



agenda

**COASTAL
SAN PEDRO
NEIGHBORHOOD COUNCIL**

locally listening & leading ...  ..

BOARD AND STAKEHOLDER MEETING AGENDA

Monday 20 May 2024 6:30 PM

In-Person Meeting (Without Teleconferencing)

Los Angeles Yacht Club, 285 Whalers Walk, San Pedro CA 90731

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the assembly's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the assembly is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment may be limited to a fixed time per speaker or a limited number of speakers by the presiding officer of the assembly. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the Board.

1. Voluntary opportunity to say the Pledge of Allegiance.
2. Public comment on non-agenda items.
3. Call to order and roll call.
4. Fill vacancy on the Governing Board by vote of serving Governing Board members.
5. Board member comment on non-agenda items. *[May include comment on Board members' own activities/brief announcements; brief response to statements made or questions posed by persons exercising their general public comment rights or asking questions for clarification; introduction of new issues for consideration by the Board at its next meeting; or requests for research and a report back to the Board.]*
6. Approval of prior meeting minutes.
7. Presentation from Clearwater Project (County of L.A. wastewater treatment).
8. Presentation from Department of Public Works L.A. Sanitation & Environment.
9. Presentation from Harbor Community Benefit Foundation (Dana Goland).
10. Report from law enforcement and public officials.
11. Committee reports *[2 minutes per committee]*
12. Motion to reconsider Resolution 9 from Coastal San Pedro Neighborhood Council meeting of 15 April 2024: "9. Motion to support City initiative considering raising hourly wages in the Los Angeles Living Wage Ordinance and the Los Angeles Hotel Worker Minimum Wage Ordinance."
13. Motion to reconsider Resolution 12 from Coastal San Pedro Neighborhood Council meeting of 15 April 2024: "12. Motion supporting project at 2800 Kerckoff Ave (DIR-2024-413-CDP-MEL-HCA)."
14. Motion opposing removal of site ownership requirement in the draft Faith Based Incentive Program in the Housing Element.
15. Motion supporting increased funding and staffing for Port of Los Angeles Construction and Maintenance Division.
16. Motion to send support letter for Port of Los Angeles application for Clean Ports Project funding.
17. Motion supporting increased funding for expansion of Los Angeles Port Police.
18. Motion approving Neighborhood Purpose Grant to Bridge Cities Alliance.
19. Motion approving Neighborhood Purpose Grant to Harbor Boosters.
20. Motion approving Neighborhood Purpose Grant to Community Disaster Preparedness Foundation.

21. Treasurer's report.

Budget and Finance (Consent Calendar)

22. Approval of Monthly Expenditure Reports for April 2022.
23. Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Bridgegap Temporary Staffing and Services Agency in the amount not to exceed \$1,000 per month, the Mailroom in the amount not to exceed \$1,000 per month, office supplies in the amount not to exceed \$1,000 per month, an amount not to exceed \$300 for refreshments for the monthly Board meeting, and an amount not to exceed \$200 for cleaning fees after the Board meeting.
24. Motion to adopt the Draft 2024–2025 Budget for the Coastal San Pedro Neighborhood Council.
25. Motion to adopt the 2024–2025 Department of Neighborhood Empowerment Administrative Packet.
26. Motion to reallocate funding from Outreach Expenditure/Newsletters to Neighborhood Purpose Grants.
27. Motion to change payment rate for Constant Contact.
28. Motion to authorize payment for Zoom license.
29. Motion to allocate contribution for the Congress of Neighborhoods "Neighborhood Council Budget Day".
30. Motion to allocate contribution for the Congress of Neighborhoods "L.A. Congress of Neighborhoods Event".
31. Appointments of committee officers, committee members, and Board representatives.
32. Announcements.
33. Public comment on non-agenda items.
34. Adjournment.

12. Motion to reconsider Resolution 9 from Coastal San Pedro Neighborhood Council meeting of 15 April 2024: “9. Motion to support City initiative considering raising hourly wages in the Los Angeles Living Wage Ordinance and the Los Angeles Hotel Worker Minimum Wage Ordinance.”

Resolved, the Coastal San Pedro Neighborhood Council supports the proposed raise of hourly wage to \$25 in 2023, and by \$1 every year thereafter, to reach \$30 an hour by 2028; adjustments in health care credits; ensuring that workers receive all eligible paid time off, sick days, and the Citywide Minimum Wage; addition of a Public Housekeeping Training requirement of the L.A Hotel Worker Minimum Wage Ordinance (LA HWMO); and clarification that enforcement of the Living Wage Ordinance and LA HWMO shall be conducted by the City’s Office of Wage Standards.

Council File 14-1371-S13

13. Motion to reconsider Resolution 12 from Coastal San Pedro Neighborhood Council meeting of 15 April 2024: “12. Motion supporting project at 2800 Kerckoff Ave (DIR-2024-413-CDP-MEL-HCA).”

Planning, Land Use, and Transportation Committee

The Coastal San Pedro Neighborhood Council supports the project at 2800 Kerckhoff for a 579 square foot addition to the ground floor and second floor of an existing 552 square foot 1-story single family dwelling, the addition of a 209 square foot roof deck, and a conversion of the garage to a 379 square foot Accessory Dwelling Unit (ADU).

Proposed amendment: add the following at the end of the adopted motion:

, on the condition that the existing curb cut is restored to a standard curb cut.

14. Motion opposing removal of site ownership requirement in the draft Faith Based Incentive Program in the Housing Element.

Planning, Land Use, and Transportation Committee

Resolved, the Coastal San Pedro Neighborhood Council opposes the removal, from the draft Faith Based Incentive Program in the Housing Element, of the Senate Bill 4 requirement for institutions to have owned the site by January 1, 2024.

15. Motion supporting increased funding and staffing for Port of Los Angeles Construction and Maintenance Division.

Planning, Land Use, and Transportation Committee

Whereas the Port is investing hundreds of millions of dollars to create a world class destination at the LA Waterfront for residents and visitors,

Whereas it is imperative that the Port provides the budget and staffing to maintain the landscaping, public art, lighting, benches, and bathrooms that are components of the current LA Waterfront promenade, and public spaces, and also for future projects that will be under construction in the near future, and

Whereas there exists a particular concern regarding the deterioration of amenities in the first phase of the promenade adjacent to the cruise ship terminal, graffiti on Port property, and dead or missing landscaping throughout the length of the LA Waterfront.

Therefore be it resolved, the Coastal San Pedro Neighborhood Council strongly supports increased funding and staffing levels for the Port of Los Angeles Construction and Maintenance Division in the fiscal year 2024-25 budget.

[CIS to Harbor Commission]

16. Motion to send support letter for Port of Los Angeles application for Clean Ports Project funding.

Planning, Land Use, and Transportation Committee

Resolved, the Coastal San Pedro Neighborhood Council shall send the attached letter in support of the Port of Los Angeles in its application for funding from the Environmental Protection Agency's Clean Ports Project.

Administrator Michael Regan
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Administrator Regan,

SUBJECT: Letter of Support for the Port of Los Angeles EPA Clean Ports Program Application

The Coastal San Pedro Neighborhood Council is pleased to provide this letter of support for the application submitted by the City of Los Angeles Harbor Department (Port of Los Angeles, or POLA) in response to the US Environmental Protection Agency's Clean Ports Program Notice of Funding Opportunity.

The Port of Los Angeles (POLA), in collaboration with various terminal partners and the Harbor Community Benefits Foundation (HCBF), is seeking funding to accelerate its transition towards zero-emission on-terminal operations by 2030. This ambitious project will significantly reduce air pollution at the port, aligning with the Environmental Protection Agency (EPA) Clean Ports Program's objectives to support the port industry's shift towards sustainable and resilient infrastructure.

The proposed project will deploy a wide variety of zero emissions equipment all across the Port, install one of the first global shore-power support systems for autocarrier vessels, and implement a unique and ambitious community-driven effort to both deploy zero emissions grants funded by the community as well as coordinate clean technology engagement efforts between the Port and the surrounding community managed by HCBF. This project builds on POLA's years of experience in demonstrating and deploying zero emissions technologies into service, including the world's first deployment of a zero emissions Top Handler in 2019.

The Coastal San Pedro Neighborhood Council believes the Port of Los Angeles's proposed project is well-matched to US EPA's Clean Ports Program objectives. Thank you for the opportunity to offer our enthusiastic support for this project and we appreciate your consideration of this application. Should you have any questions regarding our support, please do not hesitate to contact us at: cspnclive@gmail.com.

Sincerely,

17. Motion supporting increased funding for expansion of Los Angeles Port Police.

Resolved, the Coastal San Pedro Neighborhood Council supports additional funding for expansion of the Los Angeles Port Police and urges the Board of Harbor Commissioners to include it in the fiscal year 2024-25 budget.

Community Impact Statement [to Harbor Commission]:

Coastal San Pedro Neighborhood Council

Community Impact Statement regarding 2024/2025 Port of Los Angeles Budget

The Coastal San Pedro Neighborhood Council supports increased funding and staffing for the Port of Los Angeles Port Police. The Port of Los Angeles is investing hundreds of millions of dollars to create a world class destination at the LA Waterfront for residents and visitors. With the development of West Harbor, Wilmington Waterfront Park, and the new events these venues will bring to the waterfront, it is crucial that the Port Police has the appropriate number of officers to address increased security needs and workload.

24. Motion to adopt the Draft 2024–2025 Budget for the Coastal San Pedro Neighborhood Council.

[See attached Draft Budget]

Resolved, the Coastal San Pedro Neighborhood Council adopts the attached Draft Budget for the 2024–2025 fiscal year.

25. Motion to adopt the 2024–2025 Department of Neighborhood Empowerment Administrative Packet.

[See Administrative Packet at CSPNC website]

Resolved, the Coastal San Pedro Neighborhood Council adopts the attached Department of Neighborhood Empowerment Administrative Packet. for the 2024–2025 fiscal year.

26. Motion to reallocate funding from Outreach Expenditure/Newsletters to Neighborhood Purpose Grants.

Resolved, the Coastal San Pedro Neighborhood Council shall reallocate \$10,000 in its budget from Outreach Expenditure/Newsletters to Neighborhood Purpose Grants.

27. Motion to change payment rate for Constant Contact.

Whereas, Constant Contact rates have increased by \$7 per month,

Resolved, the Coastal San Pedro Neighborhood Council authorizes an increased payment for our recurring expense to Constant Contact for \$305 per month.

28. Motion to authorize payment for Zoom license.

Resolved, the Coastal San Pedro Neighborhood Council allocates an expenditure of \$387.48 for Zoom licensing (payable to City of Los Angeles — Department of Neighborhood Empowerment).

29. Motion to allocate contribution for the Congress of Neighborhoods “Neighborhood Council Budget Day”.

Resolved, the Coastal San Pedro Neighborhood Council allocates an expenditure of \$1,000 for “Neighborhood Council Budget Day” of the Congress of Neighborhoods/Budget Advocacy.

30. Motion to allocate contribution for the Congress of Neighborhoods “L.A. Congress of Neighborhoods Event”.

Resolved, the Coastal San Pedro Neighborhood Council allocates an expenditure of \$1,000 for “City of Los Angeles Congress of Neighborhoods— Event” of the Congress of Neighborhoods/Budget Advocacy.

For more information, please call 310-918-8650; write to CSPNC, 1840 S. Gaffey Street #34, San Pedro, CA 90731; or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

NOTICE TO PAID REPRESENTATIVES — If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

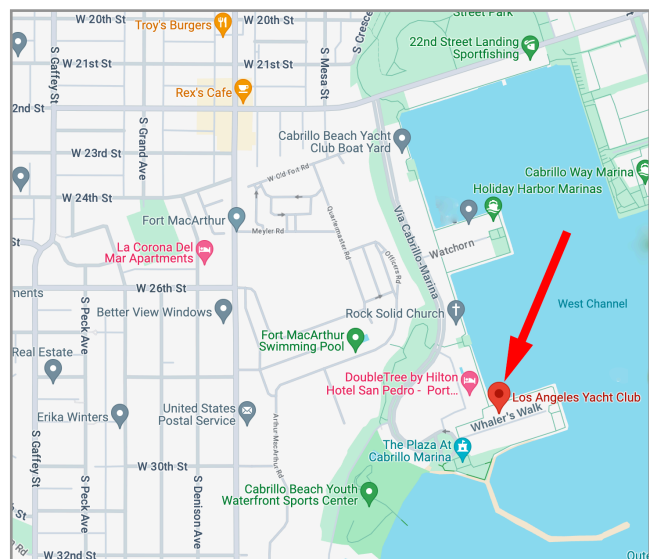
PUBLIC ACCESS OF RECORDS — In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at 1840 S Gaffey St, San Pedro, CA 90731, at our website: <http://www.cspnc.org>, or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310-918-8650.

PUBLIC POSTING OF AGENDAS — Coastal San Pedro Neighborhood Council agendas are posted for public review as follows: 1840 S Gaffey St, San Pedro, CA 90731 and <http://www.cspnc.org> You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Coastal San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.cspnc.org>

THE AMERICAN WITH DISABILITIES ACT — As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the CSPNC secretary at 310-918-8650.

SERVICIOS DE TRADUCCION — Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria, CSPNC, al 310-918-8650 o por correo electrónico board@cspnc.org para avisar al Concejo Vecinal.



Meeting location is Los Angeles Yacht Club, past the DoubleTree Hotel.

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Coastal San Pedro

SECTION I - APPLICANT INFORMATION

1a) Bridge Cities Alliance 82-1849643 CA 7-5-2018
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 437 W. 38th St San Pedro CA 90731
 Organization Mailing Address City State Zip Code

1c) _____
 Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:
MONA Sutton 310-890-4504 MONASutton63@yahoo.com
 Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) Attach Signed letter on School Letterhead
 or 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) _____
 Name / Address of Affiliated Organization (if applicable) City State Zip Code

DESCRIPTION OF DESCRIPTION

4) Please describe the purpose and intent of the grant.
The purpose of this grant is to aid in the purchase of supplies related to graffiti abatement.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
This grant will be used to serve a public purpose, to benefit the public at large by supplying our volunteer organization with funding to help quickly paint out, and remove graffiti/vandalism from heavily tagged areas in Coastal San Pedro

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Requested by NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b)	Requested by NC	Total Projected Cost
graffiti abatement supplies, see attached budget	\$ 2,500	\$ 2,500
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500 -

10a) Start date: 5/11/24 10b) Date Funds Required: 6/1/24 10c) Expected Completion Date: 6/30/2024
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
MONA Sutton Exec Director MONA Sutton 5-11-24
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Ryan Blaney Secretary Ryan Blaney 5-11-24
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Graffiti Abatement

BUDGET

EXPENSE	AMOUNT
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Paint	\$1,000.00
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Brushes/Rollers/Drop Cloths	\$750.00
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Gloves/Buckets/Misc	\$750.00
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Total	\$2,500.00
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NOTE: This budget is for the year 2000.

- 1. No report
- 2. No report
- 3. No report
- 4. No report
- 5. No report
- 6. No report
- 7. No report
- 8. No report
- 9. No report
- 10. No report

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested by NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested by NC	Total Projected Cost
	\$ 5000	\$ 7500
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 6/30/24 10b) Date Funds Required: 6/30/24 10c) Expected Completion Date: 6/30/24
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Mona Sutton Board President Mona Sutton 5-11-24
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Destal Jones Secretary Destal Jones 5-11-24
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

COASTAL SAN PEDRO Neighborhood Council Annual Budget for Fiscal Year: 2024-2025	
Annual Budget Funds	\$ 32,000.00
Rollover Funds*	
Total Annual Budget Funds	\$ 32,000.00

Office/Operational Expenditures Category	
Virtual office / storage	\$ 4,000.00
Post office box rental: annual	\$ 200.00
Committee meeting space	\$ 500.00
Board meeting space	\$ 3,000.00
Office: miscellaneous	\$ 150.00
Food / refreshments	\$ 1,700.00
Website hosting	\$ 500.00
Minute Taking	\$ 3,000.00
Total Office/Operational Expenditures	\$ 13,050.00

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

