



Regular Board Meeting
Tuesday, March 17th, 2026 at 7:00PM
Toluca Lake Elementary School – Auditorium
4840 Cahuenga Blvd., North Hollywood CA 91601



Supporting documents available at GTLNC.org.

For public comments, please fill out a separate speaker card for each agenda item on which you wish to be heard. Up to two (2) minutes per speaker.

1. Call to Order. Roll call. Announcements.
2. Brown Act Public Comments on non-agenda items only.
3. Improving the Board’s orderly discussion of matters before it.
4. Updates from Community, City, Regional and State Representatives.
5. Approve minutes from previous GTLNC Board Meeting on Tuesday, February 17th, 2026. File 1 of 4
6. Committee Reports.
 - 6.1 Treasurer’s Report Federico Figus. File 2 of 4
 - 6.2 Planning and Land Use Paul Hartel, Chair.
 - 6.3 Public Safety Deborah Bartlett, Chair
 - 6.4 Outreach Kelly Cole, Chair
 - 6.5 Government Affairs Mary O’Hare, Chair
7. Proposal for Stakeholder Alert Door Hanger / Flyer campaign to distribute throughout Greater Toluca Lake (unanimously approved by Planning and Land Use Committee on Friday, March 6th, 2026). Assign distribution areas, monitoring and responding to campaign emails, use of QR code (if any), messaging, etc. GTLNC voted to oppose SB 79 (click [HERE](#)) on March 18th, 2025 as did the Los Angeles City Council on August 19th, 2025 ([Council File 25-0002-S19](#): SB 79 (Wiener) / State Zoning Standards / Train Stations, etc.). Attachment 1 (draft text), File 3 of 4 (draft artwork).
 - 7.1 Approve up to \$2,000 to print 16,000 4-color door hangers or flyers to distribute throughout Greater Toluca Lake to stakeholders to inform them of effects of recently-passed housing legislation and of possible mitigations.
8. Proposed GTLNC submissions to the Los Angeles Charter Reform Commission.
 - 8.1 Neighborhood Council Elections. Attachment 2
 - 8.2 Restore Neighborhood Council Budgets. Attachment 3
9. Proposed GTLNC Bylaw Amendment related to Neighborhood Council Elections. Attachment 4
10. Approve GTLNC Monthly Expenditure Report (MER), February 2026. File 4 of 4
11. Deadline compliance for proposed GTLNC agenda item submissions. Attachment 5

12. GTLNC strategic plan, resource allocation, goals and priorities to include discussion of funding proposals: Toluca Lake Chamber Pancake Breakfast on Saturday, May 9th, 2026 at LAFD 86, street calming measures on Riverside Drive between Ledge Avenue and Forman Avenue, support for traffic signal at Valley Spring Lane and Cahuenga Boulevard, and other projects.
13. Discuss and determine shared credentials and what interaction, if any, the GTLNC Board should have with its social media accounts, apart from our present policy to post agendas and email newsletters which link to GTLNC's Instagram and Facebook accounts. GTLNC complies with the Digital Communications Policy For Neighborhood Councils (April 2022).
14. Information items.
 - 14.1 Parking meter matters, 2-hour "free parking" signs bypass meters, required use of payment app. (Federico Figus)
 - 14.2 Use of GTLNC subscriptions: Los Angeles Times, LA Daily News, Westside / Valley Current.
 - 14.3 GTLNC and Upcoming Community Events. Attachment 6
 - 14.4 Re-open application period for GTLNC Youth Board Member. Open to stakeholders between ages of 14 years or older and no more than 17 years of age, at time of selection. Deadline to apply at GTLNC.org: Friday, April 17th, 2026 at 6:00PM.
15. Old Business.
 - 15.1 Status update re: Forest Lawn Drive. Background: On January 21st, 2025 GTLNC voted (12 / 0 / 0) to oppose the Los Angeles Department of Transportation's proposed Forest Lawn Drive Active Transportation & Traffic Safety Project, as it would materially reduce the four motor vehicle lanes on Forest Lawn Drive between Memorial Drive and Zoo Drive, unnecessarily create congestion and drive time delays, and disproportionately prioritize a relatively small group of users at the expense of a majority of others. (Federico Figus)
 - 15.2 Status update from February 17th, 2026 GTLNC Regular Board Meeting: Request For Action to California State Assemblymember Nick Schultz, Mayor Karen Bass and Council District 2 Councilmember Adrin Nazarian detailing how pending Senate Bill 677 (Scott Wiener. Housing Development: Transit-Oriented Development) may put renters at risk. (O'Hare, Figus)
 - 15.3 Status update from February 17th, 2026 GTLNC Regular Board Meeting: Request For Action to appropriate authorities to address hiring experienced air traffic controllers, runway safety issues, EV Vertical Taxis, and to include Toluca Lake Chamber of Commerce, Toluca Lake Homeowners Association and Studio City for Quiet Skies and other local organizations. (Federico Figus)
16. New Business.
17. Next GTLNC regular board meeting date Tuesday, April 21st, 2026 at 7:00PM at Toluca Lake Elementary School, Auditorium, at 4840 Cahuenga Boulevard, North Hollywood 91601.
18. Adjournment.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: Comments from the public on agenda items will be heard only when respective item is considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at Southeast corner of Forman Ave. and Riverside Dr.;
- GTLNC.org; or
- You can receive our agendas via email, subscribe to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

THE AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Board Secretary via email at media@gtlnc.org.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at GTLNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Board Secretary via email at media@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website GTLNC.org

SERVICIOS DE TRADUCCION: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary, o por correo electrónico at media@gtlnc.org para avisar al Concejo Vecinal.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

CONSENT CALENDAR: Every item on the Consent Calendar is considered bundled and voted on as a single item. If a Board Member or Stakeholder has an objection to an item being on the Consent Calendar or wishes to pull an item, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to end of the agenda for consideration, or earlier within discretion of Chair.

Attachment 1, Agenda Item 7

Draft Text for Door Hanger

[GTLNC logo]

Greater Toluca Lake

Stakeholder Alert

Dear Neighbor -

We need your help!

Did you know that the California State Legislature has passed new housing laws that remove protective zoning, including in Greater Toluca Lake?

These allow up to 4 homes or a 6-story apartment building next to single family homes with no parking requirements.

Misguided legislators will proceed if they don't hear from voters and taxpayers like you.

There is still time to reduce and mitigate some of the worst effects of this legislation.

Find out how, email us now at planning@gtlnc.org
Or visit [URL]

[QR Code]

GTLNC's position may not reflect the official position of the City of Los Angeles.

Attachment 2, Agenda Item 8.1

Proposal to the Los Angeles Charter Reform Commission regarding Neighborhood Council Elections.

Neighborhood Council terms are set by their respective bylaws. Citywide Neighborhood Council elections are held every two years. A Neighborhood Council's bylaws stipulate whether the Directors or Members of its Governing Board are selected or elected, and with what frequency.

Attachment 3, Agenda Item 8.2

Proposal to the Los Angeles Charter Reform Commission regarding Neighborhood Council Budgets.

The Greater Toluca Lake Neighborhood Council (GTLNC) requests that the Los Angeles City Charter restore its budget and allocate a minimum \$50,000 annual budget for each Neighborhood Council citywide, and to index them for inflation moving forward. GTLNC reiterates its endorsement of the Los Angeles Neighborhood Council Coalition (LANCC) Recommendations for Charter Reform dated January 21st, 2026.

GTLNC also requests that during Los Angeles City budget challenges, the percentage of any proposed Neighborhood Council budget reductions shall not be greater than that of the Office of the Mayor. When the Mayor's Office budget is restored after such budget challenge, the Neighborhood Councils' budgets are similarly restored.

This is detailed in the Charter Reform Commission Staff Report dated March 3rd, 2026, ("Detailed Reform Language For Personnel & Budget and Better Government Agendized Reforms / Personnel & Budget." Item #16).

Adjusted for inflation, \$50,000 in 1999 dollars (the year of creation of the Los Angeles Neighborhood Council System) should be \$98,074 in 2026 (source: U.S. Inflation Calculator). NC budgets should be restored immediately and be indexed for inflation going forward. It's obvious that the current annual budget allocation of \$25,000 is inadequate and GTLNC will work with other NCs to ensure that the NC system is correctly supported with realistic funding.

Attachment 4, Item 9

Proposed GTLNC bylaws amendment regarding election or selection:

In the event the City of Los Angeles cancels the regularly scheduled biennial (every other year) citywide Neighborhood Council elections, the Greater Toluca Lake Neighborhood Council may hold a Selection to establish the Governing Board Members for the following term. Such Selection would be held on the last Saturday in April. The terms of the winners of such Selection would begin immediately on July 1st of that same year. All other provisions of Article X GTLNC bylaws shall apply to the Selection process.

Attachment 5, Item 11

Agenda Posting Deadlines

From: **NC Support** <ncsupport@lacity.org>
Date: Wed, Feb 11, 2026 at 3:13 PM
Subject: [intentionally deleted]
To: Tess Taylor <tess.taylor@gtlnc.org>, Kelly Cole <kelly.cole@gtlnc.org>
cc: Erica Gatica <erica.gatica@lacity.org>, Marilu Guevara <marilu.guevara@lacity.org>

Please be advised that the agenda you submitted was outside the required Brown Act timeframes (**72 hours for regular meetings and 24 hours for special meetings**). As a one-time courtesy, EmpowerLA has posted this agenda to the City of Los Angeles Early Notification System (ENS), and it is now available on the City's [Neighborhood Council Meeting Calendar](#).

Consistent with Government Code **Section 54954.2(a)(2)(A)**, meeting agendas must be publicly accessible on ENS at least **72 hours before a regular meeting and 24 hours before a special meeting**.

Previously, EmpowerLA accepted submissions within that 72-hour window and aimed to post them as soon as feasible. However, to ensure legal validity under SB 707, the 72-hour clock begins only when the agenda is **successfully published and available to the public**, not based on when the agenda is submitted to EmpowerLA. An agenda that is not posted on ENS at least 72 hours in advance of a regular meeting (or 24 hours for a special meeting) constitutes a violation of the Brown Act and may invalidate actions taken at the meeting.

Moving forward, **any agendas that do not meet the required Brown Act timeframes will be returned, and the meeting may need to be canceled or rescheduled to remain in compliance**. When an agenda is not posted within the required Brown Act timeframe, the meeting and any decisions made during the meeting may be challenged for noncompliance.

We strongly encourage all Neighborhood Councils to submit agendas as early as possible. Please refer to the following schedule for agenda submission deadlines:

- **Monday meetings** → Submit by Friday, 2:00 PM
- **Tuesday meetings** → Submit by Saturday, 2:00 PM
- **Wednesday meetings** → Submit by Sunday, 2:00 PM
- **Thursday meetings** → Submit by Monday, 2:00 PM
- **Friday meetings** → Submit by Tuesday, 2:00 PM
- **Saturday meetings** → Submit by Wednesday, 2:00 PM
- **Sunday meetings** → Submit by Thursday, 2:00 PM

Please note that EmpowerLA staff are unavailable for agenda posting on all City holidays, including the upcoming holiday on **Monday, February 16, 2026** in recognition of President's Day. Plan submissions accordingly to maintain Brown Act compliance.

If you have any questions or need assistance planning ahead, please contact your Neighborhood Empowerment Advocate (NEA).

Attachment 6, Item 14.3

GTLNC and Upcoming Community Events

- Thursday, March 18th, 2026 at 6:30PM: Coyote Safety Forum at Oakwood Secondary School, 11600 Magnolia Boulevard, North Hollywood 91601
- Tuesday, March 31st, 2026 from 11:00AM to 1:00PM: GTLNC hosts Coffee With A Cop at Coffee located at 10107 Camarillo Street in Toluca Lake, 91602.
- Wednesday, April 8th, 2026 from 5:00PM to 7:00PM Fraud and Scam Alert Awareness Seminar at St. Anne Melkite Cathedral, 11211 Moorpark Street, Studio City 91602
- Saturday, April 18th, 2026 from 9:00AM to 12:00 noon: GTLNC's How To 311 Public Safety Community Fair to take place at N. Weddington Park Recreation Center located at 10844 Acama Street, Studio City 91602.
- Saturday, May 9th, 2026 from 9:00AM to 12:00 noon: Toluca Lake Chamber 18th Annual Pancake Breakfast at LAFD 86 located at 4305 Vineland Avenue, Toluca Lake 91602.
- Saturday, June 6th, 2026 from 6:00PM to 9:30PM (movie at 7:30PM): Movies in the Park sponsored by Studio City Neighborhood Council with support from GTLNC to take place at N. Weddington Park Recreation Center located at 10844 Acama Street, Studio City 91602.

GTLNC Meeting Schedule

- 1st Mon at 6:00PM - Public Safety
- 1st Mon at 6:00PM - Government Affairs
- 2nd Tue at 6:00PM - Planning and Land Use
- 2nd Tue at 7:00PM - Outreach
- 3rd Tue at 7:00PM - Regular Board Meeting

All meetings take place at Toluca Lake Elementary School at 4840 Cahuenga Blvd., N. Hollywood, CA 91601. Committee meetings in Room 17, regular board meeting in auditorium and may take place from time to time via Zoom. Check Web site for most current details.