



United Neighborhoods of the Historic
Arlington Heights, West Adams,
and Jefferson Park Communities
Neighborhood Council

UNNC Governing Board Meeting Agenda Thursday, September 7, 2023 7:00 p.m.



In Person and on Zoom

NOTE: UNNC will be conducting this meeting both **in-person and also virtually utilizing the Zoom platform**. You have the option of attending in person, via the internet, or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email President@unnc.org or paula.southern@unnc.org.

MEETING LOCATION:

In person at Gramercy Apartments Community Room
1856 S. Wilton Place (meeting room entry door on Washington Boulevard), Los Angeles CA 90019

OR, JOIN THE ZOOM MEETING

<https://us02web.zoom.us/j/81196330085>

Meeting ID: 811 9633 0085

One tap mobile: +16699006833,,81196330085# US

Join via Telephone: dial 1 (669) 900-6833

Meeting ID: 811 9633 0085

For help joining the zoom meeting, please visit

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda Packet link with meeting presentation materials here:

<https://drive.google.com/drive/folders/17qjCb58PoSpNlh3xP40UQo0FUjmFAmNz?usp=sharing>

PUBLIC COMMENTS: As is usual for UNNC meetings, Stakeholders are invited to participate. However, for virtual participants, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual attending virtually wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether during the general public comment section on the agenda or before the Governing Board takes action on any agenda items. All other rules to public comments still apply. Please see expanded information regarding public comments and other virtual meeting protocols on page 4 of this agenda.

NOTICE TO THE PUBLIC: The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

AMERICANS WITH DISABILITIES ACT (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing president@UNNC.org or paula.southern@unnc.org AND contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

Agenda items begin next page.



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AGENDA

- 1). **Call to order/Roll call** Paula Southern
- 2). **Review and approval of the Agenda** Paula Southern
- 3). **Public Comments and Announcements, on items not on the agenda**
(1 minute per person)
- 4). **Government Agencies Reports and Comments:**
 - A. CD 10 Report Field Deputy Danielle Mero/Eric Aguiar
 - B. DONE Report Neighborhood Empowerment Advocate Alfonso Manzo
 - C. Office of Congresswoman Sydney Kamlager-Dove -- Naomi Riley, Outreach Director and
Field Representative
 - D. LA County Supervisor -2nd District - Holly Mitchell’s Office Daniel Park
 - E. Office of Assemblymember Isaac Bryan – Herman Jones II, Sr. Field Rep
 - F. Other Government Officials
- 5). **Executive Committee Reports**
 - A. **Treasurer’s Report** Candice Jackson
 - i. Review and Approve Monthly Expenditure Report (MER) for July & August 2023
 - ii. Board Member Reimbursements, as required
 - iii. Updates re: FY 2023-2024 budget, rollover and prior funding items

DISCUSSION AND ACTION
 - B. **President’s Report** Paula Southern
 - i. UNNC Handbook Update
 - ii. Celebration of Service for John Arnold, Greg Jackson, Paul King, Lizy Moromisato

DISCUSSION AND ACTION
 - C. **Secretary’s Report** Sarah Longhenry
 - i. Approve August 3, 2023 Governing Board Meeting Minutes

DISCUSSION AND ACTION
 - D. **Vice President’s Report** Laura Meyers
 - i. Attendance
 - ii. Training

DISCUSSION AND ACTION



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6). Committee Reports

A. Planning & Zoning

- i. Case No. ZA-2023-1767-CUB-CUX-1A, 3020 S. Crenshaw Blvd.:** UNNC previously voted to support the adaptive reuse of the historic Kakusai Theater into an event hall with dancing and alcohol. Appellant First Right Capital Investments LLC / Hakimianpour Santa Monica Group L.L.C. (owners of adjacent Burger King at 3036 S. Crenshaw) filed an appeal based on several concerns, including the dispensing of alcoholic beverages, the potential impacts on the shared parking lots (via reciprocal easements on both properties); traffic ingress and egress; and a stated lack of notice of the case itself. (The Appeal Justification Narrative is posted in the online agenda packet). -- **DISCUSSION AND POSSIBLE ACTION.**
- ii. Case No. DIR-2023-4323-TOC-CCMP-HCA, 3050 West Pico Blvd. (Harvard Heights):** Proposed 5-story, mixed-use building with 28 residential units (inc.3 affordable ELI units) and 570 square foot of ground floor commercial, 24 parking spaces (2 commercial), located within Harvard Heights HPOZ. Request TOC incentives of increased height (11 feet/2 stories) and reduced side yards plus waiver of required street dedication; along with HPOZ certificate of compatibility/CCMP (not within UNNC purview). – **DISCUSSION AND ACTION**
- iii. Planning 101 at Congress of Neighborhoods, Saturday, Sept. 23 -- DISCUSSION**
- iv. Follow-up to Previous Cases, ENS, and Old Business. – DISCUSSION AND ACTION**

B. Environmental Committee

- i. Proposed Community Impact Statement (CIS) re: Council File 23-0801, Protecting Street Trees / Administrative Citation Enforcement (ACE) Program/ Fine Schedule:**
According to the motion, the current enforcement mechanism for protecting street trees - fines levied through the the Administrative Citation Enforcement (ACE) program -- lumps damages to our urban canopy in the miscellaneous category of administrative violations that limit fines to a maximum of \$1,000 for a third or subsequent offense. However, trees are invaluable assets in our communities' climate resilience and fines for their removal, abuse, molestation, or destruction should reflect this. This motion requests that a new fine schedule be adopted that is commensurate with damages including but not limited to loss of shade, loss of carbon storage, increase to local average surface temperature of the street, decrease in local air quality, and tree species. UNNC’s Environmental Committee recommends SUPPORT for this Council motion. – **DISCUSSION AND ACTION**
- ii. Update re: UNNC CIS for Council File No. 23-0453, Requiring Cooling “Apparatus” on all Rental Units**



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C. Outreach Committee – Updates and Upcoming Events

D. Other Committee Reports

7). Adjourn

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

Future Meetings: The next scheduled UNNC Governing Board meeting is **Thursday, October 5, 2023**, at 7 p.m., subject to cancellation if no agenda items. *(Standing Governing Board meetings are held on the 1st Thursday of the month, currently in person and via Zoom.)*

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or a Committee is prevented from acting on a matter you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker unless waived by the Board or Committee presiding officer. When prompted by the presiding chair to provide public input at this virtual meeting, public members who are attending virtually will be requested to dial *9 or use the Raise Hand option on the computer to address any agenda item before the Board takes action on an item.

Further Brown Act Updates: Public comments cannot be required to be submitted in advance of the meeting. Only real-time public comment is required. If broadcasting interruptions prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

The agendas for the UNNC meetings are posted at the following location: South Seas House, 2301 West 24th Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at www.UNNC.org, where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS) through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at president@UNNC.org or at 323-731-8686.

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Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the Communications Assistant (CA) is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained CA can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice
1-800-735-29291/English
800-855-3000/Spanish

Voice to TTY/VCO/HCO
1-800-735-2922/English
1-800-855-3000/Spanish

From or to Speech-to-Speech
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.



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For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at president@unnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting www.UNNC.org