Neighborhood Council General Board

Lydia Grant, President Lallah Rowe, First Vice-President Mapuana Moran, Second Vice President Carol Hutchinson, Treasurer Cindy Cleghorn, Corresponding Secretary Karen Moran, Recording Secretary Leny Freeman, Region 1 KT Travers, Region 1 Sherry McCoy, Region 2 VACANT Region 2 Michael Goglia, Region 3 Peter Darakjian, Region 3 Jon von Gunten, Region 3 Belinda Woodruff, Region 4 Trevor Schmidt, Region 4 Mark Seigel, Region 4 Ross Herman, Region 4 Chris Rowe, Education Representative

Cheryl Schmidt, Public Safety Representative

Vartan Keshish, Community Interest Representative

Nina Royal, Senior Representative

CITY OF LOS ANGELES CALIFORNIA



SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL



P.O. BOX 635 Tujunga, CA 91042 Phone: 818-951-7411 Email: Secretary@stnc.org Website: www.stnc.org

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at struckydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si

requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

Special General Board Meeting Agenda Wednesday, October 11, 2023 Living Stones Community Room (In Person)*** location change 7156 Valmont Street, Tujunga 91042 7:00 PM

- 1. Call to Order, Welcome Lydia Grant, President
- 2. STNC President's Updates
 - A. STNC In Person Board & Committee Meeting updates/meeting locations + Update on SB411 (Portantino) regarding NC meetings on Zoom
 - Apperson, ST Library, Elks, McGroarty, Bolton Hall, McDonald's, NVCH, Sunland Rec Center, other
 - B. Board Vacancy Region 2
 - C. Land Use Committee Vacant Seats
 - D. Status of STNC Board approved Light Pole Banners
 - E. STNC Board & Committee Chair Planning Meeting held Aug. 26
 - Items covered, Zoom recording, future topics / categories to cover
- 3. Roll Call, Voting Eligibility Karen Moran, Recording Secretary
 - A. Completion of City / DONE Required trainings status for the STNC board
 - B. Announce any Board member recusals or paid lobbyists in attendance
- 4. Pledge of Allegiance
- 5. PRESENTATION / SPEAKERS / Q&A : Oro Vista Recreational Impacts on Surrounding Neighborhood Lack of Enforcement Public Safety Health / Diana Miner
- **6.** Comments: LAPD, Elected Officials/Representatives, DONE, City Departments (2 min per Representative including Q&A)

- 7. CONSENT CALENDAR ITEMS (FUNDING) Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: [Budget Committee approved 9/27/23]
 - A. Discussion/Action: Approve September 2023 MER
 - B. Discussion/Action: Approve reimbursement to Karen Moran for September expenses paid when card not available: \$60.46 for Sept. Smart & Final (office) meeting refreshments C. Discussion/Action: Approve reimbursement to Karen Moran for Sept Domino's (office) meeting refreshments \$98.48
- **8. CONSENT CALENDAR ITEMS (NON-FUNDING)** Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the non-funding consent calendar:
 - A. Motion to approve K.T. Travers as a member of the STNC Beautification Committee, recommended by the STNC Beautification Committee 9-20-23.
 - B. Approve September 2023 STNC Board Meeting Minutes
- **9. Discussion/Action:** Approve LUC support for **8041 Foothill Sunland** DIR-2023-5098-SPP Change of use from office building to Dentist office with interior remodel. Two-story building.
- **10. Discussion/Action:** Approve LUC support for **10176 Tujunga Canyon Blvd.** DIR-2023-5647-SPP and ENV-2023-5648-CE Construction of new two-story warehouse with a partial mezzanine area for office & warehouse uses. Zone M1-1. *Note: City has approved application with conditions.*
- 11. UPCOMING Land Use Committee projects:
- A. 7665 Machrea Subdivision into 7 single family dwelling lots, zoned RE3-1. Scheduled for 10/16/23 meeting
- B. 9604 Hillhaven addition to two story home and relief from 20ft widening of street. not scheduled yet
- C. 10156-10158 Hillhaven demolishing 4 single-family homes and replaced with new 3 story 19 unit apartment building with 21 parking spaces- not scheduled yet
- 12. Discussion/Possible Action regarding holding STNC Board and Committee Meetings in accordance with Senate Bill 411, Zoom and/or In Person. [$\frac{2}{3}$ vote of the board required. Prior CFs 23-0002-S16 and 23-0002-S]
- **13. Discussion/Possible Action:** Review latest version of the <u>proposed new Neighborhood Council</u> <u>Code of Conduct</u> and consider submitting updated Community Impact Statement to the Board of Neighborhood Commissioners. [Board previously submitted non support]
- 14. Discussion/Possible Action: Motion that the STNC Board will not hold a General Board Meeting on December 13, 2023.

- **15. Discussion/Possible Action:** Motion requesting DONE maintain a list of facilities suitable for NC meetings and that City departments support such pursuant to the instructions approved by the City Council under CF 02-0090 on October 29, 2002:
- 1. INSTRUCT all City departments to offer meeting facilities to NCs free of charge for official City meetings.
- 2. INSTRUCT the Department of Neighborhood Empowerment to develop a listing of every meeting room in every City facility and make the list available to certified NCs.
- 3. Motion for Neighborhood Councils to support a letter to the acting GM Vanessa Serrano, cc: Jared Rivera Deputy Mayor of Community Engagement, for help in finding appropriate spaces to meet, and to immediately convene an open meeting to brainstorm ideas on addressing finding and securing facilities.
- **16. Discussion/Action: Should the STNC take a position on SB423** regarding Ministerial approval process in very High Fire Hazard Severity Zones?
- **17. Committee & Liaison Reports by committee chairs present** (See last page for meeting and committee member and meeting locations:
 - Monthly STNC Special General Board Meeting: 10/11 @ 7pm -- Living Stones SDA Community Room (in person ** location change) - 7156 Valmont Street, Tujunga 91042
 - Land Use: 10/16 @ 7pm -- Elks Lodge
 - Community Improvement & Government Affairs: 10/19 @ 10am -- McDonalds Tujunga
 - Outreach: 10/19 @ 7pm -- Sunland Rec Center
 - Youth & Adult Education: 10/19 @ 7pm @ McDonalds Tujunga
 - Beautification: 10/19 @ 6pm @ ST Library this is change of day/date
 - STAT: 10/24 @ 6pm @ ST Library
 - STARC: 10/24 @ 7:30pm @ TBA
 - Budget & Finance: 10/25 @ 6pm -- Apperson
 - Executive: 10/25 @ 6:45pm Apperson
- **18. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to <u>one</u> minute per speaker, unless adjusted by the presiding officer of the Board.

19. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- **B.** NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- **C.** NC Alliances, STNC Community Events/Meetings, Other Training Opportunities NC Congress is 9/23 at L.A. City Hall https://www.neighborhoodcongress.la
- **20. FINAL ANNOUNCEMENTS** Schedule Bylaws /Standing Rules committee meeting; new Google Sheet for approved board actions.
- 21. ADJOURN by 9:00 p.m.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities. Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Corresponding Secretary, at email**: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- * NORTH VALLEY NEIGHBORHOOD CITY HALL,7747 Foothill Blvd, Tujunga, CA 91042 front window
- * www.stnc.org
- * You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

STNC Resource List

Representatives of LAPD, Local Schools, City, County, State, Federal updated October 2023

Send updates to secretary@stnc.org – Check back often for latest update

Foothill LAPD Commanding Officer Captain III Marco Lozano 818-756-8861

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca (818) 634-0754 SUNLAND SLO: Wilcer Godoy

36495@lapd.online 818-634-0705 Encourage victims you speak with to formally report every crime. Minor crimes can be reported online at https://www.lapdonline.org/file-a-police-report/ If an officer on-scene refuses to write a report of an actual crime, request a Supervisor. Call 911 for emergencies and crimes in progress. Call LAPD Dispatch-877-ASK-LAPD-for everyday matters.

https://www.lapdonline.org/office-of-the-chief-of-police/office-of-special-operations/transit-services-bureau/file-a-traffic-collision-report/">https://www.lapdonline.org/office-of-the-chief-of-police/office-of-special-operations/transit-services-bureau/file-a-traffic-collision-report/

Subscribe to L.A. City Council, Committees, Commissions: https://lacity.gov/government/subscribe-agendas/city-council

L.A. City Council Agendas Calendar - https://clerk.lacity.org/calendar

Link to Meeting Schedule for City Council Standing Committees & Link to Resolution details on what committees do: https://clkrep.lacity.org/onlinedocs/2023/23-2000-s1_misc_1-9-23.pdf and https://clkrep.lacity.org/onlinedocs/2023/23-2000_misc_1_1-6-23.pdf

<u>City Council District 7-</u> Monica Rodriguez <u>councilmember.rodriguez@lacity.org</u> – Tujunga Representative **Ricardo**Flores - <u>ricardo.x.flores@lacity.org</u>, Caseworker Billie Jean Londono - <u>billie.jean.londono@lacity.org</u>; CD7 Planning

Deputy Paola Bassignana - <u>paola.bassignana@lacity.org</u> and Juan Solario - <u>juan.solorio@lacity.org</u> The

Sunland-Tujunga Field Office is now open by appointment only at 7747 Foothill Blvd. Call 818-352-3287 to schedule.

LA Mayor Karen Bass - Michelle Vergara, East Valley Rep - Michelle.Vergara@LACity.org

<u>LA City Attorney Hydee Feldstein-Soto</u> – <u>cityatty.help@lacity.org</u> Neighborhood Prosecutor Mark Ross 213-978-8100 – <u>mark.ross@lacity.org</u> – at Foothill Station once a week (as of May 2023)

<u>LA City Controller Kenneth Mejia</u> - 213-978-7200 - <u>controller@lacity.org</u>

<u>LAUSD Kelly Gonez (District 6)</u> – Maria Flores, Dep Dir Cmty Eng <u>m.d.flores@lausd.net</u> cell: 818-401-8585

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

<u>LA County Supervisor Kathryn Barger</u> Natalie Vartanian, Field Deputy: <u>NaVartanian@bos.lacounty.gov</u> - cell 213-716-8048

<u>CA State Senator Anthony Portantino (District 25)</u> - 818-409-0400 - Declan Floyd: <u>Declan.Floyd@sen.ca.gov</u>
<u>CA State Senator Caroline Menjivar (District 20) -</u> (818) 901-5588 - <u>Jim Roy</u> (He/Him) - District Representative
<u>James.Roy@sen.ca.gov</u> - (818) 901-5588 - 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 - Phone:
818-901-5588

<u>CA Assembly Member Laura Friedman (District 44) - Christopher John Khachadour - (818) 558-3044 - </u>

Christopher.Khachadour@asm.ca.gov

<u>CA Assembly Member Luz Rivas (Dist.39)</u> - Mary Jerejian 818-504-3911 <u>mary.jerejian@asm.ca.gov</u> Salvador Manriquez — salvador.manriquez@asm.ca.gov

<u>Sunland-Tujunga Library</u> - Ardem Tajerian, Senior Librarian - 818-352-4481 - <u>tajerian@lapl.org</u>
<u>LADWP</u> - Christina Holland, Community Affairs, (213) 367-1076, <u>christina.holland@ladwp.org</u>

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.online

TRAFFIC ISSUES: Valley Traffic

VECTOR CONTROL: Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656

dgutierrez@glacvcd.org [presenting July 22, 2023]

<u>DONE</u> - Raul Preciado, NEA, <u>Raul.Preciado@lacity.org</u> - (213) 978-1551

Vanessa Serrano, Interim General Manager - vanessa.serrano@lacity.org

NCAD (Advice Division) - Ayelet Feiman-Office of the City Attorney General Counsel, ayelet.feiman@lacity.org 213-978-8132

BONC - [As of September 2023] - Keren Waters, BONC Commissioner-North Valley, keren.waters@lacity.org

Mission College – Olivia Sanchez Ayala, 818-364-7795, sancheo@lamission.edu
Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631
Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 - SunlandTujungaCoS@lausd.net

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

City of L.A. Protected Trees: (6 types of trees) Oak, Sycamore, Bay, Black Walnut, Toyon, Elderberry. Protected trees can be removed. Trees with Urban Forestry Department approval which will require an Arborist report, pay City fees. Go to Streets LA website https://streetsla.lacity.org Scroll down the landing page to Services, then to icon link for "Report a Protected Tree Violation". You will need the address or you can use a map viewer. Keep the record number. You can then contact urban forestry with the record number to Gerald.Stephens@lacity.org -- and copy trees@ncsa.la

STNC Committees, Committee Chairs, Meeting Dates/Times - updated October 2023

please send updates for this list to: secretary@stnc.org — always check stnc.org website for latest

STNC Committees - to join any committee, request agenda items, contact the committee chair directly or via secretary@stnc.org. participate at meetings. All committees require one board member and no more than five board members in attendance. More info on stnc.org website calendar – all meetings are subject to change. All meetings post minutes. For special meetings - see calendar at stnc.org – Check stnc.org calendar to confirm meeting location.

- Monthly STNC Board Meeting 10/11 @ 7pm @ Apperson
- Land Use 10/16 @ 7pm @ Elks
- Community Improvement & Government Affairs 10/19 @ McDonalds Tujunga
- Outreach: 10/19 @ Sunland Rec Ctr, 7 pm
- Youth & Adult Education 10/19 @ 7pm @ McDonalds Sunland
- Beautification 10/19 @ 6pm @ ST Library this is change of day/date
- STAT 10/24 @ 6pm @ ST Library
- STARC 10/24 @ 7:30pm @ TBA
- Budget & Finance 10/25 @ 6pm @ Apperson
- Executive 10/25 @ Apperson
- Liaison Reports: LANCC / VANC / Budget Advocates / Other
- Ad Hoc Bylaws / Standing Rules TBA

Community Impact Statement Submitters - updated July 2023
Karen Moran

Carol Hutchinson Cindy Cleghorn

STNC Bank Card Holders & BAC (Board Action Certificate) signers

Carol Hutchinson, Treasurer Karen Moran - 2nd Card Holder STNC Second Signer Cindy Cleghorn

STNC Committees & Members 2023-25 to be affirmed by the STNC Board: * = STNC Boardmember — Please submit committee member updates for board approval to secretary@stnc.org

STAT Committee: Chair Pat Kramer, Co-Chair Jon von Gunten* Committee Members: George Arakel, Barbara Rowe, Roger Swart and Leny Freeman*

STARC: Joe DeCenzo (Chair) Committee Members: Gerardo Barrientos, Debby Beck, Lucy Berman, Dawn Jenkins, Joanna Gates, vacant, Michelle Wadler and KT Travers* [Quorum = 5]

Beautification Committee: Co-Chairs Roger Klemm and Nelly Luboff Committee Members: Carol Hutchinson*, Gerardo Barrientos, Judy Sutherland, vacant, Angela Nordhagen and Curtis Brown.

Land Use Committee (LUC): Co-Chairs/Vice Chairs: Pati Potter, Richard Marshalian. Committee Members: Cindy Cleghorn*, Nina Royal*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, Arsen Karamians, and Stephanie Mines. Planning 101 Training Required for all LUC members. Application and participation [two meetings each month] required to join the LUC.

Ad Hoc Bylaws & Standing Rules: Co-Chairs/Vice Chairs: vacant, Sandy Capps. Committee Members: Cindy Cleghorn*, Mark Seigel*, Lydia Grant*

Budget & Finance Committee: Chair Carol Hutchinson, Pati Potter, Sandy Capps

Outreach Committee: Committee Members: Leny Freeman, Cheryl Schmidt, Karen Moran, Belinda Woodruff

[Liaison] Neighborhood Council Budget Representative / Budget Advocate: [July 2023] Cindy Cleghorn, NCBA Parliamentarian

[Liaison] LA Neighborhood Council Coalition: Lydia Grant / Nina Royal

[Liaison] Valley Alliance of Neighborhood Councils: Lydia Grant; Cindy Cleghorn and Mark Seigel VANC Exec

[Liaison] LA DWP MOU: Cindy Cleghorn / Nina Royal

[Liaison] LA DWP Committee: Cindy Cleghorn / Nina Royal

[Liaison] PlanCheckNC: Cindy Cleghorn, Chair PlanCheckNC / Nina Royal

Training Requirements for all board members. STNC Board & Committee Chair Town Hall held August 2023 can be viewed on our YouTube Channel at:

https://voutu.be/AeXgO-DUOEw?si=rTDLL1QlksZQ6KF7

City has a time limit when this training must be completed to be able to vote and remain a boardmember:

Code of Conduct *also applies to all STNC committee members
Anti-Bias
Funding
Ethics

For Login to Cornerstone to take online training Contact:

Mario Gomez | Front Desk Specialist

Phone | (213) 568-7404 Email | mario.r.gomez@lacity.org

and

Raul Preciado | NEA

Office | (213) 978-1483

Email | raul.preciado@lacity.org

Planning & Land Use Committee members are required to complete the City's Planning 101 Training Class which is given live from time to time. To join the STNC Land Use Committee, attend and participate in at least three LUC meetings (held on the 3rd Monday of each month at the Elks), complete the application and be confirmed by the STNC board.

Website www.stnc.org

Submit updates to secretary@stnc.org - Carol Hutchinson, Cindy Cleghorn, Mapi Moran, Karen Moran

Social Media: Facebook Pages managed by STNC committees & their status as of August 2022: [send updates to this list to secretary@stnc.org]

https://www.facebook.com/SunlandTujungaNeighborhoodCouncil [public last post June 2023] https://www.facebook.com/Sunland-Tujunga-Neighborhood-Council-Youth-494264710753646 [public - last post 1/23/22]

https://www.facebook.com/groups/stbeautification [private - last post 12/31/22]

https://www.facebook.com/STNC-Safe-Traffic-and-Transportation-Committee-323289951875218

[public - last post 1/3/23]

https://www.facebook.com/groups/sunlandtujunganw [private - last post December 2022 https://www.facebook.com/Sunland-Tujunga-Arts-Recreation-Culture-114962973244166 [last post 12/4/22]

Social Media: NextDoor - https://nextdoor.com

Social Media Instagram: https://www.instagram.com/sunlandtujunga.nc/

Social Media: Twitter https://twitter.com/stncoutreach

STNC YouTube Meeting Link: https://www.youtube.com/channel/UCAxPhaALDxHWQncRU UL09Q

Zoom Accounts/Settings: Contact: secretary@stnc.org

STNC Surveys History STARC LUC

To report a Parking Violation

818-374-4823

Press #1 for English

then wait for all the extensions, and use #2

reporting a vehicle parked over the hour limit as noted on the signs.

Give the block #, you might have to give an exact address, cross street and type, and color, maybe even the lic #. For big trucks only have to give the block#, cross street and color.

Also ask how you can get a regular car to monitor the block.

Many times there are calls waiting, as many as 10, then hang up and try later, for that many it could be 1hr. but if you are working on your computer maybe ok to be on hold. 5 calls can be around 10-20 minutes sometimes.

Example: called in a truck for the first time they gave an option of a call back. This is something new.

reCycla - Republic - Commercial Trash Service - local representative

ALizaola-shakoor@republicservices.com

Fire Safe Council

L.A. Police Commission

Cannabis Enforcement - To submit a complaint on the DCR Commercial Cannabis Activity Complaint Portal click here (may be submitted anonymously).

Visit DCR <u>Personal Activity</u> page for information on the personal use of cannabis.

For more information, please visit the DCR website, email cannabis@lacity.org or call (213) 978-0738.

L.A. Department of Building & Safety - permits, enforcement, plan check - ladbs.org

City Planning Neighborhood Liaison - liaison@lacity.org

L.A. City Recreation & Parks - new superintendent - San Fernando Valley