



## Special Board Meeting Agenda **UPDATED**

Monday, August 4<sup>th</sup>, 2025 at 7:00PM

**Zoom Meeting - Participate Online or by Telephone**



Participate online: join the meeting

<https://us02web.zoom.us/j/89296009857>

Participate by telephone: +1-669-900-6833 then enter Meeting ID: 892 9600 9857 and press #

In conformity with the October 6<sup>th</sup>, 2023 enactment of CA Senate Bill 411 (Portantino) and LA City Council approval on November 1<sup>st</sup>, 2023, this meeting of GTLNC will be conducted virtually.

*Supporting documents available at [GTLNC.org](https://www.gtlnc.org).*

1. Call to Order.
2. Roll call.
3. Brown Act Public Comment on Non-Agenda Items only. Please raise your hand.
4. Consent Calendar.
  - 4.1 Approve up to \$1,000.00 for sound system for use at GTLNC public meetings to include 8 microphones, 2 receivers, a 3-year warranty, taxes and shipping.
  - 4.2 Approve up to \$3,000.00 for GTLNC Public Safety Event to take place at North Weddington Park Recreation Center on a Saturday, September 6<sup>th</sup>, 2025 to benefit residents and stakeholders of Greater Toluca Lake, demonstrate the MyLA311 service and app, and teach how to use MyLA311 to improve our community. Funds will purchase GTLNC-themed gift bags, flyers to promote event (design and printing), snacks, beverages, ice, napkins, plates, plastic cutlery, trash bags and incidentals. Rentals to include rectangular tables, linens, and include set-up and pick-up, and any permits and/or insurance required by the City of Los Angeles. **NOTE:** this item was previously approved by GTLNC on February 18<sup>th</sup>, 2025 for up to \$5,000.00 and amended on Tuesday March 18<sup>th</sup>, 2025 when this event was originally scheduled to take place on June 7<sup>th</sup>, 2025.
  - 4.3 Approve up to \$750.00 for up to three (3) "Coffee With A Cop" events once per calendar quarter alternating through three (3) remaining neighborhoods of Greater Toluca Lake (i.e., Toluca Woods, Toluca Terrace and West Toluca Lake). Such funds will purchase snacks, beverages, napkins, plates, plastic cutlery, trash bags, incidentals, etc. **NOTE:** this item was previously approved on June 18<sup>th</sup>, 2024 by GTLNC for four (4) events, one of which has taken place in Toluca Lake at Red Maple Café.
  - 4.4 Approve up to \$2,000.00 in support of various free community events open to the public and benefitting stakeholders of Greater Toluca Lake, at which GTLNC is invited to table. Such funds will purchase GTLNC outreach flyers (design and printing), promotional items with GTLNC logo, snacks, related supplies, bottled water or other beverages, ice, condiments, napkins, plates, plastic cutlery, trash bags and incidentals.
  - 4.5 Approve up to \$50.00 for printer ink.

## 5. Information items.

5.1 Tuesday, August 5<sup>th</sup>, 2025: National Night Out

5.2 Saturday, September 27<sup>th</sup>, 2025: Congress of Neighborhoods

5.3 Saturday, October 18<sup>th</sup>, 2025. Bark-Tober, LA's Largest Animal Fair hosted by Sylmar Neighborhood Council. **LINK: <https://bit.ly/Sylmar-NC>**

## 6. Old Business.

## 7. New Business.

8. Next meeting date Tuesday, September 16<sup>th</sup>, 2025 at 7:00PM at Toluca Lake Elementary School, Auditorium, at 4840 Cahuenga Boulevard, North Hollywood 91601.

## 9. Adjournment.

### **2025 GTLNC Meeting Schedule**

1st Monday at 6:00PM - Public Safety  
1st Tuesday at 6:00PM - Government Affairs  
2nd Monday at 7:00PM - Planning and Land Use  
2nd Tuesday at 7:00PM - Outreach  
3rd Tuesday at 7:00PM - Regular Board Meeting

All meetings take place at Toluca Lake Elementary School at 4840 Cahuenga Blvd., N. Hollywood, CA 91601. Committee meetings in Room 17, regular board meeting in auditorium and may take place from time to time via Zoom. Check Web site for most current details.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** Comments from the public on agenda items will be heard only when respective item is considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Ave. and Riverside Dr.;
- [GTLNC.org](https://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

**THE AMERICANS WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Board Secretary via email at [media@gtlnc.org](mailto:media@gtlnc.org).

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [GTLNC.org](https://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Board Secretary via email at [media@gtlnc.org](mailto:media@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [GTLNC.org](https://www.gtlnc.org)

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary, o por correo electrónico at [media@gtlnc.org](mailto:media@gtlnc.org) para avisar al Concejo Vecinal.

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**CONSENT CALENDAR:** Every item on the Consent Calendar is considered bundled and voted on as a single item. If a Board Member or Stakeholder has an objection to an item being on the Consent Calendar or wishes to pull an item, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to end of the agenda for consideration, or earlier within discretion of Chair.

***UPDATED, the following language was added on Monday, August 4<sup>th</sup>, 2025 at 1:30PM:***

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and LA City Council approval on November 1, 2023, the Greater Toluca Lake Neighborhood Council meeting will be conducted virtually.

Every person wishing to address the Board must dial (+1-669-900-6833 then enter Meeting ID: 892 9600 9857 and press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

**SB 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria, por correo electronico media@GTLNC.ORG para avisar al Concejo Vecinal.