



GREATER TOLUCA LAKE NC AGENDA
Special General Board Meeting
Tuesday, July 25th, 2023 at 7:00PM
Toluca Lake Elementary School Auditorium
4840 Cahuenga Blvd., N. Hollywood, CA 91601



The current board consists of the following elected Governing Board Members / Directors: Deborah Bartlett, Shawn Besharaty, Irene Birmingham, Cella Duffy, Jonathan Gregory, Doug Hamblin, Paul Hartel, Jill Young Manson, Timothy J. Micsko, Renata Y. Ray, Jo Ann Rivas, Tess Taylor, Arthur Wypchlak and Deborah Elbis Yazmajian.

I. CALL TO ORDER

- a. Meeting Called to Order by Erica Gatica, Neighborhood Empowerment Advocate, Department of Neighborhood Empowerment

II. ROLL CALL

- a. Call of the roll and certification of a quorum

III. SPECIAL ORDERS

- a. Installation of newly-elected Board of Directors (Oath of Office)
- b. Election of new Executive Officers:
 - i. President/Chair
 - ii. Vice President/Vice Chair
 - iii. Secretary
 - iv. Alternate Secretary
 - v. Treasurer
- c. Appointment of Financial Officers of the Board
 - i. Second Card Holder (optional)
 - ii. Second Signer
 - iii. Alternate Signer (optional)
- d. Appointment of Community Impact Statement filers of the Board

IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS. Up to two (2) minutes per speaker.

V. BOARD COMMENTS

- a. Information item. GTLNC Bylaws provide for establishing one (1) or more standing committees.
- b. Appointment of Committee Chairs
 - i. Governmental Affairs
 - ii. Outreach & Elections
 - iii. Planning and Land Use
 - iv. Public Safety

VI. CITY & NEIGHBORHOOD NEWS/ANNOUNCEMENTS

VII. OLD BUSINESS

- a. Discussion and possible action to approve GTLNC May 16th General Board Minutes.
- b. Discussion and possible action to approve the May Monthly Expenditure Report.
- c. Discussion and possible action to approve a sponsor letter for the Toluca Lake Farmer's Market to meet its certification requirements for operating and being subject to appropriate NC authorization documentation.

VIII. NEW BUSINESS

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- a. Discussion and possible action to approve 2023-2024 Administrative Packet.

IX. ADJOURNMENT

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Louis Schillace, Secretary, o por correo electrónico at Louis.Schillace@gtlnc.org para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- GTLNC.org; or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

THE AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Louis Schillace, Board Secretary via email at Louis.Schillace@gtlnc.org.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at GTLNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Louis Schillace, Board Secretary via email at Louis.Schillace@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website GTLNC.org

SERVICIOS DE TRADUCCION: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Louis Schillace, Secretary de la Mesa Directiva, por correo electrónico Louis.Schillace@gtlnc.org para avisar al Concejo Vecinal."

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles

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Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org