



Regular Board Meeting  
Tuesday, January 20<sup>th</sup>, 2026 at 7:00PM  
Toluca Lake Elementary School – Auditorium  
4840 Cahuenga Blvd., North Hollywood CA 91601



*Supporting documents available at [GTLNC.org](http://GTLNC.org).*

For public comments, please fill out a separate speaker card for each agenda item on which you wish to be heard. Up to two (2) minutes per speaker.

1. Call to Order. Roll call. Announcements.
2. Brown Act Public Comments on non-agenda items only. Please fill out a speaker card.
3. Updates from Community, City, Regional and State Representatives.
4. Approve minutes from previous GTLNC Board Meeting. File 1 of 7
5. Committee Reports.
  - 5.1 Treasurer's Report Federico Figus. File 2 of 7
  - 5.2 Planning and Land Use Paul Hartel, Chair.
  - 5.3 Public Safety Deborah Bartlett, Chair
  - 5.4 Outreach Kelly Cole, Chair
  - 5.5 Government Affairs Mary O'Hare, Chair
6. Legislation of possible interest to Greater Toluca Lake on which to take a position or further action.
  - 6.1 Council File 25-0848 (Park, Yaroslavsky: AB 747 / City Compliance Status / Existing Evacuation Plans / Improve Evacuation Route Infrastructure) approved by LA City Council on October 3rd, 2025, calling for an emergency evacuation capacity study in compliance with AB 747 (Levine: Planning and zoning: general plan: safety element), passed in 2019. (Mary O'Hare)
7. Consent Calendar.
  - 7.1 Approve up to \$3,000.00 for GTLNC Public Safety Community Fair to take place at North Weddington Park Recreation Center on or around Saturday, April 18<sup>th</sup>, 2026 to benefit residents and stakeholders of Greater Toluca Lake, demonstrate the MyLA311 service and app, and teach and encourage use of MyLA311 to improve our community. Funds will purchase GTLNC-themed gift bags, flyers and banners to promote event (design and printing), snacks, beverages and incidentals. Rentals may include tables, linens, pop-up tents, set-up and pick-up, and any permits and/or insurance required by the City of Los Angeles.
  - 7.2 Approve cost adjustment of up to \$600.00 for two GTLNC-hosted Coffee With A Cop events in 2026 (\$300.00 each) to purchase snacks, incidentals, and print flyers. GTLNC previously approved up to \$750.00 on August 4<sup>th</sup>, 2025 for three (3) Coffee With A Cop events (\$250.00 each), one of which events has already occurred.
  - 7.3 Approve up to \$900.00 for three (3) additional GTLNC-hosted Coffee With A Cop dates in FY 2025 / 2026 to purchase snacks, incidentals, and flyers to take place at locations in the Greater Toluca Lake area.

- 7.4 Approve reimbursement of \$251.64.00 to Kelly Cole for giveaways purchased for GTLNC to table at the Holiday Open House in Toluca Lake on December 5<sup>th</sup>, 2025. GTLNC previously approved up to \$500.00 at its November 18<sup>th</sup>, 2025 regular board meeting for this purpose. File 3 of 7
- 7.5 Approve up to \$265.02 for Moore Business Results for communication and development services for GTLNC.org for invoice dated January 1<sup>st</sup>, 2026. File 4 of 7
- 7.6 Approve GTLNC Monthly Expenditure Report, November 2025. File 5 of 7
- 7.7 Approve GTLNC Monthly Expenditure Report, December 2025. File 6 of 7
- 8. Discuss what interaction, if any, the GTLNC Board should have with its social media accounts, apart from our present policy to post agendas and email newsletters which link to GTLNC's Instagram and Facebook accounts. GTLNC complies with the Digital Communications Policy For Neighborhood Councils (April 2022).
- 9. Information items.
  - 9.1 Possible letter of action to address concerns raised in December 18<sup>th</sup>, 2025 email from stakeholder ("Extreme Safety Concerns from Negative Impacts to Toluca Lake Elementary School Families - Inconsiderate Scheduling of Parkia, Inc. Underground Construction on Cahuenga Blvd. for LADWP Distribution Station No. 35"). File 7 of 7
  - 9.2 LA Charter Reform Commission upcoming meetings. Council File 23-1027-S2 (Kelly Cole)
  - 9.3 Open application period for GTLNC Youth Board Member. Open to stakeholders between ages of 14 years or older and no more than 17 years of age, at time of selection. Deadline to apply at GTLNC.org: Friday, February 13<sup>th</sup>, 2026 at 6:00PM.
  - 9.4 Evacuation list. Attachment 1
  - 9.5 Regional NC coalitions, other NC advocacy opportunities. Attachment 2
- 10. GTLNC strategic plan, resource allocation, goals and priorities.
- 11. Old Business.
  - 11.1 Review Los Angeles City Competitive Bidding process: Los Angeles City Charter, Sec. 371(e)(10). Competitive Bidding; Competitive Sealed Proposals and Administrative Code Section 10.15(a)(10). (Tess Taylor)
- 12. New Business.
- 13. Next meeting date Tuesday, February 17<sup>th</sup>, 2026 at 7:00PM at Toluca Lake Elementary School, Auditorium, at 4840 Cahuenga Boulevard, North Hollywood 91601.
- 14. Adjournment.

## **2026 GTLNC Meeting Schedule**

1st Monday at 6:00PM - Public Safety  
1st Monday at 6:00PM - Government Affairs  
2nd Tuesday at 6:00PM - Planning and Land Use  
2nd Tuesday at 7:00PM - Outreach  
3rd Tuesday at 7:00PM - Regular Board Meeting

All meetings take place at Toluca Lake Elementary School at 4840 Cahuenga Blvd., N. Hollywood, CA 91601. Committee meetings in Room 17, regular board meeting in auditorium and may take place from time to time via Zoom. Check Web site for most current details.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** Comments from the public on agenda items will be heard only when respective item is considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at Southeast corner of Forman Ave. and Riverside Dr.;
- [GTLNC.org](https://www.gtlnc.org); or
- You can receive our agendas via email, subscribe to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

**THE AMERICANS WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Board Secretary via email at [media@gtlnc.org](mailto:media@gtlnc.org).

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [GTLNC.org](https://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Board Secretary via email at [media@gtlnc.org](mailto:media@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [GTLNC.org](https://www.gtlnc.org)

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary, o por correo electrónico at [media@gtlnc.org](mailto:media@gtlnc.org) para avisar al Concejo Vecinal.

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**CONSENT CALENDAR:** Every item on the Consent Calendar is considered bundled and voted on as a single item. If a Board Member or Stakeholder has an objection to an item being on the Consent Calendar or wishes to pull an item, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to end of the agenda for consideration, or earlier within discretion of Chair.

## Attachment 1 (Item 9.4)

### Evacuation Checklist

Stored	Scanned	Cloud	Documents
			Birth certificates
			Passports / Visas
			Home insurance documents
			Car insurance documents and registration
			Health insurance documents, medical cards, medical records, eye glass prescriptions
			Employment records
			Tax returns
			Drivers licenses
			Social Security card
			Back-up ID (student ID, military, DD214, VA, etc.)
			Credit cards
			Medical history
			Power of attorney
			Wills / Trust
			Concealed carry license
			Important phone numbers
			Titles, deeds, etc.
			Marriage license
			At least one statement from all financial accounts with account number, phone number, address, etc.
			All military and VA records
			Thumb drive with video of house and all contents
			Video of everything in house, all rooms, all drawers opens, all closet contents, basement, garage, attic, including art work
			Vet records for your pets, including rabies and other information needed for boarding.

## Attachment 2 (Item 9.5)

Meeting schedules: Regional NC coalitions, other NC advocacy opportunities.

- Los Angeles City Council Committee Schedule and Assignments.  
**LINK: [bit.ly/LACC-Committee-Schedule](https://bit.ly/LACC-Committee-Schedule).**
- 1<sup>st</sup> Saturday: Los Angeles Neighborhood Council Coalition (LANCC) at 10:00AM via Zoom  
**LINK: <https://bit.ly/LANCC>**
- 1<sup>st</sup> Tuesday: C-PAB at North Hollywood Community Police Station at 11640 Burbank Blvd.  
**LINK: <https://bit.ly/C-PAB-NoHo>**
- 2<sup>nd</sup> Thursday: Valley Alliance of Neighborhood Councils (VANC) at 6:30PM via Zoom.  
See Welcome Letter to New Board Members.  
**LINK: <https://vanc34.org/>**
- 2<sup>nd</sup> Friday: Board of Public Works meets at Van Nuys City Hall at 10:00AM, and meets regularly throughout the month at Los Angeles City Hall.  
**LINK: <https://bit.ly/BPW-LA-Meeting-Schedule>**
- 2<sup>nd</sup> Saturday: Plan Check NC meets at 10:00am via Zoom.  
**LINK: <https://plancheckncla.com/>**
- 3<sup>rd</sup> Saturday: LA Budget Advocates meets at 9:30AM via Zoom.  
**LINK: <https://www.budgetadvocates.org/>**
- 4<sup>th</sup> Saturday: Neighborhood Council Emergency Preparedness Alliance (NCEPA) at 10:00AM at City of Los Angeles Emergency Operations Center, 500 E. Temple St., Los Angeles 90012.  
**LINK: <https://bit.ly/NCEPA-LA>**
- Last Friday: Los Angeles City Council meets at Van Nuys City Hall at 10:00AM, unless on break, and meets regularly three (3) times per week at Los Angeles City Hall at 10:00AM.  
**LINK: <https://clerk.lacity.gov/calendar>**
- Meeting dates vary: Park Advisory Board  
**LINK: <https://bit.ly/PAB-LA>**
- Twice monthly meetings: Department of Animal Services, Board of Commissioners.  
**LINK: <https://bit.ly/DeptAnimalServicesMeetingSchedule>**