



agenda

**COASTAL  
SAN PEDRO**  
NEIGHBORHOOD COUNCIL

locally listening & leading ...  ..

## **BOARD AND STAKEHOLDER MEETING AGENDA**

**Monday 16 September 2024 6:30 PM**

In-Person Meeting (Without Teleconferencing)

**Los Angeles Yacht Club, 285 Whalers Walk, San Pedro CA 90731**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** — Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the assembly's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the assembly is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment may be limited to a fixed time per speaker or a limited number of speakers by the presiding officer of the assembly. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the Board.

1. Voluntary opportunity to say the Pledge of Allegiance.
  2. Public comment on non-agenda items.
  3. Call to order and roll call.
  4. Board member comment on non-agenda items. *[May include comment on Board members' own activities/brief announcements; brief response to statements made or questions posed by persons exercising their general public comment rights or asking questions for clarification; introduction of new issues for consideration by the Board at its next meeting; or requests for research and a report back to the Board.]*
  5. Approval of prior meeting minutes.
  6. Presentation from Bureau of Engineering on restoring access to shoreline at Wilder's Addition Park.
  7. Report from law enforcement and public officials.
  8. Committee reports *[2 minutes per committee]*
  9. Motion to support Port of Los Angeles grant application for electric vehicle charging stations.
  10. Motion regarding Los Angeles Police Department all-terrain vehicle (ATV) patrols.
  11. Motion regarding improving safety conditions in Sunken City.
  12. Motion requesting 90 day public review period for the Berths 97–109 [China Shipping] Container Terminal Project Notice of Preparation.
  13. Motion to adopt a meeting calendar for the 2024 – 2025 Board term.
  14. Motion to amend Coastal San Pedro Neighborhood Council Standing Rules.
  15. Treasurer's report.
- Budget and Finance (Consent Calendar)*
16. Approval of Monthly Expenditure Reports for August 2024.
  17. Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Bridgegap Temporary Staffing and Services Agency in the amount not to exceed \$1,000 per month, the Mailroom in the amount not to exceed \$1,000 per month, office supplies in the amount not to exceed \$1,000 per month, an amount not to exceed \$300 for refreshments for the monthly Board meeting, and an amount not to exceed \$200 for cleaning fees after the Board meeting.
  18. Approval of funding requests received from committees.

19. Appointments of committee officers, committee members, and Board representatives.
20. Announcements.
21. Public comment on non-agenda items.
22. Adjournment.

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**9. Motion to support Port of Los Angeles grant application for electric vehicle charging stations.**

*Resolved*, the Coastal San Pedro Neighborhood Council shall send a letter of support, requested by the close of business on Tuesday 27 August, for the application by the Port of Los Angeles for grant funding from the U.S. Department of Transportation Federal Highway Administration's Charging and Fueling Discretionary Grant Program:

September 16, 2024

The Honorable Pete Buttigieg  
Secretary  
U.S. Department of Transportation  
1200 New Jersey Ave, SE  
Washington, DC 20590

Dear Secretary Buttigieg,

On behalf of the Coastal San Pedro Neighborhood Council, I write to express our enthusiastic support for the Port of Los Angeles' (POLA, Port) application to the U.S. Department of Transportation (USDOT), Federal Highway Administration's (FHWA) Charging and Fueling (CFI) Discretionary Grant Community Program for the Port of Los Angeles Electric Vehicle Charging Stations Project (Project).

The Port has established a record of reducing emissions from port-related sources. To date, the Clean Air Action Plan (CAAP) has reduced emissions of diesel particulate matter (DPM), nitrogen oxides (NOx), and sulfur oxides (SOx) by 88%, 62% and 97% respectively since 2005.

This project involves the installation of 85 electrical charging stations across nine locations with 50 charging stations in San Pedro and 35 in Wilmington and represents a tremendous step toward the Port's zero-emission (ZE) goal. The availability of electric vehicle (EV) charging infrastructure, coupled with the subsidies the Port offers for the purchase of ZE trucks, supports and accelerates the transition of the port trucking fleet to zero-emission operations. Furthermore, it concentrates the benefit in areas of persistent poverty reinforcing the Port's commitment to a healthier environment for its neighbors, the communities of San Pedro and Wilmington.

POLA is requesting \$4.997 million in funding from USDOT to be matched with \$1.323 million in Port funding for a total project value of \$6.3 million. Grant funds will be used in the Development (Environmental, Design) and Construction phases, with an estimated start date of March 2025 and a completion date of August 2027.

Successful implementation of this project will serve as a model for other ports in the United States and globally, leading to cleaner air and healthier communities. I respectfully request USDOT to give POLA's application favorable consideration.

Sincerely,

Doug Epperhart, President  
Coastal San Pedro Neighborhood Council

**10. Motion regarding Los Angeles Police Department all-terrain vehicle (ATV) patrols.**

*Parks and Coastline Committee*

*Whereas*, the Coastal San Pedro Neighborhood Council has donated significant funds to the Los Angeles Police Department for all-terrain vehicle (ATV) purchases, and

*Whereas*, there was a dramatically reduced ATV presence this year, and

*Whereas*, even when ATVs did patrol, they typically came through very quickly after closing hours, and they generally didn't engage with people they encountered,

*Resolved*, the Coastal San Pedro Neighborhood Council requests that the Los Angeles Police Department provide much more regular and thorough all-terrain vehicle (ATV) patrols in our local parks moving forward.

**11. Motion regarding improving safety conditions in Sunken City.**

*Parks and Coastline Committee*

*Whereas*, after decades of public pressure and a much more engaged Council Office Administration, a heightened willingness to move forward with preparing Sunken City for safe public access, as required in the Certified San Pedro Coastal Land Use Plan (LUP), has developed,

*Resolved*, the Coastal San Pedro Neighborhood Council asks for implementation of the approved scope of work for which \$1.5M was allocated by the Board of Recreation and Parks Commissioners on April 21, 2022, incorporated herein by reference and attached as a document, starting with making the site safe, as prioritized in the following portion of the scope of work:

*Development of any necessary grading, drainage, and site mitigation measures to improve safety conditions.*

**12. Motion requesting 90 day public review period for the Berths 97-109 [China Shipping] Container Terminal Project Notice of Preparation.**

*Resolved*, the Coastal San Pedro Neighborhood Council requests that the Port of Los Angeles provide a public review period of 90 days (ending 19 November 2024 instead of the legal minimum 30 day period ending on 20 September 2024) for the "Berths 97-109 [China Shipping] Container Terminal Project Notice of Preparation" to allow for community discussion and formulation of a response in a time period that permits neighborhood council deliberations.

**13. Motion to adopt a meeting calendar for the 2024 – 2025 Board term.**

*Resolved*, the Coastal San Pedro Neighborhood Council shall adopt the following calendar for Agenda Meetings and Board Meetings for the remainder of the 2024 – 2025 Board term:

| Month          | Agenda | Board | Note                                      |
|----------------|--------|-------|---|
| 2024 September | 9      | 16    |   |
| 2024 October   | 15     | 21    | October 14 is Indigenous Peoples' Day     |
| 2024 November  | 12     | 18    | November 11 is Veterans Day               |
| 2024 December  | 9      | 16    |   |
| 2025 January   | 13     | 21    | January 20 is Martin Luther King, Jr. Day |
| 2025 February  | 10     | 18    | February 17 is Presidents' Day            |
| 2025 March     | 10     | 17    |   |
| 2025 April     | 14     | 21    |   |
| 2025 May       | 12     | 19    |   |
| 2025 June      | 9      | 16    |   |
| 2025 July      | 14     | 21    |   |

## 14. Motion to amend Coastal San Pedro Neighborhood Council Standing Rules

### *Administrative Operations Committee*

*Resolved*, the Coastal San Pedro Neighborhood Council shall amend its Standing Rules as follows (text to be removed is in strikethrough, text to be added is in underlined boldface):

#### 1. Governing Board Meeting Agenda

The purpose of the Agenda Meeting is to determine which items will be placed on the Governing Board agenda. The Agenda Meeting shall be held at least one week prior to each Governing Board meeting. **In the event that the normally scheduled Agenda Meeting date would fall on a holiday, the Agenda Meeting shall be held on the following day.** The Governing Board may choose a different date at its discretion.

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#### 2. Composition and Organization of Committees

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~~Committee members who have failed to attend three consecutive committee meetings shall be removed from the committee. This action is automatic and does not require a vote of the governing board.~~

**It shall be the responsibility of committee chairs to monitor the attendance of committee members. If a committee member fails to regularly attend meetings (absence at three consecutive committee meetings or more than half in any 12 months), the chair may recommend to the board removal of that committee member.**

**In the event the board approves removal of a committee member, that individual shall be notified via email or telephone of their removal.**

#### 3. Establishment of Standing Committees

The Governing Board establishes the following standing committees.

Administrative Operations: Responsible for budgetary and fiscal matters, rules and bylaws, and other administrative functions.

Communications: Responsible for all outreach and community relations, including website, publications, and events.

~~Election Committee: Responsible for conducting the process for election of the Governing Board.~~

Emergency Preparedness and Public Safety: Responsible for matters related to emergency preparedness and public safety.

Environment and Sustainability: Responsible for matters related to environmental issues and sustainability efforts.

~~Parks and Coastline~~ **and Parks**: Responsible for matters related to parks and coastal issues.

Planning, **Land Use**, and Transportation: Responsible for matters related to planning, zoning, and transportation issues.

Port: Responsible for matters related to the Port of Los Angeles.

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#### 5. Posting of Meeting Notices

~~It shall be the duty of the Secretary of the Neighborhood Council to ensure that notice of the meetings of the Governing Board are posted and emailed to the stakeholder list in accordance with the Bylaws.~~

For more information, please call 310-918-8650; write to CSPNC, 1840 S. Gaffey Street #34, San Pedro, CA 90731; or visit the Coastal San Pedro Neighborhood Council website at [www.cspnc.org](http://www.cspnc.org).

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

**NOTICE TO PAID REPRESENTATIVES** — If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

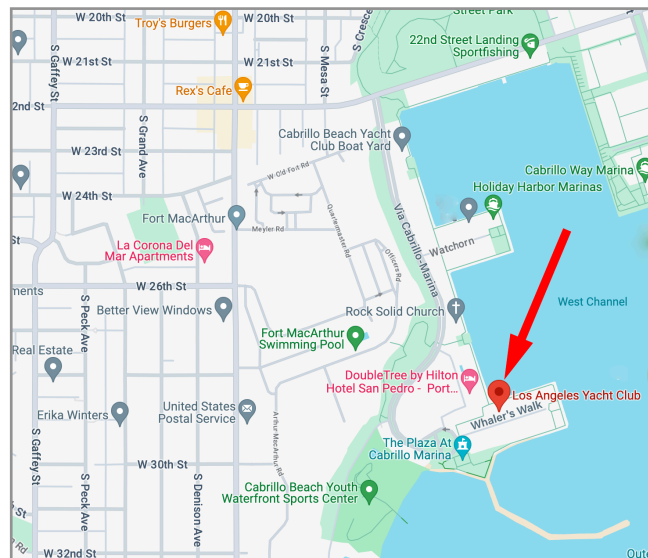
**PUBLIC ACCESS OF RECORDS** — In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at 1840 S Gaffey St, San Pedro, CA 90731, at our website: <http://www.cspnc.org>, or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310-918-8650.

**PUBLIC POSTING OF AGENDAS** — Coastal San Pedro Neighborhood Council agendas are posted for public review as follows: 1840 S Gaffey St, San Pedro, CA 90731 and <http://www.cspnc.org> You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**RECONSIDERATION AND GRIEVANCE PROCESS** — For information on the Coastal San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.cspnc.org>

**THE AMERICAN WITH DISABILITIES ACT** — As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the CSPNC secretary at 310-918-8650.

**SERVICIOS DE TRADUCCION** — Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria, CSPNC, al 310-918-8650 o por correo electrónico [board@cspnc.org](mailto:board@cspnc.org) para avisar al Concejo Vecinal.



*Meeting location is Los Angeles Yacht Club, past the DoubleTree Hotel.*

# APPROVED

APR 21 2022

## BOARD OF RECREATION AND PARK COMMISSIONERS

**BOARD REPORT**

NO. 22-087

DATE April 21, 2022

C.D. 15

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: POINT FERMIN PARK – SUNKEN CITY (PRJ21507) PROJECT – COMMITMENT OF PARK FEES – STATUTORY EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE II, CLASS 2(d) [FEASIBILITY AND PLANNING STUDIES FOR POSSIBLE FUTURE ACTION, AS SUCH STUDIES INCLUDE CONSIDERATION OF ENVIRONMENTAL FACTORS] OF CITY CEQA GUIDELINES AND ARTICLE 18, SECTION 15262 OF CALIFORNIA CEQA GUIDELINES

|           |       |                             |                 |
|-----------|-------|-----------------------------|-----------------|
| AP Diaz   | _____ | M. Rudnick                  | _____           |
| H. Fujita | _____ | <i>for</i> C. Santo Domingo | <i>DF</i> _____ |
| J. Kim    | _____ | N. Williams                 | _____           |

*M. Stue*  
 \_\_\_\_\_  
 General Manager

Approved   X                        Disapproved \_\_\_\_\_                      Withdrawn \_\_\_\_\_

### RECOMMENDATIONS

1. Approve the scope of work for the Point Fermin Park – Sunken City (PRJ21507) Project (Project), as described in the Summary of this Report
2. Authorize Department of Recreation and Parks (RAP) staff to commit from the following fund and work order numbers a maximum of One Million, Five Hundred Thousand Dollars (\$1,500,000.00) in Park Fees, for the Project:

| <u>FUNDING SOURCE</u> | <u>FUND/DEPT./ACCT. NO.</u> | <u>WORK ORDER NO.</u> |
|-----------------------|-----------------------------|-----------------------|
| Park Fees             | 302/89/89718H               | QP001699              |

3. Determine that the Project is statutorily exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article II, Class 2(d) [Feasibility and planning studies for possible future action, as such studies include consideration of environmental factors] of City CEQA Guidelines and Article 18, Section 15262 of California CEQA Guidelines and direct RAP staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;
4. Authorize RAP’s Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing a NOE; and,

BOARD REPORT

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5. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Point Fermin Park is located at 807 Paseo Del Mar in the San Pedro community of the City. This 39.13-acre park provides a children’s play area, jogging trail, bike path, walking path, picnic tables, pergolas, a historic lighthouse and scenic ocean views. Sunken City is a beachfront portion of Point Fermin Park that was destroyed by a landslide in 1929. Approximately 3,719 residents live within a one-half mile distance of Point Fermin Park. Due to the facilities, features, programs, and services it provides, Point Fermin Park meets the standard for a Regional Park, as defined in the City’s Public Recreation Plan.

PROJECT SCOPE

The scope of the proposed Project includes the following:

- Design public access areas, overlooks, and pathways in order to allow for safe public access to portions of the property.
- Development of any necessary grading, drainage, and site mitigation measures to improve safety conditions.

The final scope of work and design for the proposed Project will come back for the Board’s consideration in the future.

PROJECT FUNDING

Upon approval of this Report, One Million, Five Hundred Thousand Dollars (\$1,500,000.00) in Park Fees can be committed to the proposed Project.

These Park Fees were collected within ten (10) miles of Point Fermin Park, which is the standard distance for the commitment of Park Fees for regional recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3

FUNDING SOURCE MATRIX

| <b>Source</b> | <b>Fund/Dept/Acct</b> | <b>Amount</b>  | <b>Percentage</b> |
|---------------|-----------------------|----------------|-------------------|
| Park Fees     | 302/89/89718H         | \$1,500,000.00 | 100%              |
| <b>Total</b>  |                       | \$1,500,000.00 | 100%              |

## BOARD REPORT

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### TREES AND SHADE

This proposed Project will have an unknown impact on the existing trees and shade at Point Fermin Park.

### ENVIRONMENTAL IMPACT

The proposed Project consists of feasibility and planning studies for possible future action, as such studies include consideration of environmental factors.

As such, staff recommends that the Board of Recreation and Parks Commissioners' (Board) determines that the Project is statutorily exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article II, Class 2(d) of City CEQA Guidelines and Article 18, Section 15262 of California CEQA Guidelines. RAP Staff will file a NOE with the Los Angeles County Clerk upon the Board's approval.

### FISCAL IMPACT

The approval of this commitment of Park Fees for this Project will have no fiscal impact on RAP's General Fund. The estimated costs for this Project design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than RAP's General fund. The impacts to future maintenance operations are unknown at this time.

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

**Goal No. 1:** Provide Safe and Accessible Parks

**Outcome No. 2:** All parks are safe and welcoming

**Result:** The Sunken City Project at Point Fermin Park will enhance safety and the park user's experience.

This Report was prepared by Ajmal Noorzayee, Management Assistant, Planning, Construction and Maintenance Branch.