

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Kurt Cabrera-Miller

VICE PRESIDENTS:

Administration: Felicia Bushwitz

Communications: Rebecca Zamora

TREASURER: George Ortega

SECRETARY: Kathy Bloom

PUBLIC RELATIONS: LaTonya Campbell



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Sylmar Neighborhood Council
General Board
Meeting Agenda

Thursday, September 25th, 2025
6:30 pm to 9:00 pm

14940 Osceola Street, Sylmar, CA 91342
(Osceola Street Elementary School)

Meeting may be attended virtually

Please use the link <https://us02web.zoom.us/j/86423239940> to join webinar;
and/or, Dial (669) 900-6833 enter 864 2323 9940
and Press # to join the meeting via phone.

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342 Agendas may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 864 2323 9940 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-

based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- 1. Call to Order**
- 2. Roll Call**
- 3. Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper notification, and facilities information.
- 4. Pledge of Allegiance.**
- 5. Public Comment on matters not appearing on the agenda. (2 minutes per person)**

6. **Discussion and Possible Action:** Standing agenda item while there are vacant seats on the SNC Governing Board. There are a total of 17 Seats on the Council with 16 of those seats being filled. As of the posting of this agenda there is one (1) Seat that has not been filled and is available for application and possible appointment. If interested contact the SNC Executive Committee at executiveboard@sylmarnc.org for application and for the next steps process. The Open seats after 60 days of vacancy all will convert to At Large seat. (Current opening is an At-Large seat, it converted Sept. 22nd)
7. **Public Official & Community Representative announcements and presentations:** followed by public announcements. Up to (5) minutes per report.
 - A. **Los Angeles Police Department (Mission Division)**
Senior Lead Officers: Keith Crawford or Joseph Carter
Officer Crawford - 38491@lapd.online , Officer Carter - 38835@lapd.online
 - B. **Los Angeles City Council District 7 / Councilwoman Monica Rodriguez**
Field Representative: Jose Hernandez jose.h.hernandez@lacity.org
 - C. **Los Angeles Mayor / Karen Bass**
Field Deputy: Michelle Vergara, michelle.vergara@lacity.org
 - D. **Los Angeles County Board Of Supervisors 3rd District / Lindsey Horvath**
Field Deputy: Paulina Torres PTorres@bos.lacounty.gov
 - E. **California State Assembly 43rd District / Celeste Rodriguez**
Field Rep: Marisol Sánchez marisol.sanchez@asm.ca.gov
 - F. **California Congressional District 29 / Congresswoman Luz Rivas**
Field Deputy: Cynthia Becerra, cynthia.becerra@mail.house.gov
 - G. **California State Senate District 20 / Caroline Menjivar**
District Rep: Brandon Gonzales, brandon.Gonzalez@sen.ca.gov
 - H. **Department of Neighborhood Empowerment**
Advocate: Vincent Autiero, vincent.autiero@lacity.org
 - I. **Region - 1 Budget Advocates: Lionel Mares** LionelMaresNCs@gmail.com
8. **Discussion and Possible Action:** To approve SNC General Board meeting minutes from August 28th, 2025.

- 9. Discussion and Possible Action:** Mayor's Executive Directive No. 1 (ED 1) / 100 Percent Affordable Housing Projects / Procedures and Performance Standards / Los Angeles Municipal Code / Amendment Council File CF-23-0623-S1. The SNC strongly acknowledges the urgent need for affordable housing but contend that the policy's approach creates harmful unintended consequences for the existing residents and community of Sylmar. **Motion to oppose.** Brought forward by Executive Committee.
- 10. Discussion and Possible Action: 15112 Roxford Street – ZA-2024-3307-ELD Oasis Homes.** Plan Modification and request to revise SNC Support Letter. The previous information in August 2024 is as follows: The current site consists of four houses located at 15112, 15114, 15116 and 15116 ½ Roxford Street as well as a cabin house. Currently, these properties are licensed by the state to accommodate six residents in each dwelling, allowing for a total occupancy of 24 residents across the facility. The facility comprises 23 bedrooms and 22 bathrooms. The proposal aims to increase the resident capacity to 46, with an allocation of 2 persons per bedroom. The proposed Eldercare Facility provides for a total of 8 bedrooms (16 residents) for Alzheimer's/Dementia memory Care, and 15 bedrooms (30 residents) for Assisted Living with associated service-enriched amenities and common areas.
- Changes to the prior support letter are as follows:**
- provide a total of 23 bedrooms for 42 residents for Assisted Living, along with service-enriched amenities and common areas.
 - Reduce parking requirement from 23 to 3.
- Oasis Manors Inc. oasismanorsinc@gmail.com Applicant Akhilesh Jha, 310-995-4859 akhilesh.jha@gmail.com Brought forward by Planning and Land Use Committee
- 11. Discussion:** Treasurer's Report,
- 12. Discussion and Possible Action:** The approval of the **August 2025** Monthly Expenditure Report (MER)
- 13. Discussion and Possible Action:** Approval of the distribution of roll over funds from previous fiscal year 2024/2025 of +\$839.78 along with additional funding adjustment of +\$71.00 from LA City Publishing prior purchase (SNC Business Cards) into current fiscal year budget 2025/2026. **Motion to approve** revised SNC Administrative Packet 8/25/25 Brought forward by Budget Committee
- 14. Discussion and Possible Action:** To approve an amount not to exceed \$300.00 for Sylmar Neighborhood Council outreach materials ("I heart Sylmar" stickers, branded pens, etc). Brought forward by Outreach Committee.
- 15. Discussion and Possible Action:** President to appoint Sylmar Stakeholder and SNC Volunteer Lorri Roberts as Animal Services Liaison for Sylmar Neighborhood Council.
- 16. Discussion and Possible Action:** President appoint three (3) board members to represent Sylmar NC at Civic U. (2 attendees, 1 alternate) Program designed to deepen understanding of Los Angeles city government and strengthen the civic influence of Neighborhood Council

leaders.Saturday, October 11th, 2025 8:00 am to 4:00 pm to be held at Los Angeles City Hall Chambers (possible change to virtual)

17. Discussion and Possible Action: SNC to approve Annual “Community Holiday Party 2025” to be held in December. (Setting date, location, budget, etc.) (proposed date Dec.11th)

18. Discussion: Discussion on SNC administrative topics - Confirmation of board members who have or have not completed their email setup with new system. Board member and committee required pieces of trainings, Board Member photos for website/office.

19. Discussion and Possible Action: SNC Committee Chair Reports

Bark-Tober - Chair Felicia Bushwitz, Co-Chair Rebecca Zamora

Budget - Chair George Ortega

Education - Chair Jose Velasquez

Equestrian - Chair Cheri Blose, Co-Chair Leah Blose

Executive - Chair Kurt Cabrera-Miller

Planning & Land Use - Chair Peter Postlmayr, Co-Chair Leah Blose

Public Safety - Chair Jay Palmer

Transportation - Chair Jeremy Steinert, Co-Chair Hiral Bhakta

Outreach - Chair Isaac Middleton

Media/Film/Arts Committee - Andres Rubalcava

20. Discussion & Possible Action: SNC Liaison Reports

Homelessness Liaison - Kurt Cabrera-Miller

Film Liaison - Andres Rubalcava

Sustainability Alliance Liaison - Felicia Bushwitz

Animal Services - Lorri Roberts

Other possible Liaison positions -

Purposeful Aging.

21. Board Member updates and announcements.

22. President’s closing remarks, acknowledgments and adjournment.

All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive

listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

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- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email: kurt.cabrera-miller@sylmarnc.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website www.SylmarNC.org