

BOARD AND STAKEHOLDER MEETING AGENDA

Tuesday January 20 2026 6:30 PM

NOTE: Tuesday meeting date and novel meeting location

In-Person Meeting (Without Teleconferencing)

AltaSea at the Port of Los Angeles, 2451 Signal St., San Pedro CA 90731

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the assembly's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the assembly is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment may be limited to a fixed time per speaker or a limited number of speakers by the presiding officer of the assembly. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the Board.

1. Voluntary opportunity to say the Pledge of Allegiance.
2. Public comment on non-agenda items.
3. Call to order and roll call.
4. Fill two vacancies on the Board of Coastal San Pedro Neighborhood Council by Board appointment.
5. Board member comment on non-agenda items. *[May include comment on Board members' own activities/brief announcements; brief response to statements made or questions posed by persons exercising their general public comment rights or asking questions for clarification; introduction of new issues for consideration by the Board at its next meeting; or requests for research and a report back to the Board.]*
6. Approval of prior meeting minutes.
7. Presentation on the John Gibson Parking Lot Project (Howard Industrial Partners) (15 min)
8. Report from law enforcement and public officials.
9. Committee reports *[2 minutes per committee]*
10. Charter Reform Commission — Recommendations to enhance the role of Neighborhood Councils.
11. Request more legible/better organized City Planning Notices.
12. Treasurer's report.

Budget and Finance (Consent Calendar)

13. Approval of Monthly Expenditure Reports for November and December 2025.
14. Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Bridgegap Temporary Staffing and Services Agency in the amount not to exceed \$1,000 per month, the Mailroom in the amount not to exceed \$1,000 per month, office supplies in the amount not to exceed \$1,000 per month, an amount not to exceed \$300 for refreshments for the monthly Board meeting, and an amount not to exceed \$300 for facility and cleaning fees for the Board meeting.
15. The Coastal San Pedro Neighborhood Council allocates an amount not to exceed \$1,000 for refreshments and facilities fees for a Special Meeting of the Board to be held in February or March 2026.
16. Approval of funding requests received from committees.

17. Appointments of committee officers, committee members, and Board representatives.
 18. Announcements.
 19. Public comment on non-agenda items.
 20. Adjournment.
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Charter Reform Commission — Recommendations to enhance the role of Neighborhood Councils

Whereas, the Land Use & Planning Committee (LUPC) of a Neighborhood Council (NC) reviews major development proposals, land-use policy issues, and planning decisions that affect everyday quality of life — housing, traffic/parking, public space, neighborhood character and more, and are one of the most important aspects of the existing NC system. Members of LUPCs have on-the-ground experience with their neighborhoods and at these meetings constituents regularly interface with applicants and their representatives and work through issues and revisions to project applications.

Resolved, the Coastal San Pedro NC makes the following recommendations for changes or additions to the City Charter regarding NCs:

1. CNC Reports

The Certified Neighborhood Council (CNC) bi-weekly reports should include projects being processed with Coastal Exemptions (CEX). These projects are appealable and therefore must be included along with the projects requiring Coastal Development Reports (CDP) as appealability necessarily requires transparency.

In addition, there is currently no process for NCs to become aware of non-discretionary projects. Despite that they are considered ministerial, non-discretionary projects should be included on the CNC reports when they are Density Bonus projects or affordable housing-related projects being processed under City regulations that otherwise allow “de facto variances” from the basic zoning requirements for height, FAR and density.

2. Area Planning Commissions (APCs)

APCs that review Coastal Zone projects (West L.A. and Harbor) should have significant training on their respective certified Land Use Plans and the Coastal Act. *[Need to expand to say how much or who determines.]*

Also, all APC appeal bodies must be informed and clear that their role is quasi-judicial and they are meant to provide an independent review, as opposed to acting as a rubber stamp of the City Planning decision.

In addition, developers, whether for profit or non-profit, may not constitute more than 50% of the committee membership.

3. Parliamentary and City Attorney Support

DONE should provide a well-trained parliamentarian to assist at NC Board meetings. The NC reps can play that role if they are better trained. It is not realistic to require all Board members to be experts at the Brown Act and Robert’s Rules but not the NC rep assigned and in attendance at the NC Board meetings.

In addition, the City Attorney support must be increased as the shortage of City Attorney resources frequently makes NC operation very difficult and results in unproductive delays.

4. Proactive Provision of Reports and Notices

Rather than require each new NC Board member and Land Use Committee member to go online and request the CNC reports, determinations, notices, etc., DONE should provide City Planning with the email addresses for all new members so that City Planning can automatically send them CNC reports, determinations, notices, etc.

5. Require NC Outreach/Recommendations

City Planners often tell applicants that outreach to NCs is not required although they sometimes do advise it. This is unacceptable as the NC's are meant to be the eyes and ears for L.A.'s neighborhoods. If the NC system were required and functioning, City Councilmembers would naturally more champion the priorities and interests of the NCs, and an expansion of the City Council may not be an important consideration.

City Planners should be required to allow enough time to consider NC recommendations, coordinate with NC's in scheduling hearings (to the extent reasonable).

Responses to NC recommendations should be published in the determination, where applicable, and with a response to the NC where there is no determination, explaining how the recommendation was considered and why it was either adopted or not adopted.

City Planners should be required to return the calls and answer the emails of NC reps within 24 hours. If out of the office a return email should be provided that has an alternate contact.

6. NC Speaking Time at All Hearings

NCs, which are considered branches of Los Angeles City government, are intended by the City Charter to promote citizen participation in government and to make government more responsive to local needs. As such, City Council, PLUM, all Commissions, and all City Council committees should allow for the relevant NC representative to speak on an agenda item or amendment thereto during the agenda item hearing (and not at a separate time) for a minimum of five minutes, with the Chair or President's discretion to grant more time.

7. NC Ability to Appeal

NCs should have standing to appeal discretionary land use decisions.

8. NC training

Mandatory NC training should not be in excess of the standard ethics training required by State law plus a minimum amount of additional training not to exceed 30 minutes per year. Other training may be offered to Board members, to be done on a voluntary basis.

Further resolved, to the extent that the Charter Reform Commission does not address these issues, Coastal San Pedro Neighborhood Council requests that the City Council propose these changes via amendment to the applicable NC-related ordinances.

Request more legible/better organized City Planning Notices

Whereas, the existing format of City Notices of Public Hearings is very difficult to read. The font is very small. In some areas, light grey print is used on light grey background. The blue background in certain sections makes it even harder to read the tiny white print used. Sometimes blue type is used on the blue background. The notice format is not well organized and is sometimes confusing. If a hearing is revised or cancelled, it's done in a way that is not very noticeable. The notices seem to be designed to be fashionable in color rather than user friendly and transparent.

Whereas, as a Coastal community we receive more Notices of Public Hearings from City Planning than other NCs as many of the planning decisions are discretionary (CDPs), and therefore it is an unnecessary burden to have to review the current form of hearing notices.

Whereas, the Notice of Public Hearing format used prior to City Planning's change to the current format was easy to read and did not use color.

Resolved, the Coastal San Pedro Neighborhood Council requests City Planning return to the prior City Hearing Notice format. Alternatively, the current notice format could be completely revised to correct the issues noted above and perhaps to eliminate the color and size issues.

For more information, please email cspnclive@gmail.com; write to CSPNC, 1840 S. Gaffey Street #34, San Pedro, CA 90731; or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

NOTICE TO PAID REPRESENTATIVES — If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at 213-978-1960 or ethics.commission@lacity.org

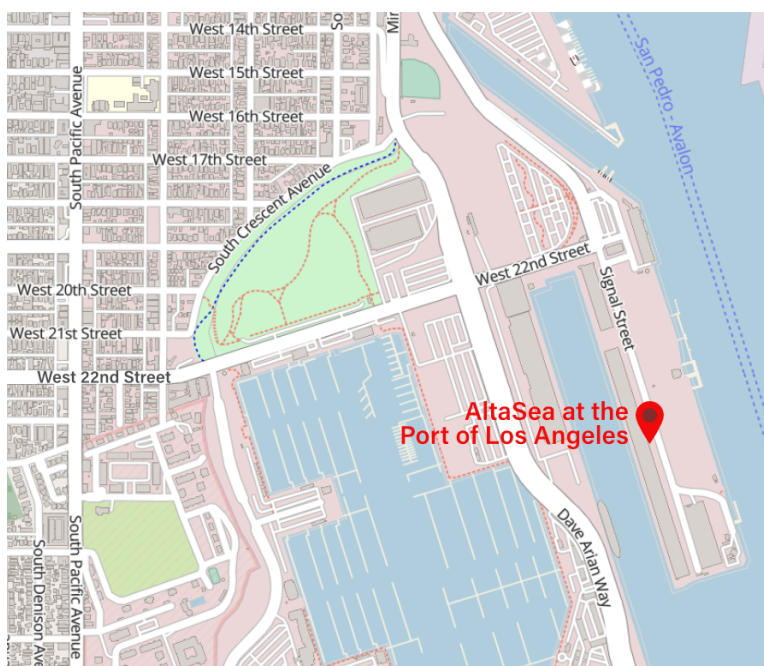
PUBLIC ACCESS OF RECORDS — In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at 1840 S Gaffey St, San Pedro, CA 90731, at our website: <http://www.cspnc.org>, or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council by email at cspnclive@gmail.com.

PUBLIC POSTING OF AGENDAS — Coastal San Pedro Neighborhood Council agendas are posted for public review as follows: 1840 S Gaffey St, San Pedro, CA 90731 and <http://www.cspnc.org> You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Coastal San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.cspnc.org>

THE AMERICAN WITH DISABILITIES ACT — As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

SERVICIOS DE TRADUCCION — Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria, CSPNC, por correo electrónico a cspnclive@gmail.com para avisar al Concejo Vecinal.



Meeting location this month is at AltaSea at the Port of Los Angeles, on the right down Signal Street.