



Board Meeting Agenda
Tuesday, May 20th, 2025 at 7:00PM
Toluca Lake Elementary School – Auditorium
4840 Cahuenga Blvd., North Hollywood CA 91601



Supporting documents available at GTLNC.org.

For public comments, please fill out a separate speaker card for each agenda item on which you wish to be heard. Up to two (2) minutes per speaker.

1. Call to Order. Roll call. Announcements.
2. Brown Act Public Comments on non-agenda items only. Please fill out a speaker card.
3. Update from Community, City, Regional and State Representatives.
4. Council District 2 Councilmember Adrin Nazarian addresses GTLNC Board.
5. Los Angeles Unified School District Board Member Kelly Gonez addresses GTLNC Board.
6. Approve April 22nd, 2025 Board Meeting Minutes. File 1 of 6.
7. Committee Reports.

7.1 Treasurer's Report. Files 2 and 3 of 6.	(Federico Figus)
7.2 Government Affairs.	(Doug Hamblin, Chair)
7.3 Outreach and Elections.	(Kelly Cole, Chair)
7.4 Public Safety.	(Shawn Besharaty, Chair)
7.5 Planning and Land Use.	(Paul Hartel, Chair)

8. Consent Calendar.

- 8.1 GTLNC endorsement of Petty F. Santos for position of LA City Clerk. Attachment 1
- 8.2 GTLNC endorsement of Erica Gatica Doughty's continuation as GTLNC's Neighborhood Empowerment Advocate. Attachment 2.
- 8.3 Resolution repudiating mismanagement of public funds. Attachment 3.
- 8.4 Oppose partial defunding of LA Animal Services Department budget. Attachment 4.
- 8.5 Oppose Council File 22-1154-S1 (McOsker) Interactive Kiosks / Installation and Maintenance / Public Right-of-Way / Request for Proposal (RFP). Motion: GTLNC strongly opposes the installation of hundreds of two-sided giant smart-phone-like advertising screens on public sidewalks in neighborhoods across the city.

- 8.6 Approve Moore Business Results invoice up to \$1,253.88 for GTLNC.org Web site maintenance. Attachment 5.
- 8.7 Approve outreach expense reimbursement of \$18.00 to Lindey Lambert for fifty (50) color copies of flyers to promote GTLNC's April 23rd, 2025 Coffee With A Cop event at Red Maple Café, which event and budget were approved by GTLNC on June 18th, 2024. Attachment 6.
- 8.8 Approve GTLNC Monthly March 2025 Expenditure Report. File 4 of 6.
- 8.9 Approve GTLNC Monthly April 2025 Expenditure Report. File 5 of 6.
- 9. Proposal to request clarification on matters related to the William Mellenthin Birdhouse Apartments at 5922-5930 North Buffalo Avenue, Valley Glen, California 91401 (CHC-2024-6156-HCM). GTLNC supported the Historic-Cultural Monument designation of this site in a unanimous vote (12-0-0) at its January 21st, 2025 Regular Board Meeting. Discussion, possible vote (Jill Young Manson). Attachment 7.
- 10. License plate reader technology in Greater Toluca Lake. Discussion, possible vote. File 6 of 6.
- 11. Old Business.
- 12. New Business.
- 13. Next meeting date on Tuesday, June 17th, 2025. Meetings take place at 7:00PM at Toluca Lake Elementary School, Auditorium, at 4840 Cahuenga Boulevard, North Hollywood CA.
- 14. Adjournment.

2025 GTLNC Meeting Schedule

1st Monday at 6:00PM - Public Safety
1st Tuesday at 6:00PM - Government Affairs
2nd Monday at 7:00PM - Planning and Land Use
2nd Tuesday at 7:00PM - Outreach
3rd Tuesday at 7:00PM - Regular Board Meeting

All meetings take place at Toluca Lake Elementary School at 4840 Cahuenga Blvd., N. Hollywood, CA 91601. Committee meetings are in Room 17, regular board meeting in the auditorium and may take place from time to time via Zoom. Check Web site for current details.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: Comments from the public on agenda items will be heard only when respective item is considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Ave. and Riverside Dr.;
- [GTLNC.org](https://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

THE AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Board Secretary via email at media@gtlnc.org.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [GTLNC.org](https://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Board Secretary via email at media@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [GTLNC.org](https://www.gtlnc.org)

SERVICIOS DE TRADUCCION: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary, o por correo electrónico at media@gtlnc.org para avisar al Concejo Vecinal.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

CONSENT CALENDAR: Every item on the Consent Calendar is considered bundled and voted on as a single item. If a Board Member or Stakeholder has an objection to an item being on the Consent Calendar or wishes to pull an item, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to end of the agenda for consideration, or earlier within discretion of Chair.

Attachment 1 (Item 8.1)



Greater Toluca Lake Neighborhood Council (GTLNC) Resolution



May 20th, 2025

The Greater Toluca Lake Neighborhood Council endorses Petty F. Santos, currently serving as Interim City Clerk, and recommends promoting her to fill the currently vacant position of Los Angeles City Clerk. She is an asset to our city.

GTLNC has enjoyed four years of cooperation and productivity with Ms. Santos, who serves the best interests of the Neighborhood Council System and its stakeholders, voters and taxpayers citywide. She has earned by diligence and hard work her accolades and this promotion. Ms. Santos is responsive, meticulous, and helpful. As a longtime staffer of the City of Los Angeles (serving most recently as Executive Officer in the Office of the LA City Clerk) she has deep institutional knowledge about our City, its operations systems, policies, budgets, compliance, regulations and records maintenance, and other vital knowledge.

The Greater Toluca Lake Neighborhood Council

By: _____
Tess Taylor
President

Preliminary list of recipients, subject to confirmation and possible supplementation.
This list is for information purposes only and is not part of the subject resolution itself.

To: Mayor Karen Bass
Marissa Bowman, Mayor's Office of Community Engagement
Members of the Los Angeles City Council including its Personnel and Hiring Committee

cc: **Los Angeles City Clerk**
Petty F. Santos, Interim City Clerk
Sofia Anguiano, Chief Management Analyst

Personnel Department:
Grayce Liu, Interim General Manager

Attachment 2 (Item 8.2)



Greater Toluca Lake Neighborhood Council (GTLNC) Community Impact Statement Tuesday, May 20th, 2025



GTLNC requests the continued professional services of Erica Gatica Doughty in her capacity as its Neighborhood Empowerment Advocate (NEA), and that all five (5) Department of Neighborhood Empowerment (DONE) positions proposed for elimination in the 2025-26 Mayor's Proposed Budget continue without reduction or interruption.

GTLNC wholehearted endorses Ms. Doughty. Her skills, approach and guidance in DONE and City matters are highly valued. She provides timely updates and answers, advice and insights when we need them, and supports board members with training and creative solutions. Ms. Doughty is responsive, efficient, cheerful and always ready to help. That is the attitude and dedication to service which all Neighborhood Councils should have.

DONE has sustained staff shortages for a long period. If the Neighborhood Council System is to continue to maintain its functionality, however handicapped by the reduction or loss of adequate levels of City services, we and other NCs must have reliable staff resources.

The Greater Toluca Lake Neighborhood Council

By: _____
Tess Taylor
President

Preliminary list of recipients, subject to confirmation and possible supplementation.
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To: Mayor Karen Bass
Members of the Los Angeles City Council including the Budget and Finance Committee
[Council File 25-0600](#) (Harris-Dawson, Yaroslavsky) Budget Proposal Fiscal Year 2025-26

cc: **Department of Neighborhood Empowerment:**
Carmen Chang, General Manager
Erica Gatica Doughty, Neighborhood Empowerment Advocate

Personnel Department:
Grayce Liu, Interim General Manager

[Community Impact Statement Portal](#), Los Angeles City Clerk

Attachment 3 (Item 8.3)



Greater Toluca Lake Neighborhood Council (GTLNC)

Community Impact Statement
Tuesday, May 20th, 2025



GTLNC and the People of Greater Toluca Lake expect and demand honesty, competence and responsible stewardship in the management and administration of their public tax dollars. That the City's nearly \$1 billion structural deficit exists is a testament to the conspicuous individual and collective failure of numerous elected officials and staff – yet with none held accountable for the shocking losses, allowing their negligence and incompetence to continue unabated...if not praised and rewarded.

GTLNC objects in the strongest possible terms to the mishandling of public funds, and to the utter lack of transparency and accountability that the so-called leadership of the City of Los Angeles has continually indulged in, and persists in dismissing and ignoring, in direct contravention of their state Constitutional obligations.

How can an honest, productive discussion about possible remedies occur if its true causes are denied and rationalized, and those responsible remain unidentified and shielded?

The breach of fiduciary duty by elected decision makers rises to the level of criminality, and certainly grossly negligent and unconscionable. What is the justification for Angelenos to keep such perpetrators in office; those who have thrown away our precious and irreplaceable public resources so recklessly - disabling and destroying the functionality of the local government services upon which all depend?

Public tax dollars provide and maintain protections and services, but this function of government is rendered meaningless because of the diversion of budgeted money away from core city services to areas including homelessness which are rife with waste, fraud and abuse. The results of eight (8) separate audits of the Los Angeles Housing Services Authority (LAHSA) alone provide evidence of gross and decades-long mismanagement.

When breaches of duty of this magnitude exist, we must remove the pretenders from office!

Mayor Karen Bass substitutes denials and disclaimers of responsibility for our City's severe budget crisis ([Mayor's Budget FY 2025-26 Summary](#)), whitewashing her own documented decisions which have contributed so materially to our City's current crisis. Her arguments are neither credible nor persuasive. See Mayor Bass's Executive Directives <https://mayor.lacity.gov/ExecutiveDirectives> as one example. Attributing these losses to "inflation" is blatantly and knowingly false, and absurd.

The City has a spending problem, not a revenue problem [emphasis added] says Christopher Thornberg, Founder and Partner at Beacon Economics, a consulting firm often retained by the City. Indeed, from 2024 to the Controller’s estimates for the upcoming fiscal year, revenues from the seven economically sensitive taxes have increased by almost \$300 million (5%).

At a recent federal court hearing before Judge David O. Carter, the judge said LAHSA has protected elected officials from responsibility in how *billions of taxpayer dollars* [emphasis added] have been spent on homelessness. He said, “It’s a perfect shield for political responsibility.”

This irresponsible stewardship over any financial controls within the homeless sector and elsewhere has resulted in squandering millions of dollars of taxpayer funds, triggered the further reduction of essential city services and the proposed layoff of 1,647 civilian employees.

GTLNC recommends the following (all of which the Los Angeles Budget Advocates have requested over the years):

1. The Four Year General Fund Budget Outlook must be updated to reflect anticipated raises for City employees. Personnel costs comprise about 75% of the City’s expenditures.
2. Develop a two-year budget as recommended by the City Controller and the LA 2020 Commission.
3. Conduct open and transparent labor negotiations which require significant outreach to Angelenos before, during, and after the negotiations.
4. Place a measure on the ballot that would prohibit the City from entering into any labor agreement that would create a current or future deficit. In the short term, pass an interim ordinance.
5. Develop a long-term infrastructure plan to address deferred maintenance and future capital expenditures.
6. Create a robust Reserve Fund that can only be used in declared emergencies, not to balance the budget as is the current and inappropriate procedure.
7. Establish an Office of Transparency and Accountability as recommended by the LA 2020 Commission, to oversee the City’s budget and finances in real time.

These recommendations will help eliminate the Structural Deficit and allow the City to live within its means, and commit to an honest and ethical process, and a financially and operationally sustainable future.

The Greater Toluca Lake Neighborhood Council

By: _____
Tess Taylor
President

Preliminary list of recipients, subject to confirmation and possible supplementation. This list is for information purposes only and is not part of the subject resolution itself.

To: Mayor Karen Bass
Matthew Szabo, Chief Administrative Officer
Los Angeles City Council including its Budget and Finance Committee
Adrin Nazarian, Councilmember, Council District 2

cc: [Council File 25-0600](#) (Yaroslavsky, Harris-Dawson), Budget Proposal Fiscal Year 2025-26
Los Angeles Budget Advocates
[Community Impact Statement Portal](#), Los Angeles City Clerk

Attachment 4 (Item 8.4)



Greater Toluca Lake Neighborhood Council (GTLNC) Community Impact Statement



Tuesday, May 20th, 2025

GTLNC strongly opposes any defunding of the Los Angeles Animal Services Department (LAAS) and urges the Mayor and LA City Council to restore full funding.

Mayor Karen Bass' Proposed Budget ([Mayor's Budget FY 2025-26 Summary](#)) initially called for a reduction in LAAS's budget to approximately \$25 million, down from \$31 million. LAAS requested a moderate budget increase from the previous fiscal year budget to \$34,884,699, less than 0.3% of the City's budget, to care for all the animals in our City.

GTLNC supports LAAS's reasonable request, considering the City's dire financial condition, as well as the chronic underfunding of LAAS and its shelters for years, overcrowded conditions, insufficient staffing, a recent Cal/OSHA citation, and the life-and-death situation faced by dogs and cats in the City shelters.

As of now, it appears that the Mayor has found \$5 million for LAAS. However, this amount has not yet been transferred.

GTLNC endorses LAAS budget allocations and recommendations detailed in the [Neighborhood Council Budget Advocate's 2025 White Paper](#) (pp. 5, 16-21 including Addendum), which would achieve immediate and long-term savings.

The Greater Toluca Lake Neighborhood Council

By: _____
Tess Taylor
President

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To: Mayor Karen Bass
Matt Hale, Deputy Mayor
Los Angeles City Council including Budget and Finance Committee
Adrin Nazarian, Councilmember, Council District 2

cc: **Los Angeles Animal Services Department:**
Alison McBeth-Featherstone, Commission President
Annette Ramirez, Interim General Manager
Curtis Watts, Assistant General Manager for Administration
Sharon Lee, Senior Management Analyst II
Michelle Cornelius, Shelter Volunteer

[Council File 25-0600](#) (Yaroslavsky, Harris-Dawson), Budget Proposal
Fiscal Year 2025-26;
LA Budget Advocates: Jeffrey Mausner, Sheryl Akerblom, Lynda Valencia
[Community Impact Statement Portal](#), Los Angeles City Clerk

Attachment 5 (Item 8.6)

Approve Moore Business Results invoice up to \$1,253.88 for GTLNC.org Web site maintenance.



Invoice #GTLNC 2025 0501
Number

Date May 1, 2025

Greater Toluca Lake Neighborhood Council
10153 ½ Riverside Dr.
Toluca Lake, CA 91602

Please remit to:

Moore Business Results
19300 Rinaldi St. #7524
Porter Ranch, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Site Refresh: Add starting content for slider, news, events. Update topline menu. Capture each item from home page gold buttons to news items. Reconfigure home page: slider, news, events. Create news page.	\$2,110.00
Communications Services Detailed below 1.83 hours @ \$136/hour	248.88
Developer Services 1 hour@ \$95/hour	95.00
Total	2,453.88
Less Amount Already Paid	1,200.00
Amount now due	\$1,253.88

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Site Maintenance	Hours
4/23/2025	Board image on board page. Tenants rights, vote image on calendar. Update ballot request date graphics	0.50
4/30/2025	May meeting, public safety round up, budget day, pancake breakfast on calendar. Update meeting at top of home page	0.75
5/1/2025	Coffee with a cop on news. Committee meetings on calendar	0.58
	Communications Services Total	1.83
4/17/2025	Developer addresses site errors due to automatic update	1.00

Attachment 6 (Item 8.7)

Approve reimbursement of \$18.00 to Lindey Lambert for fifty (50) color copies to promote GTLNC's April 23rd, 2025 Coffee With A Cop event at Red Maple Café. NOTE: This expense falls within the \$1,000.00 budget previously approved by GTLNC on June 18th, 2024.

The UPS Store #2500
4400 W Riverside Dr Ste 110
Burbank, CA 91505-4046
818-506-4388

Terminal....: POS25008 Date.: 3/18/2025
Employee....: 252556 Time.: 06:22 PM
Cashier's Name Randy

ITEM NAME	QTY	PRICE	TOTAL
Computer Use Per Hour	1 @	\$2.00	\$2.00
Tax			\$0.00
8.5x11 Copies	50 @	\$0.29	\$14.50
Tax			\$1.50
Price Marked Down			
Subtotal			\$16.50
Shipping/Other Charges			\$0.00
Total tax			\$1.50
Total			\$18.00
Cards			\$18.00

Items Designated NR are NOT eligible
for Returns, Refunds or Exchanges.

US Postal Rates Are Subject to Surcharge.



1 2 5 0 3 1 8 2 5 0 0 B 0 3 2 5 6 8

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Tell us how we're doing for your chance to win a
\$250 Amazon.com® Gift Card, a \$100 Amazon.com®
Gift Card, or a \$50 Amazon.com® Gift Card each month.
Scan the QR code or go to the link to take the survey.



<https://www.theupsstore.com/pr>

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For Official Rules visit
<https://www.TheUPSStore.com/surveyrules2025>

Attachment 7 (Item 9)

Draft Proposal

Greater Toluca Lake Neighborhood Council Community Impact Statement Mellenthin Birdhouse Apartments

We request clarification on the status of the proposed development on the site of the William Mellenthin Birdhouse Apartments at 5922-5930 North Buffalo Avenue, Valley Glen, California 91401 (CHC-2024-6156-HCM) (Mellenthin).

The Historic-Cultural Ordinance provides that once the Office of Historic Resources (OHR) deems an HCM application complete, no permit for the demolition, substantial alteration or removal shall be issued until a final decision has been rendered by the LA City Council. In the Mellenthin case, the HCM application was deemed complete on September 24th, 2024 and final approval occurred when the site was designated a Historic-Cultural Monument by the LA City Council in a unanimous vote (13-0-2) on Wednesday, April 30th, 2025 ([Council File 25-0179](#)).

Even as the Cultural Heritage Commission (CHC) took the application under consideration on October 17th, 2024, the Planning Department continued efforts to vest the proposed development, concurrently with the CHC's investigation and review. Planning then vested the development project on November 1st, 2024, weeks after the application for the site's HCM status was accepted and under review.

The Planning Department subsequently approved plans for the proposed development on March 16th, 2025, 3 weeks before the Planning and Land Use Management Committee (PLUM) meeting on April 8th, 2025, where the vote was once again unanimous in support of the HCM designation. Ultimately, it appears that Planning's interpretation of ambiguous language contained in the ED1 claims, that even after the LA City Council's unanimous vote to designate the HCM on April 30th, 2025, a developer's 'approved' plans (Maybe: can supersede a designated HCM that was well under way before plans for the project were deemed complete ?) (should be rewritten)

Planning and the Office of the City Attorney have suggested in public hearings that the demolition of the declared HCM may proceed. This interpretation of the code causes two major inconsistencies with municipal code and the California Environmental Quality Act (CEQA). First, it revokes the Cultural Heritage Commission's process for reviewing, seeking alternatives, and the ability to enforce a 180-day delay before a permit to substantially alter or demolish an HCM is issued. Second, it removes their duty to determine compliance with the CEQA. There is nothing in Executive Directive 1 that exempts a demolition permit for an HCM from discretionary review.

We are alarmed at what looks appears to be an erosion of the PLUM Committee's authority, and the simultaneous undermining of the authority of the CHC. This sets a dangerous precedent for future HCM considerations, with wide-ranging consequences - including nullification - for any future nominations, and provides a mechanism for speculative developers to weaponize Executive Directive 1 to demolish RSO multi-family housing with no recourse.

Key Dates for William Mellenthin Birdhouse Apartments Proposed Project:

2024

September 24	Office of Historic Resources deems HCM application complete
October 17	Cultural Heritage Commission accepts HCM application
November 1	City Planning accepts application for Project for vesting
December 5	Project filed by Applicant with City Planning
December 12	CHC issues determination letter in support of HCM nomination
December 16	City Planning issues hold letter

2025

March 5	City Planning deems Project Application complete
March 16	City Planning approves Project Plans
April 8	Planning and Land Use Committee approves HCM designation
April 30	LA City Council approves HCM designation

#

Preliminary list of recipients, subject to confirmation and possible supplementation.
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To: Adrin Nazarian, Councilmember, Council District 2

cc: Mayor Karen Bass
Vince Bertoni, Director of Planning, City Planning Department
Ken Bernstein, Principal City Planner, Office of Historic Resources
Tiffany Zeytounian, Planning Deputy, Council District 2
Barry A. Milofsky, President, Cultural Heritage Commission
Andrew Salimian, Director of Advocacy, Los Angeles Conservancy
Los Angeles City Council