

**Sherman Oaks  
Neighborhood Council**

**Finance Committee**

Jeffrey Hartsough, Chair, CI-2  
Howard M. Katchen, R-3  
Lisa Petrus, Stakeholder  
Cheryl Shapiro, Stakeholder

CITY OF  
LOS ANGELES  
CALIFORNIA



Sherman Oaks  
Neighborhood Council



Sherman Oaks  
Neighborhood Council  
P.O. Box 5721  
Sherman Oaks, CA 91413

Website:

[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Finance Committee Meeting Agenda**

Monday, January 29, 2024, 6:30pm

**In-Person Meeting**

Sherman Oaks Public Library – Community Room  
14245 Moorpark Street, Sherman Oaks, CA 91423

**Public Comments:** Comments from the public on agenda items will be heard only when the respective item is being considered, and prior to voting. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the Public Comment on Non-Agenda Items period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.*

- I. **CALL TO ORDER & ROLL CALL**
  - a. Call to Order by Jeffrey Hartsough, Chair
  - b. Roll Call

**II. ADMINISTRATIVE MOTIONS**

- a. A motion to approve the Minutes of the Wednesday, March 29, 2023, Finance Committee Meeting.  
[Draft Minutes Finance Committee Meeting 29Mar23](#)
- b. A motion to approve the Minutes of the Wednesday, October 25, 2023, Finance Committee Meeting.  
[Draft Minutes Finance Committee Meeting 25Oct23](#)

**III. COMMENTS BY PUBLIC OFFICIALS**

**IV. PUBLIC COMMENT -- Comments by the public on non-agenda items within the Finance Committee's jurisdiction.**

**V. TREASURER'S REPORT**

- a. Individuals interested in being a member of the Finance Committee should contact the Chair, email: [jeffrey.hartsough.sonc@gmail.com](mailto:jeffrey.hartsough.sonc@gmail.com).
- b. The next regular Finance Committee meeting is scheduled for Wednesday, February 28, 2024.

**VI. FUNDING MOTIONS**

- a. **SONC Monthly Expenditure Report (MER) December 31, 2023**  
A motion to approve the Sherman Oaks Neighborhood Council's (SONC) Monthly Expenditure Report (MER) for the period ending December 31, 2023.  
[SONC MER for period ending December 31, 2023](#)
- b. **Neighborhood Purposes Grant (NPG) – Sherman Oaks Friends of the Library**  
A motion to approve a Neighborhood Purposes Grant (NPG) in the amount of \$1,500.00 to the Sherman Oaks Friends of the Library (SOFOTL) in support of their community outreach efforts to provide information and services to the unhoused and others through the distribution of hygiene kits.  
[NPG Application Sherman Oaks Friends of the Library – Hygiene Kits](#)
- c. **SONC Annual Hello Spring Tree Adoption Event**  
A motion to approve the expenditure of up to \$1000 for SONC's Annual Hello Spring Tree Adoption event to be held on March 23, 2024 (target date) at the Van Nuys Sherman Oaks War Memorial Park. Funds will be used for SONC branded promotional materials, SONC printed materials, and event logistical support.

**d. 2024 SONC's Summer Series Movies in the Park**

A motion to approve up to \$4,900 for SONC's Summer Series Movies in the Park at the Van Nuys Sherman Oaks War Memorial Park. The June 2024 Movie in the Park will be held on Saturday, June 22, 2024 (target date). Funds will go towards film rental/licensing fees, projection services, children's activities, such as bubble blowing services, face painting, and other family friendly activities. Funding will also be applied to acquiring SONC branded promotional materials, SONC printed materials, and event logistical support.

**e. SONC Branded Items for Community Outreach**

A motion to approve the expenditure of up to \$3,000 to purchase Sherman Oaks Neighborhood Council (SONC) branded items for use as part of SONC's outreach efforts. SONC branded items include, for example, pens, post-it notes, glow sticks, beachballs, safety lights, and printed materials.

**f. SONC Sponsorship of the Valley Cultural Foundation Event**

A motion to approve the expenditure of up to \$1000 to sponsor and participate/table at the Valley Cultural Foundation's Sunday, April 14, 2024, community concert at the Van Nuys Sherman Oaks War Memorial Park.

**VII. FINANCE COMMITTEE BUSINESS**

- a. Discussion of Funding Requests
  - (i) Human Services Committee – Cycle Kits
  - (ii) Human Services Committee – Meet Your Neighbor Event
  - (iii) Others
  
- b. Discussion of Other Anticipated Funding Needs
  - (i) 2024 Hello Spring Tree Adoption
  - (ii) 2024 SONC Summer Series MITP
  - (iii) Valley Cultural Foundation
  - (iv) Others

**VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS**

**IX. ADJOURNMENT**

**THE AMERICAN WITH DISABILITIES ACT (ADA)**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**NOTICE TO PAID REPRESENTATIVES**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: [stacey.segarrabohlinger@gmail.com](mailto:stacey.segarrabohlinger@gmail.com).

**PUBLIC AGENDA POSTING** – Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423.
- [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)
- Via e-mail subscription with L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the NC’s process for action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website, [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org).

**\*SB411 / SECTION 54953.8 DISCLAIMER FOR VIRTUAL MEETINGS**

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.