

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Kurt Cabrera-Miller

VICE PRESIDENTS:

Administration: Felicia Bushwitz

Communications: Rebecca Zamora

TREASURER: George Ortega

SECRETARY: Kathy Bloom

PUBLIC RELATIONS: LaTonya Campbell



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Sylmar Neighborhood Council
General Board
Meeting Agenda

Thursday, August 28th, 2025
6:30 pm to 9:00 pm

13570 Eldridge Ave, Sylmar, CA 91342
(Discovery Charter Preparatory School)

Meeting may be attended virtually

Please use the link <https://us02web.zoom.us/j/86423239940> to join webinar;
and/or, Dial (669) 900-6833 enter 864 2323 9940
and Press # to join the meeting via phone.

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 864 2323 9940 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-

based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- 1. Call to Order**
- 2. Roll Call**
- 3. Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper notification, and facilities information.
- 4. Pledge of Allegiance.**
- 5. Public Comment on matters not appearing on the agenda. (2 minutes per person)**

6. **Public Official & Community Representative announcements and presentations:** followed by public announcements. Up to (5) minutes per report.
 - A. **Los Angeles Police Department (Mission Division)**
Senior Lead Officers: Keith Crawford or Joseph Carter
Officer Crawford - 38491@lapd.online , Officer Carter - 38835@lapd.online
 - B. **Los Angeles City Council District 7 / Councilwoman Monica Rodriguez**
Field Representative: Jose Hernandez jose.h.hernandez@lacity.org
 - C. **Los Angeles Mayor / Karen Bass**
Field Deputy: Michelle Vergara, michelle.vergara@lacity.org
 - D. **Los Angeles County Board Of Supervisors 3rd District / Lindsey Horvath**
Field Deputy: Paulina Torres PTorres@bos.lacounty.gov
 - E. **California State Assembly 43rd District / Celeste Rodriguez**
Field Rep: Marisol Sánchez marisol.sanchez@asm.ca.gov
 - F. **California Congressional District 29 / Congresswoman Luz Rivas**
Field Deputy: Cynthia Becerra, cynthia.becerra@mail.house.gov
 - G. **California State Senate District 20 / Caroline Menjivar**
District Rep: Brandon Gonzales, brandon.Gonzalez@sen.ca.gov
 - H. **Department of Neighborhood Empowerment**
Advocate: Vincent Autiero, vincent.autiero@lacity.org
 - I. **Region - 1 Budget Advocates: Lionel Mares LionelMaresNCs@gmail.com**
7. **Discussion and Possible Action:** To approve SNC General Board meeting minutes from **July 24th, 2025**
8. **Discussion and Possible Action:** To approve SNC General Board meeting minutes from **May 22nd, 2025.**
9. **Discussion:** Treasurer's Report,
10. **Discussion and Possible Action:** The approval of the **July 2025** Monthly Expenditure Report (MER)
11. **Discussion and Possible Action:** SNC bylaws state. Standing agenda item while there are vacant seats on the SNC Governing Board. There are a total of 17 Seats. As of the posting of this agenda there are two (2) Seats that have not been filled by election/selection and are available for application and possible appointment. If interested contact the SNC Executive

Committee at executiveboard@syilmarnc.org for application and next steps process. The Open Seats are: (1-Community Organization Seat), (1-Home/Condo Owner Seat).

- 12. Discussion and Possible Action:** SNC President appointed Andres Rubalcava to serve as SNC Council Member filling a vacant Home/Condo Owner Seat. Appointment must have Ratifying vote from the full Board.
- 13. Discussion and Possible Action:** President to appoint Andres Rubalcava (Former SNC President) as SNC's Film Liaison. Further required duties are to serve as the Chair of the SNC Media/Movie/Arts Committee. Ratification from Board needed.
- 14. Discussion and Possible Action:** The creation of a SNC Youth Committee. (Further detail to follow) Ratification from Board needed.
- 15. Discussion and Possible Action:** President to appoint Roy Li as Chairperson of the Youth Committee. More details to follow. Ratification from Board needed.
- 16. Discussion and Possible Action:** President to appoint Homelessness Liaison. Ratification by Board is needed. (Kurt Cabrera-Miller is current Liaison)
- 17. Discussion and Possible Action:** President to appoint Felicia Bushwitz as Sustainability Alliance Liaison. Ratification by Board is needed.
- 18. Discussion and Possible Action:** Support of Reseda Neighborhood Council's request for collaboration on City Council Motions and for SNC to submit Community Impact Statements in SUPPORT of the included LA City Council Files within the Reseda Neighborhood Council's motion/letter related to Immigrants Rights & Protections.
- 19. Discussion and Possible Action:** President to appoint up to 5-SNC Board Members. To have the authority to submit Community Impact statements on behalf of the Board. Submission is following a full vote for any and every item approved for a C.I.S. Ratification by Board is needed. (Appointments - George Ortega, Rebecca Zamora, Peter Postlmayr, Cheri Blose, Jay Palmer)
- 20. Discussion and Possible Action:** President to appoint at least one board member as a Regional Panelist. These panelists are called upon as needed to serve on a three-member panel that reviews formal grievances filed against Neighborhood Councils. Ratification need by Board
- 21. Discussion and Possible Action:** SNC to submit a formal request of service action to City and County and Los Angeles Unified School District Departments. (Violation of Los Angeles Municipal Code Section 41.18) Location is 12503 Bromont Ave. Individual residing in their car on city street. Reports of disturbing behavior, possible open drug use/sales, blocking sidewalk. Location is 300 feet from a school. SNC is seeking assistance form LAUSD, LAPD, Councilwoman Monica Rodriguez's Office. Item Brought forward by Public Safety Committee

- 22. Discussion and Possible Action:** SNC to approve and submit Community Impact Statements on Council File(s) [25-0817](#) Department of Animal Service / Revocable Right of Entry / San Diego Humane Society / Mobile Spay/Neuter Clinic & [25-0818](#) Department of Animal Services / Revocable Right of Entry / Lange Foundation / Donation of Free Animal Intervention Services. Brought forward Equestrian Committee.
- 23. Discussion and Possible Action:** SNC to approve letter from Transportation Committee in SUPPORT of Alternative 4 in the Sepulveda Transit Corridor Project. Brought forward by Transportation Committee.
- 24. Discussion and Possible Action:** Support of West Hills Neighborhood Council's request for City Council Motion urging the return of Planning and Land Use authority to local management. Item brought forward by SNC Planning & Land Use Committee.
- 25. Discussion and Possible action:** SNC to enter into an agreement (no Contract) with Tekwerks. Tekwerks is a local internet provider business with a local focus. They will be the Sylmar Neighborhood Council's new internet, Wi-Fi, and email system provider. **Motion:** The SNC Approves an amount not to exceed \$120.00 monthly for internet, Wi-Fi, and Email service (20 emails) Item brought forward by Council President
- 26. Discussion and Possible Action:** To approve Community Event "Coffee with a Cop" Social, Community Meet & Greet with Officers from the LAPD, Officers from surrounding areas like The California Highway Patrol, The City of San Fernando Police Department and the Los Angeles County Sheriff's Department. This open event will take place on Wednesday, Sept. 10th, 9:00 am to 11:00 am, at the SNC Office -13521 Hubbard Street Sylmar, CA 91342
- 27. Discussion and Possible Action: SNC Committee Chair Reports**
- Bark-Tober - Chair Felicia Bushwitz, Co-Chair Rebecca Zamora
 - Budget - Chair George Ortega
 - Education - Chair Jose Velasquez
 - Equestrian - Chair Cheri Blose, Co-Chair Leah Blose
 - Executive - Chair Kurt Cabrera-Miller
 - Planning & Land Use - Chair Peter Postlmayr, Co-Chair Leah Blose
 - Public Safety - Chair Jay Palmer
 - Transportation - Chair Jeremy Steinert, Co-Chair Hiral Bhakta
 - Outreach - Chair Isaac Middleton
 - Youth Committee - Pending
 - Media/Film/Arts Committee - Pending
- 28. Discussion & Possible Action: SNC Liaison Reports**
- Homelessness Liaison - Kurt Cabrera-Miller
 - LA FILM Liaison - Pending
 - Sustainability Alliance Liaison - Pending
 - Other possible Liaison positions -**
Animal Services, Purposeful Aging.

29. Board Member updates and announcements.

30. President's closing remarks, acknowledgments and adjournment.

All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email: kurt.cabrera-miller@sylmarnc.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website www.SylmarNC.org