

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, First Vice-President
Mapuana Moran, Second Vice President
Carol Hutchinson, Treasurer
Cindy Cleghorn, Corresponding Secretary
Karen Moran, Recording Secretary
Leny Freeman, Region 1
KT Travers, Region 1
Sherry McCoy, Region 2
VACANT Region 2
Michael Goglia, Region 3
Peter Darakjian, Region 3
Jon von Gunten, Region 3
Belinda Woodruff, Region 4
Trevor Schmidt, Region 4
Mark Seigel, Region 4
Ross Herman, Region 4
Chris Rowe, Education Representative
Cheryl Schmidt, Public Safety Representative
Nina Royal, Senior Representative
Vartan Keshish, Community Interest Representative

**CITY OF LOS ANGELES
CALIFORNIA**



**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda
Wednesday, September 13, 2023
Apperson Elementary School (In Person)
10233 Woodward Ave., Sunland, CA 91040
7:00 PM**

- 1. Call to Order, Welcome** - Lydia Grant, President
- 2. INSTALLATION OF THE 2023-2025 General Board not installed at July Board Meeting** - Keren Waters, BONC Commissioner
- 3. STNC President's Updates**
 - A. STNC In Person Board & Committee Meeting updates/meeting locations + Update on SB411 (Portantino) regarding NC meetings on Zoom
 - Apperson, ST Library, Elks, McGroarty, Bolton Hall, McDonald's, NVCH, Sunland Rec Center, other
 - B. Board Vacancy - Region 2
 - C. Land Use Committee Vacant Seats
 - D. Status of STNC Board approved Light Pole Banners
 - E. STNC Board & Committee Chair Planning Meeting held Aug. 26
 - Items covered, Zoom recording, future topics / categories to cover
- 5. Roll Call, Voting Eligibility** - *Cindy Cleghorn, Corresponding Secretary*
 - A. Completion of City / DONE Required trainings status for the STNC board
 - B. Announce any Board member recusals or paid lobbyists in attendance
- 6. Pledge of Allegiance** - Jade Yerby
- 7. PRESENTATION / SPEAKERS / Q&A** : Keren Waters, BONC Commissioner / LA County Vector Control - West Nile Virus

8. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments (2 min per Representative including Q&A)

9. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: *[Budget Committee approved 8/30/23]*

A. Discussion/Action: Approve August 2023 MER

B. Discussion/Action: Approve \$30 to Webcorner for Domain name. (unpaid in 22-23 budget)

C. Discussion/ Action: Approve \$150 to Webcorner for April 2023 bill (unpaid in 22-23 budget)

D. Discussion/Action: Approve an additional amount of \$30 for payment of Post Office Box (now \$430 annually) due 7/31.

E. Discussion/Action: Approve up to \$25 for late fee for Post Office box (due on 7/31) (Office)

F. Discussion/Action: Approve up to \$100 for storage totes for items in storage. (Office)

G. Discussion/Action: Approve up to \$500 for waste bags for Little Landers and Sunland Park (Outreach)

H. Discussion/Action: Approve up to \$100 for small plaques at waste bag stations to say: "Waste Bags courtesy of Sunland Tujunga Neighborhood Council" for receptacles at Little Landers Park and Sunland Park. (Outreach)

I. Discussion/Action: Approve up to \$100 for outreach items at Halloween carnival event at Sunland Park on 10/31/23 (Outreach)

J. Discussion/Action: Approve updated inventory to send to City Clerk

K. Discussion/Action: Approve changes to STNC storage units at US Storage from two units to one unit. [this will result in savings of \$150 or more per month; vote needed for City Clerk to process Letter of Authorization (LOA)].

10. CONSENT CALENDAR ITEMS (NON-FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the non-funding consent calendar:

A. Discussion/Action: Approve LUC recommendation to support application ZA-2034-3760-ZAD-SPP AND ENV-2023-3671-CE at 11337 Riverwood Ranch Road: 2;290 sq. ft. addition to an (E) 1;663 sq. ft. SFD and 462 sq. ft. addition to a (E) 461 sq. ft. garage. Total sq footage of home will be 3,9553sf with a 823sf garage

B. Discussion/Action: Approve LUC recommendation to support DIR-2023-4356-SPP and ENV-2023-4357-CE at 9411 N Wexford Drive Tujunga - 137 square foot addition to an existing covered area at the center of a single-family residence.

C. Approve August 2023 STNC Board Meeting Minutes

E. Discussion/Action: Support Community Impact Statement in support of CF23-0002-S84 regarding Caltrans working with California Indian Tribes for signage designating tribal lands and designating State Route 210 as the Southern California Native American Freeway.

F. Discussion/Action: Support extension of the Victim Emergency Assistance Program and submit Community Impact Statement (CIS) to CF23-0837.

11. Discussion/Action: STNC Board directs the Outreach & CIGA Committees to use social media, town hall and other outreach methods to mobilize stakeholders to participate in a Sunland-Tujunga Evacuation Routes campaign.

12. STNC supports the Independent Redistricting Commission and submit Community Impact Statement (CIS) to CF-22-1196-S1.

13. Discussion/Action: Problems in the Oro Vista Wash area with excessive BBQs and Trash in this high fire danger area, including recommendations to L.A. Sanitation. CF23-0224 Riverwood Ranch Community - Oro Vista Crossing

13. Committee & Liaison Reports - by committee chairs present *(See last page for meeting and committee member and meeting locations:*

- Budget & Finance - 9/27 @ 6pm @ Apperson
- Land Use - 9/19 @ 7pm @ Elks — *change of day/date for this meeting*
- STAT - 9/26 @ 6pm @ TBA
- STARC - 9/26 @ 7:30pm @ TBA
- Community Improvement & Government Affairs - 9/21 @ McDonalds Tujunga
- Outreach: 9/28 @ Sunland Rec Ctr, 7 pm
- Youth & Adult Education - 9/21 @ 7pm @ McDonalds Sunland
- Beautification - 9/21 @ 6pm @ ST Library - *change of day/date*
- Liaison Reports: LANCC / VANC /Budget Advocates /Other
- Ad Hoc Bylaws / Standing Rules

12. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

13. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)

B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements

C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities - NC Congress is 9/23 at L.A. City Hall - <https://www.neighborhoodcongress.la>

14. FINAL ANNOUNCEMENTS - Schedule Bylaws /Standing Rules committee meeting; new Google Sheet for approved board actions.

15. ADJOURN by 9:00 p.m.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our

communities. Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Corresponding Secretary, at email: secretary@stnc.org.**

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 – **front window**

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

STNC Resource List

Representatives of LAPD, Local Schools, City, County, State, Federal **updated September 2023**

Send updates to secretary@stnc.org – Check back often for latest update

Foothill LAPD Commanding Officer Captain III Marco Lozano 818-756-8861

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca (818) 634-0754 **SUNLAND SLO**: Wilcer Godoy

36495@lapd.online 818-634-0705 Encourage victims you speak with to formally report every crime. Minor crimes can be reported

online at <https://www.lapdonline.org/file-a-police-report/> If an officer on-scene refuses to write a report of an actual crime, request a Supervisor. Call 911 for emergencies and crimes in progress. Call LAPD Dispatch-877-ASK-LAPD-for everyday matters.

<https://www.lapdonline.org/office-of-the-chief-of-police/office-of-special-operations/transit-services-bureau/file-a-traffic-collision-report/>

Subscribe to L.A. City Council, Committees, Commissions: <https://lacity.gov/government/subscribe-agendas/city-council>

L.A. City Council Agendas Calendar - <https://clerk.lacity.org/calendar>

Link to Meeting Schedule for City Council Standing Committees & Link to Resolution details on what committees

do: https://clkrep.lacity.org/onlinedocs/2023/23-2000-s1_misc_1-9-23.pdf and

https://clkrep.lacity.org/onlinedocs/2023/23-2000_misc_1_1-6-23.pdf

City Council District 7 - Monica Rodriguez councilmember.rodriguez@lacity.org – Tujunga Representative **Ricardo Flores** - ricardo.x.flores@lacity.org, Caseworker Billie Jean Londono - billie.jean.londono@lacity.org; CD7 Planning Deputy Paola Bassignana - paola.bassignana@lacity.org and Juan Solario - juan.solorio@lacity.org *The Sunland-Tujunga Field Office is now open by appointment only at 7747 Foothill Blvd. Call 818-352-3287 to schedule.*

LA Mayor Karen Bass – Michelle Vergara, East Valley Rep - Michelle.Vergara@LACity.org

LA City Attorney Hydee Feldstein-Soto – cityatty.help@lacity.org Neighborhood Prosecutor Mark Ross

213-978-8100 -- mark.ross@lacity.org – at Foothill Station once a week (as of May 2023)

LA City Controller Kenneth Mejia - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Maria Flores, Dep Dir Cmty Eng m.d.flores@lausd.net cell: 818-401-8585

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger Natalie Vartanian, Field Deputy: NaVartanian@bos.lacounty.gov - cell

213-716-8048

CA State Senator Anthony Portantino (District 25) - 818-409-0400 - Declan Floyd: Declan.Floyd@sen.ca.gov

CA State Senator Caroline Menjivar (District 20) - (818) 901-5588 - **Jim Roy** (He/Him) - District Representative

James.Roy@sen.ca.gov - (818) 901-5588 - 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 - Phone:

818-901-5588

CA Assembly Member Laura Friedman (District 44) - Christopher John Khachadour - (818) 558-3044 -

Christopher.Khachadour@asm.ca.gov

CA Assembly Member Luz Rivas (Dist.39) - Mary Jerejian 818-504-3911 mary.jerejian@asm.ca.gov

Salvador Manriquez – salvador.manriquez@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - tajerian@lapl.org

LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.online

TRAFFIC ISSUES: Valley Traffic

VECTOR CONTROL: Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656

dgutierrez@glacvcd.org [presenting July 22, 2023]

DONE - Raul Preciado, NEA, Raul.Preciado@lacity.org - (213) 978-1551

Vanessa Serrano, Interim General Manager - vanessa.serrano@lacity.org

NCAD (Advice Division) - Ayelet Feiman-Office of the City Attorney General Counsel, ayelet.feiman@lacity.org
213-978-8132

BONC - [As of September 2023] - Keren Waters, BONC Commissioner-North Valley, keren.waters@lacity.org

Mission College – Olivia Sanchez Ayala, 818-364-7795, sancheo@lamission.edu

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

SunlandTujungaCoS@lausd.net

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

City of L.A. Protected Trees: (6 types of trees) Oak, Sycamore, Bay, Black Walnut, Toyon, Elderberry. Protected trees can be removed. Trees with Urban Forestry Department approval which will require an Arborist report, pay City fees. Go to Streets LA website <https://streetsla.lacity.org> Scroll down the landing page to Services, then to icon link for “Report a Protected Tree Violation”. You will need the address or you can use a map viewer. Keep the record number. You can then contact urban forestry with the record number to Gerald.Stephens@lacity.org -- and copy trees@ncsa.la

STNC Committees, Committee Chairs, Meeting Dates/Times - updated July 2023

please send updates for this list to: secretary@stnc.org – always check stnc.org website for latest

STNC Committees - to join any committee, request agenda items, contact the committee chair directly or via secretary@stnc.org and participate at meetings. All committees require one board member and no more than five board members. More info on stnc.org website calendar – all meetings are subject to change. For special meetings - see calendar at stnc.org – Check stnc.org calendar to confirm meeting location.

- Budget & Finance - 9/27 @ 6pm @ Apperson
- Land Use - 9/19 @ 7pm @ Elks — change of day/date for this meeting
- STAT - 9/26 @ 6pm @ TBA
- STARC - 9/26 @ 7:30pm @ TBA
- Community Improvement & Government Affairs - 9/21 @ McDonalds Tujunga
- Outreach: 9/28 @ Sunland Rec Ctr, 7 pm
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- Beautification - 9/21 @ 6pm @ ST Library - change of day/date
- Liaison Reports: LANCC / VANC /Budget Advocates /Other
- Ad Hoc Bylaws / Standing Rules

Community Impact Statement Submitters - updated July 2023

Karen Moran

Carol Hutchinson

Cindy Cleghorn

STNC Bank Card Holders & BAC (Board Action Certificate) signers

Carol Hutchinson, Treasurer
Karen Moran - 2nd Card Holder

STNC Second Signer

Cindy Cleghorn

STNC Committees & Members 2023-25 to be affirmed by the STNC Board: * = STNC Boardmember
– Please submit committee member updates for board approval to secretary@stnc.org

STAT Committee: Chair Pat Kramer, Co-Chair Jon von Gunten* Committee Members: George Arakel, Barbara Rowe, Roger Swart and Leny Freeman*

STARC: Joe DeCenzo (Chair) Committee Members: Gerardo Barrientos, Debby Beck, Lucy Berman, Dawn Jenkins, Joanna Gates, vacant, Michelle Wadler and KT Travers* [Quorum = 5]

Beautification Committee: Co-Chairs Roger Klemm and Nelly Luboff Committee Members: Carol Hutchinson*, Gerardo Barrientos, Judy Sutherland, vacant, Angela Nordhagen and Curtis Brown.

Land Use Committee (LUC): Co-Chairs/Vice Chairs: Pati Potter, Richard Marshalian. Committee Members: Cindy Cleghorn*, Nina Royal*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, Arsen Karamians, and Stephanie Mines. Planning 101 Training Required for all LUC members. Application and participation [two meetings each month] required to join the LUC.

Ad Hoc Bylaws & Standing Rules: Co-Chairs/Vice Chairs: vacant, Sandy Capps. Committee Members: Cindy Cleghorn*, Mark Seigel*, Lydia Grant*

Budget & Finance Committee: Chair Carol Hutchinson, Pati Potter, Sandy Capps

Outreach Committee: Committee Members: Leny Freeman, Cheryl Schmidt, Karen Moran, Belinda Woodruff

[Liaison] Neighborhood Council Budget Representative / Budget Advocate: [July 2023] Cindy Cleghorn, NCBA Parliamentarian

[Liaison] LA Neighborhood Council Coalition: Lydia Grant / Nina Royal

[Liaison] Valley Alliance of Neighborhood Councils: Lydia Grant; Cindy Cleghorn and Mark Seigel VANC Exec

[Liaison] LA DWP MOU: Cindy Cleghorn / Nina Royal

[Liaison] LA DWP Committee: Cindy Cleghorn / Nina Royal

[Liaison] PlanCheckNC: Cindy Cleghorn, Chair PlanCheckNC / Nina Royal

Training Requirements for all board members. STNC Board & Committee Chair Town Hall held August 2023 can be viewed on our YouTube Channel at:

<https://youtu.be/AeXgO-DUOEw?si=rTDLL1QlksZQ6KF7>

City has a time limit when this training must be completed to be able to vote and remain a boardmember:

Code of Conduct *also applies to all STNC committee members

Anti-Bias

Funding

Ethics

For Login to Cornerstone to take online training Contact:

Mario Gomez | Front Desk Specialist

Phone | (213) 568-7404

Email | mario.r.gomez@lacity.org

and

Raul Preciado | NEA

Office | (213) 978-1483

Email | raul.preciado@lacity.org

Planning & Land Use Committee members are required to complete the City's Planning 101 Training Class which is given live from time to time. To join the STNC Land Use Committee, attend and participate in at least three LUC meetings (held on the 3rd Monday of each month at the Elks), complete the application and be confirmed by the STNC board.

Website www.stnc.org

Submit updates to secretary@stnc.org - Carol Hutchinson, Cindy Cleghorn, Mapi Moran, Karen Moran

Social Media: Facebook Pages managed by STNC committees & their status as of August 2022: *[send updates to this list to secretary@stnc.org]*

<https://www.facebook.com/SunlandTujungaNeighborhoodCouncil> [public last post June 2023]

<https://www.facebook.com/Sunland-Tujunga-Neighborhood-Council-Youth-494264710753646> [public - last post 1/23/22]

<https://www.facebook.com/groups/stbeautification> [private - last post 12/31/22]

<https://www.facebook.com/STNC-Safe-Traffic-and-Transportation-Committee-323289951875218> [public - last post 1/3/23]

<https://www.facebook.com/groups/sunlandtujanaw> [private - last post December 2022]

<https://www.facebook.com/Sunland-Tujunga-Arts-Recreation-Culture-114962973244166> [last post 12/4/22]

Social Media: NextDoor - <https://nextdoor.com>

Social Media Instagram: https://www.instagram.com/sunlandtujunga_nc/

Social Media: Twitter <https://twitter.com/stncoutreach>

STNC YouTube Meeting Link: https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q

Zoom Accounts/Settings: Contact: secretary@stnc.org

STNC Surveys
History
STARC
LUC

To report a Parking Violation

818-374-4823

Press #1 for English

then wait for all the extensions, and use #2

reporting a vehicle parked over the hour limit as noted on the signs.

Give the block #, you might have to give an exact address, cross street and type, and color, maybe even the lic #. For big trucks only have to give the block#, cross street and color.

Also ask how you can get a regular car to monitor the block.

Many times there are calls waiting, as many as 10, then hang up and try later, for that many it could be 1hr. but if you are working on your computer maybe ok to be on hold. 5 calls can be around 10-20 minutes sometimes.

Example: called in a truck for the first time they gave an option of a call back. This is something new.

reCycla - Republic - Commercial Trash Service - local representative

ALizaola-shakoor@republicservices.com

Fire Safe Council

L.A. Police Commission

Cannabis Enforcement - To submit a complaint on the DCR Commercial Cannabis Activity Complaint Portal click [here](#) (may be submitted anonymously).

Visit DCR [Personal Activity](#) page for information on the personal use of cannabis.

For more information, please visit the DCR [website](#), email cannabis@lacity.org or call (213) 978-0738.

L.A. Department of Building & Safety - permits, enforcement, plan check - ladbs.org

City Planning Neighborhood Liaison - liaison.liaison@lacity.org

L.A. City Recreation & Parks - new superintendent - San Fernando Valley