

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Kurt Cabrera-Miller

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: Jose Velasquez

TREASURER: George Ortega

SECRETARY: Kathy Bloom

PUBLIC RELATIONS: LaTonya Campbell



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Sylmar Neighborhood Council
General Board
Meeting Agenda

Thursday, July 24th, 2025
6:30 pm to 9:00pm

14949 Osceola Street, Sylmar, CA 91342
(Osceola Street Elementary School)

Meeting may be attended virtually

Please use the link <https://us02web.zoom.us/j/86423239940> to join webinar;
and/or, Dial (669) 900-6833 enter 864 2323 9940
and Press # to join the meeting via phone.

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342 Agendas may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 864 2323 9940 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-

based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

I. CALL TO ORDER

- a. Board Roll Call
- b. Recognition of outgoing Board

II. SEATING OF THE NEW NEIGHBORHOOD COUNCIL BOARD

- a. Neighborhood Council Board Member Oath

III. ELECTION OF EXECUTIVE OFFICERS

- a. Discussion and possible action to appoint President
- b. Discussion and possible action to appoint Vice President of Administration
- c. Discussion and possible action to appoint Vice President of Communication
- d. Discussion and possible action to appoint Secretary
- e. Discussion and possible action to appoint Treasurer
- f. Discussion and possible action to appoint Public Relations Officer

IV. ELECTION OF FINANCIAL OFFICERS

- a. Discussion and possible action to designate up to two (2) Bank Card Holders
- b. Discussion and possible action to designate a Second Signer
- c. Discussion and possible action to designate an Alternate Signer

V. GOVERNMENT REPORTS AND ANNOUNCEMENTS

(Reports and brief presentations only. Any questions, please follow up with the presenter on the side so the meeting may proceed as scheduled. Thank you.) **(NO MORE than Five (5) minutes per Representative.)**

- a. LA City Council District Representative
- b. LAPD Senior Lead(s)
- c. Other Government Departments/Agencies

VI. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on non-agenda items within the Board's jurisdiction (Up to two minutes per speaker)

VII. PRESENTATIONS: EmpowerLA Neighborhood Council Board Orientation

- a. What should you expect over the next few months?
- b. Things to keep in mind
- c. Important Announcements and Upcoming Events

VIII. MOTIONS & RESOLUTIONS

a. Discussion: SNC bylaws state. Standing agenda item while there are vacant seats on the SNC Governing Board. There are a total of 17 Seats. As of the posting of this agenda there are three (3) Seats that have not been filled by election/selection and are available for application and possible appointment. If interested contact the SNC Executive Committee at executiveboard@sylmarnc.org for application and next steps process. The Open Seats are: (1-Community Organization Seat), (1-Home/Condo Owner Seat), (1-At-Large Seat).

b. Discussion and Possible action: The SNC previously held a dedicated "Youth Board Seat". In the previous bylaw amendment process (7/24/24) the ability for Youth participation was mistakenly removed. The SNC approves the designation of a current SNC Open "At-Large" Seat to be recategorized as a "Youth Seat" ages 14-17. *(Pending approval, Department of Neighborhood Empowerment and Board of Neighborhood Commissioners.)

c. Discussion and Possible Action: SNC board to ratify SNC President appointment of Roy Li to fill Youth Seat (previously At-Large) on the Sylmar Neighborhood Council.

d. Discussion and possible action: To maintain and re-establish SNC Ad-Hoc Committees

- Equestrian
- Public Safety
- Education
- Bark-Tober
- Transportation

e. Discussion and possible action appoint Chair and Co-Chairpersons to Standing and Ad Hoc SNC committees.

- Budget (Standing)
- Bylaws (Standing)
- Planning & Land Use (Standing) (Chair/CoChair)
- Outreach (Standing)
- Executive / default to President (Standing)
- EquestrianTransportation (Ad Hoc) (Chair/CoChair)
- Public Safety (Ad Hoc)
- Education (Ad Hoc)
- Transportation (Ad Hoc) (Chair/CoChair)
- Bark-Tober (Ad Hoc) (Chair/CoChair)

IX. ADMINISTRATIVE ITEMS

a. Review and Adoption of Meeting Minutes for June 2025 Board Meeting

b. Review and Adoption of SPECIAL Meeting Minutes for July 14 2025 Board Meeting

c. Review and Adoption of the Monthly Expenditure Report (MER) June 2025

d. Discussion & Possible Action: Approve SNC Funding Administrative Packet 2025/2026

e. Discussion & Possible Action: Approve SNC "Bark-Tober 2025" Animal Resource event to be held 10/18/25

f. Discussion & Possible Action: Approve an amount not to exceed \$800.00 for SNC "Bark-Tober 2025" event.

g. Discussion and Possible Action: Letter from Transportation Committee in support of Alternative 4 in the Sepulveda Transit Corridor Project.

h. Schedule SNC Board Member Retreat - August 16, 2025. Time and location TBA

ADJOURNMENT

All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email: kurt.cabrera-miller@sylmarnc.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website www.SylmarNC.org