

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, First Vice-President
Shauna Scanlon, Second Vice President
Ed Babakhanian, Treasurer
Carol Hutchinson, Secretary
Sherry McCoy, Neighborhood Watch
Shirley Kim, Shekinah Church
Michael Goglia, VH Cemetery
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
VACANT, Stakeholder Group Rep
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Karen Moran, Region 3
Belinda Woodruff, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS ANGELES
CALIFORNIA**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda
Wednesday, October 12, 2022
7:00 PM**

Zoom Meeting Online or By Telephone
Dial (888) 475-4499 to Join the Meeting
Then Enter This Webinar ID: **918 9278 5703** and Press #
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

1. Call to Order, Welcome - Lydia Grant, President

- A. Volunteer Recognition-Back Door Bakery-Deborah & Reno Goodale
- B. McGroarty Art Center now open
- C. Town Hall - Fentanyl Crisis - Oct. 19 @ 7 PM - Zoom
- D. In Person / Hybrid Meetings
- E. Community Impact Statement Portal Update

2. Roll Call, Voting Eligibility - Carol Hutchinson, Secretary

- A. Completion of City / DONE Required trainings status for the STNC board
- B. Announce any Board member recusals or paid lobbyists in attendance
- C. Announcement of vacant board seat: Stakeholder Group Representative - One Position - Details at https://www.stnc.org/readpost.php?news_id=776

3. Pledge of Allegiance

4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments (2 min per Representative including Q&A)

5. INTRODUCTIONS: Candidates running in the Nov. 8, 2022 election; Statements regarding Ballot Measures - 2 minutes each, no Q&A.

6. PRESENTATION: Drought and Water Conservation - Gabriel Varela - climateresolve.org [5+5]

7. Report from The Land Use Committee (LUC): Approve LUC recommendations

- Discussion/Motion: To support 10371-10405 Samoa, Tujunga Subdivision as recommended by the LUC

8. Committee & Liaison Reports (see last page for meeting and committee member information)

- A. Budget & Finance
- B. Land Use
- C. STAT
- D. STARC
- E. Community Improvement & Government Affairs
- F. Outreach - *upcoming opportunities*
- G. Youth & Adult Education
- H. Beautification - *Update on Pinewood Mural*
- I. Liaison Reports: *LANCC / VANC / Budget Advocates / Other*
- J. Ad Hoc Bylaws / Standing Rules - *future meeting dates*
- K. Other

9. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows.
MOTION: The STNC Board approves the funding consent calendar:

- A. Discussion/Action: Approve July 2022 Monthly Expenditure Report (MER) and Balances.
- B. Discussion/Action: Approve August 2022 Monthly Expenditure Report (MER) and Balances.
- C. Discussion/Action: Approve \$50 for STNC Coffee Outreach meeting [*approved in prior Fiscal Year/Needs approval for this Fiscal Year*]
- D. Discussion/Action: Approve up to \$500 for STNC Coffee Outreach meetings for remainder of this Fiscal Year.
- E. Discussion/Action: Approve up to \$50 for cost of STNC Thank You notes
- F. Discussion/Action: Approve up to \$150 for Interpreter's invoice for 9-14-22 board meeting
- G. Discussion/Action: Approval budget increase to USPS to \$404 (*Previously budgeted at \$388*)
- H. Discussion/Action: Approve budget increase to US Storage \$7,660 due to rate increase for two units. (*Previously approved budget at \$5,388*)

10. CONSENT CALENDAR ITEMS (NON-FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows.
MOTION: The STNC Board approves the non-funding consent calendar:

- A. Discussion/Motion: To approve letters to Councilmember Rodriguez and State Senator Portantino regarding funding to add LAPD Traffic Safety Officer. [*Recommended by the STAT Committee*]
- B. Discussion/Motion: To approve Beautification Committee banner artwork. [*Funding previously approved.*]

UNFINISHED BUSINESS

11.

- A. **Discussion/Possible Action:** Review MER generation issues and provide an update
- B. **Discussion/Possible Action:** Request all committees submitting expense requests to provide a vendor analysis and adequate reasoning for choosing an out of state vendor for procurement of goods.
- C. **Discussion/Possible Action:** of current budget, rollover funds and possible future revision.
- D. **Discussion/Possible Action:** To confirm STNC Community Impact Statement Filers: Carol Hutchinson, Jon von Gunten, Claire Gordon, Shirley Kim, Cindy Cleghorn and notify City / DONE.

NEW BUSINESS

12. Discussion/Motion: To form an ad-hoc storage committee. Task will be to decide disposal of items, reduce storage units, arrange transfer to new location.

13. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

14. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone).

15. FINAL ANNOUNCEMENTS & BOARD ANNOUNCEMENTS

16. ADJOURN

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: Every person wishing to address the Board must dial **(888) 475-4499** or **(669) 900 6833**, and enter **918 9278 5703** and then press # to join the meeting. When prompted by the presiding officer, to provide public comment at the Sunland-Tujunga Neighborhood Council meeting the public will be requested to dial ***9 or use the Raise Hand option**, to address the Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary, at email:** secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

STNC YouTube Meeting Link: https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q

STNC YouTube Videos are generally posted within 3-5 days after board and committee meetings

Representatives of LAPD, Local Schools, City, County, State, Federal - updated Sept 2022

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - 30339@lapd.lapd.online

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; 35755@lapd.online

SUNLAND SLO: **[new July 2022]** Diana Figueroa: 36838@lapd.online Encourage victims you speak with to formally report every crime. Minor crimes can be reported online at <https://www.lapdonline.org/file-a-police-report/>. If an officer on-scene refuses to write a report of an actual crime, request a Supervisor. Call 911 for emergencies and crimes in progress. Call LAPD Dispatch-877-ASK-LAPD-for everyday matters. Email Councilwoman - councilmember.rodriguez@lacity.org if you like, or don't like, the laws she supports and voted for. Suggest city legislation should exist or be annulled.

City Council District 7- Monica Rodriguez – Area Representative **Mary MacAdam**, handling the Tujunga community - mary.macadam@lacity.org; Caseworker Billie Jean Londono - billie.jean.londono@lacity.org; CD7 Planning Deputy Anissa Raja - anissa.raja@lacity.org *The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331. The Sunland-Tujunga office has not yet been opened to the public due to COVID-19.*

LA Mayor Garcetti–Michelle Vergara, East Valley Rep - Michelle.Vergara@LACity.org

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 – mark.ross@lacity.org

LA City Controller Ron Galperin - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 michael.menjivar@lausd.net

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: JMaruca@bos.lacounty.gov

CA State Senator Anthony Portantino (District 25) - 818-409-0400 - Declan Floyd: Declan.Floyd@sen.ca.gov

CA Assembly Member Luz Rivas (Dist.39) - Mary Jerejian 818-504-3911 mary.jerejian@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - tajerian@lapl.org

LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.online

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

VECTOR CONTROL: Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 dgutierrez@glacvcd.org

DONE - **[As of 1-28-22]** Raul Preciado, NEA, Raul.Preciado@lacity.org - (213) 978-1551

Vanessa Serrano, Director of Civic Leadership - 818-374-9889 - vanessa.serrano@lacity.org

NCAD (Advice Division) - Ayelet Feiman-Office of the City Attorney General Counsel, ayelet.feiman@lacity.org
213-978-8132

BONC - **[As of Sept 2022]** - Jennifer Valdivia, BONC Commissioner - North Valley

Mission College – Olivia Sanchez Ayala, 818-364-7795, sancheo@lamission.edu

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -
SunlandTujungaCoS@lausd.net

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

City of L.A. Protected Trees: (6 types of trees) Oak, Sycamore, Bay, Black Walnut, Toyon, Elderberry. Protected trees can be removed. Trees with Urban Forestry Department approval which will require an Arborist report, pay City fees. Go

to Streets LA website <https://streetsla.lacity.org> Scroll down the landing page to Services, then to icon link for “Report a Protected Tree Violation”. You will need the address or you can use a map viewer. Keep the record number. You can then contact urban forestry with the record number to Gerald.Stephens@lacity.org -- and copy trees@nca.la

STNC Committees, Committee Chairs, Meeting Dates/Times - *updated September 2022*

please send updates for this list to: secretary@stnc.org

[No STNC Board or Committee Meetings held on National Holidays]

STNC Committees - to join any committee, contact the committee chair via secretary@stnc.org and participate at meetings. More info on stnc.org website calendar

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM
- c. Neighborhood Watch – meetings 2nd Tuesday, 9 a.m. via LAPD Zoom
- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - Lallah Rowe, VP - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - Karen Perdue, VP - 3rd Thursdays @ 7:00 PM
- h. Bylaws & Standing Rules (ad-hoc) - Sandy Capps (co-chair) - TBA
- i. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM
- l. STNC Youth & Adult Education Committee - Lallah Rowe, Chair - 3rd Tuesdays @ 6:30 PM

Community Impact Statement Submitters

Jon von Gunten
Carol Hutchinson
Cindy Cleghorn
Shirley Kim
Claire Gordon

STNC Bank Card Holders & BAC (Board Action Certificate) signers

Ed Babakhanian, STNC Treasurer
Carol Hutchinson 2nd Card Holder

STNC Second Signers

None

STNC Committees & Members affirmed by the STNC Board: * = STNC Boardmember

STAT Committee: Chair Pat Kramer, Co-Chair Jon von Gunten* Committee Members: George Arakel, Barbara Rowe, Roger Swart and Leny Freeman*

STARC: Chair Joe DeCenzo Committee Members: Gerardo Barrientos, Debby Beck, Lucy Berman, Dawn Jenkins, vacant, Corey Stein, Michelle Wadler, KT Travers*

Beautification Committee: Co-Chairs Roger Klemm and Nelly Luboff Committee Members: Carol Hutchinson*, Gerardo Barrientos, Judy Sutherland, Marjorie Maxon, Angela Nordhagen and Curtis Brown.

Land Use Committee (LUC): Co-Chairs/Vice Chairs: Pati Potter, Richard Marshalian. Committee Members: Cindy Cleghorn*, Nina Royal*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi

Comras, Arsen Karamians, and Stephanie Mines. Planning 101 Training Required for all LUC members. Application and participation required to join the LUC.

Ad Hoc Bylaws & Standing Rules: Co-Chairs/Vice Chairs: vacant, Sandy Capps. Committee Members: Cindy Cleghorn*, Mark Seigel*, Lydia Grant*

Budget & Finance Committee: Chair Ed Babakhanian, Pati Potter, Karen Perdue, Sandy Capps

Outreach Committee: Chair Karen Perdue. Committee Members: Leny Freeman, Cheryl Schmidt, Claire Gordon, Karen Moran, Belinda Woodruff

Neighborhood Council Budget Representative / Budget Advocate: **[July 2022]** Cindy Cleghorn

Other committees to be added to this list when approved by the STNC Board

Training Requirements for all board members. *City has a time limit when this training must be completed to be able to vote:*

Code of Conduct *also applies to all STNC committee members

Anti-Bias

Funding

Ethics

Website www.stnc.org

Submit updates to secretary@stnc.org - Carol Hutchinson, Cindy Cleghorn and Calendar: Leny Freeman

Social Media: Facebook Pages managed by STNC committees & their status as of August 2022: [send updates to this list to secretary@stnc.org]

<https://www.facebook.com/SunlandTujungaNeighborhoodCouncil> [public last post August 2022]

<https://www.facebook.com/Sunland-Tujunga-Neighborhood-Council-Youth-494264710753646> [public - last post 1/23/22]

<https://www.facebook.com/groups/stbeautification> [private - last post 2/22/22]

<https://www.facebook.com/STNC-Safe-Traffic-and-Transportation-Committee-323289951875218> [public - last post 1/27/22]

<https://www.facebook.com/groups/sunlandtujanaw> [private - last post 3/1/22]

<https://www.facebook.com/Sunland-Tujunga-Arts-Recreation-Culture-114962973244166> [last post 5/24/21]

Social Media: NextDoor - <https://nextdoor.com>

Social Media Instagram: https://www.instagram.com/sunlandtujunga_nc/

Social Media: Twitter <https://twitter.com/stncoutreach>

STNC YouTube Meeting Link: https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q

STNC Surveys
History

STARC
LUC

To report a Parking Violation

818-374-4823

Press #1 for English

then wait for all the extensions, and use #2

reporting a vehicle parked over the hour limit as noted on the signs.

Give the block #, you might have to give an exact address, cross street and type, and color, maybe even the lic #. For big trucks only have to give the block#, cross street and color.

Also ask how you can get a regular car to monitor the block.

Many times there are calls waiting, as many as 10, then hang up and try later, for that many it could be 1hr. but if you are working on your computer maybe ok to be on hold. 5 calls can be around 10-20 minutes sometimes.

Example: called in a truck for the first time they gave an option of a call back. This is something new.