates:** Public comments cannot be required to be submitted in advance of the meeting. Only real-time public comment is required. If broadcasting interruptions prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

The agendas for the UNNC meetings are posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS) through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

### Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the Communications Assistant (CA) is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.



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If you have limitations hearing or speaking a specially-trained CA can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice  
1-800-735-29291/English  
800-855-3000/Spanish

Voice to TTY/VCO/HCO  
1-800-735-2922/English  
1-800-855-3000/Spanish

From or to Speech-to-Speech  
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Access of Records:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

**RECONSIDERATION AND GRIEVANCE:** For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org)