

CITY OF LOS ANGELES  
California

**SYLMAR NEIGHBORHOOD COUNCIL**

**PRESIDENT:** Kurt Cabrera-Miller

**VICE PRESIDENTS:**

Administration: Andres Rubalcava

Communications: Jose Velasquez

**TREASURER:** George Ortega

**SECRETARY:** Kathy Bloom



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**SYLMAR NEIGHBORHOOD COUNCIL  
GENERAL BOARD  
MEETING AGENDA**

**Thursday, January 25th, 6:30 pm  
14940 Osceola St. Sylmar, CA 91342**

**Meeting may be attended virtually**

**Please use the link <https://us02web.zoom.us/j/86423239940> to join webinar;**

**and/or, Dial (669) 900-6833 enter 864 2323 9940**

**and Press # to join the Meeting via Phone**

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at [www.SylmarNC.org](http://www.SylmarNC.org). You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico [board@sylmarnc.org](mailto:board@sylmarnc.org) o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 864 2323 9940 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an*

*advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper notification, and facilities information.
- 4. Pledge of Allegiance.**
- 5. Public Comment on matters not appearing on the agenda. (2 minutes per person)**
- 6. Public Official & Community Representative announcements and presentations followed by public announcements. Up to (5) minutes per report.**
  - A. California Congressional District 29 / Congressman Tony Cardenas  
Field Deputy: Lilia Monterrosa, [lilia.monterrosa@mail.house.gov](mailto:lilia.monterrosa@mail.house.gov)**
  - B. Los Angeles City Council District 7 / Councilwoman Monica Rodriguez  
Field Representative: Jose Hernandez (or) Anthony Espinoza  
[jose.h.hernandez@lacity.org](mailto:jose.h.hernandez@lacity.org) , [anthony.espinoza@lacity.org](mailto:anthony.espinoza@lacity.org)**
  - C. Los Angeles Police Department (Mission Division)  
Senior Lead Officers: Keith Crawford or Joseph Carter  
Crawford - [38491@lapd.online](mailto:38491@lapd.online) , Carter - [38835@lapd.online](mailto:38835@lapd.online)**
  - D. Los Angeles City Fire Department  
Battalion Chief: Andrew J. Wordin**
  - E. Department of Neighborhood Empowerment  
Advocate: Raul Preciado, [raul.preciado@lacity.org](mailto:raul.preciado@lacity.org)**
  - F. California State Assembly 43rd District / Assemblywoman Luz Rivas  
Field Rep: Salvador Manriquez, [salvador.manriquez@asm.ca.gov](mailto:salvador.manriquez@asm.ca.gov)**
  - G. Los Angeles Mayor / Karen Bass  
Field Deputy: Michelle Vergara, [michelle.vergara@lacity.org](mailto:michelle.vergara@lacity.org)**
  - H. Los Angeles County Board Of Supervisors 3rd District / Lindsey Horvath  
Field Deputy:Savannah Portillo, [sheap@bos.lacounty.gov](mailto:sheap@bos.lacounty.gov)**
  - I. California State Senate District 20 / Caroline Menjivar  
District Rep: Katherine Castrejon, [katherine.castrejon@sen.ca.gov](mailto:katherine.castrejon@sen.ca.gov)**

**J. LAUSD Board of Education Board Member / Kelly Gomez**  
Field Deputy: Maria Flores, [m.d.flores@lausd.net](mailto:m.d.flores@lausd.net)

**K. Region-1 Budget Advocate: Kevin Davis, [kevin.davis@budgetadvocates.org](mailto:kevin.davis@budgetadvocates.org)**

**L. Department of Health Services Olive View UCLA Medical Center**  
**Community Relations Lead: Brenda Yanez Zamora,**  
[byanezzamora@dhs.lacounty.gov](mailto:byanezzamora@dhs.lacounty.gov)

- 7. Discussion and Possible Action:** To approve SNC “Special” General Board meeting minutes from December 5, 2023. [https://us02web.zoom.us/rec/share/IUQeWt6u4sIHP8hMPdxT2IUaLvSPbw7aoBFERMFHQK\\_NsBJhXpdNPGvC\\_NGODuwC.3vgikCdwpcHF10xF?startTime=1701831601000](https://us02web.zoom.us/rec/share/IUQeWt6u4sIHP8hMPdxT2IUaLvSPbw7aoBFERMFHQK_NsBJhXpdNPGvC_NGODuwC.3vgikCdwpcHF10xF?startTime=1701831601000)
- 8. Discussion and Possible Action:** SNC President to appoint new member to the Sylmar Neighborhood Council. Mr. Ricardo Benitez to fill an open “At-Large” seat. Motion for ratification.
- 9. Notification:** Announcement of Board Seat vacancies. There are 21 seats in total on the SNC Board, 2 of those seats are currently available. If you are interested and would like to learn more email Kurt Cabrera-Miller [kurt.cabrera-miller@sylmarnc.org](mailto:kurt.cabrera-miller@sylmarnc.org) and fill out an application at: <https://www.sylmarneighborhoodcouncil.org/assets/photos/13/page650e169fd352c.pdf>
- 10. Discussion & Possible Action:** Starting in February (February 22nd 2024) The SNC General Board Meeting will alternate the Monthly General Board Meetings between the Eastside of Sylmar holding the meeting at Discovery Charter Prep School and the Westside of Sylmar and continuing to hold meetings at Osceola Elementary Street School. This is in hopes of enlarging stakeholder and community participation and availability.  
**Discovery Charter Prep School - 13570 Eldridge Ave. Sylmar, CA 91342**  
**Osceola Street Elementary School - 14940 Osceola St. Sylmar, CA 91342**
- 11. Discussion & Possible Action:** SNC to write a Community Impact Statement on Council File 20-0190 Arming Park Rangers - Armed While On Duty / Park Rangers / Los Angeles Municipal Code (LAMC) / Section 63.41 / Amendment [https://clkrep.lacity.org/onlinedocs/2020/20-0190\\_mot\\_02-11-2020.pdf](https://clkrep.lacity.org/onlinedocs/2020/20-0190_mot_02-11-2020.pdf)
- 12. Meeting Break (10 minutes)**
- 13. Discussion & Possible Action:** For the possible formation of a Senior Committee to address the needs, wants, concerns and all matters related to and for the older individuals of Sylmar.

- 14. Discussion & Possible Action:** Approve a letter from the SNC Transportation Committee in support of additional stop signs and/or stop sign modification/upgrade in various locations within the boundary's of the SNC.
- 15. Discussion & Possible Action:** Approve a letter from the SNC Transportation Committee requesting the reactivating streetlights in various locations with the boundaries of sylmar to Bureau of Street lighting and Councilwoman Monica Rodrigues's office.
- 16. Discussion & Possible Action:** Treasurer's Report.
- 17. Discussion & Possible Action:** Amendment of the SNC Administrative Budget: To move funds in the amount of \$1,500 (\$1,000 Community Improvement Projects, \$250.00 Office/ Operations, \$250.00 Outreach) to be placed in the N.P.G. Neighborhood Purpose Grants category.
- 18. Discussion and Possible Action:** The approval of the **December 2024** Monthly Expenditure Report (MER)
- 19. Discussion & Possible Action:** To approve an amount not to exceed \$500.00 for emergency kits, supplies for CERT Backpacks (PENDING — CERT Training, July 18th - August 29th from 6-8:30pm. Hosted and held at Olive View-UCLA Medical Center) (SNC Outreaching Event) <https://www.cert-la.com/>
- 20. Discussion and Possible Action: SNC Committee Chair Reports**
- Budget - George Ortega
  - Bylaws - Maria Strmsek
  - Education - Jose Velasquez
  - Equestrian - Cheri Blose
  - Executive - Kurt Cabrera-Miller
  - Planning & Land Use - Peter Postlmayr
  - Public Safety - Jay Palmer
  - Sylmar Sign - Juliana Simon
  - Transportation - Jeremy Steinert
  - Outreach - Kurt Cabrera-Miller
- 21. Discussion and Possible Action:** To disestablish Sylmar Sign Committee (Non-active, need).
- 22. Board Member updates and announcements.**
- 23. President's closing remarks, acknowledgments and adjournment.**

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

**Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -** In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email: [kurt.cabrera-miller@sylmarnc.org](mailto:kurt.cabrera-miller@sylmarnc.org)

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website [www.SylmarNC.org](http://www.SylmarNC.org)