

RESEDA NEIGHBORHOOD COUNCIL

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Mailing address: 7449 Reseda Blvd. #118, Reseda, CA 91335

Meet your RNC Board of Directors [here!](#)



GENERAL BOARD MEETING AGENDA

VIRTUAL MEETING

Monday, July 21, 2025— 6:30 PM

Supporting Documents for this meeting are available: [July 21, 2025](#)

Zoom Live Streaming Online: <https://us02web.zoom.us/j/85794343370>

Webinar ID: **857 9434 3370**

Or Telephone (US Toll Free): 833-548-0282, or 877-853-5257, or 888-475-4499, or 833-548-0276

IN CONFORMITY WITH THE OCTOBER 6, 2023, ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE RESEDA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el secretaria, por correo electrónico secretary@resedacouncil.org para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered or during multiple agenda items comment. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. General Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Comment on agenda items is limited to 5 minutes total per speaker (maximum 1 minute per item), unless adjusted by the presiding officer of the Board.

I. Call to Order (Reminder to Record)

- A. Call to Order by Department of Neighborhood Empowerment Advocate/Representative
- B. Roll Call
- C. Installation of newly-elected Board of Directors (Oath of Office) by the Honorable Los Angeles City Controller Kenneth Mejia
- D. Thank you to outgoing board members

II. Public Comment on Non-Agenda Items (2 minutes per person)

III. Multiple Agenda Items Comment (5 minutes/300 seconds per person, maximum of 1 minute/60 seconds per item)

IV. Special Orders

A. Election of new Executive Officers: Board Officer Election Rules and Procedures (10 minutes)

1. Reading of [Bylaws Article VI, Section 3](#)

2. Any Stakeholder may nominate any Board member for any open Office of the Board with the exception that if a Board member has already been elected in that same meeting to a board position, they may no longer be nominated. Self-nominations are acceptable with the exception applying. After nominations close, the Board will vote by a roll call vote on each nominee for the respective Officer positions. The votes will be tabulated and a majority winner will be declared.

3. If there are two (2) candidates, and it is a tie vote, a runoff election will be held immediately. If this results in another tie, the winner of the seat will be determined by flipping a coin. If there are more than two (2) candidates for an office, and none receives a majority vote on the first election, a run-off election shall be held immediately between the two (2) candidates receiving the highest number of votes.

i. President/Chair

- ii. Vice President/Vice Chair
- iii. Secretary
- iv. Treasurer
- v. Parliamentarian
- vi. Sergeant at Arms

B. Appointment of Financial Officers of the Board for the Admin Packet

- i. Neighborhood Council Bank Card Holder
- ii. Second Card Holder (optional)
- iii. Second Signer
- iv. Alternate Signer (optional)

C. Appointment of Community Impact Statement Filers of the Reseda Neighborhood Council (maximum of 5)

D. Appointment of Standing Committee Chairs

- 1. Finance
- 2. Planning and Land Use Management
- 3. Outreach and Public Relations
- 4. Disaster/Emergency Services/Public Safety
- 5. Economic Development
- 6. Senior Advocacy
- 7. Bylaws and Standing Rules
- 8. Health and Wellness
- 9. Youth and Education
- 10. Unhoused Neighbor Advocacy
- 11. Mobility and Environment
- 12. Community Space- N/A
- 13. Technology

E. Appointment of Liaison Positions

- 1. Homelessness
- 2. Cannabis
- 3. Budget Representatives (2)

V. Lead Business

A. Financial Consent Items: All items will be voted on in one vote unless any member pulls them from the consent calendar.

- 1. Discussion and possible action; approval of the June 2025 Monthly Expenditure Report (MER) (Eric)
- 2. Discussion and possible action; approve up to \$450 for the purchase of laser jet ink /toner for the printer. (Jamie)
- 3. Discussion and possible action; approve up to \$600 for snacks/meals/beverages/ice/disposable tableware for the in person meeting(s) for FY 25-26. (Jamie)
- 4. Discussion and possible action; approve up to \$600 for restocking red cards as they are depleted in any of our previously approved languages (Spanish, Farsi, Arabic, Russian, Vietnamese, Thai, Pashto, Tagalog, Armenian, Indigenous Languages) and any of the city's tier 1 languages. (Jamie)
- 5. **Motion from Outreach:** Discussion and possible action; approve up to \$1200 for labor and supplies to support the artist in painting the first signal box as part of Phase 1 of the RNC Outreach and Education Art for funding for utility box beautification project (Outreach) (7/10/25 Huffer, Escobar, Smith, Skelton yes, Hertler ineligible)
- 6. Discussion and possible action; approve up to \$80 to renew domains for resedacouncil.org and reseda100.com for up to two years (Jamie)
- 7. Discussion and possible action; approve up to \$110 for branded RNC note/thank you card or generic thank you/ note cards with envelopes either separately purchased or part of order. (Jamie)
- 8. Discussion and possible action; approve up to \$25 for an accordion folder document organizer for outreach.. (Jamie)
- 9. Motion to approve the [NPG application](#) for the Grover Cleveland Charter High School Band Booster Club for the purchase of two new mellophones in the amount of \$4557.98. (Eric)
- 10. Discussion and possible action; approve up to \$150 for making up to 4 copies of the storage unit key. (Jamie)

B. Non-Financial Consent Items: All items will be voted on in one vote unless any member pulls them from the consent calendar.

- 1. Approval of the draft minutes for the June 16, 2025, RNC General Board meeting.
- 2. Send a letter of appreciation for Ricky Angel at CD4 for his partnership with the RNC as our Field Deputy (cc: Andrea Conant (Chief of Staff) and Councilwoman Raman. (Amos)
- 3. Approval of a thank you note to CD4 staff for help with red card canvassing. (Jamie)
- 4. Discussion and possible action; a request to the Library Commission to request that their vendor, Hoopla, make it possible to access more than one catalog item at a time. (Jamie)
- 5. Discussion and possible action; submit a [CIS](#) regarding [CF 25-0002-S13](#) AB 467 (Fong) / Neighborhood Councils / Alternate Teleconferencing Provisions / Remote Meetings / Extension. Additional filing to BONC. (Jamie)

VI. Presentations

VII. Introduction of Public Officials, City Employees and other Visitors: Stakeholders are allotted 30 seconds for a question for each agendized public official who visits. Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the Reseda Neighborhood Council meeting are limited to 1 minute of announcements, which must include their contact information as part of their announcement.

VIII. Board Member Announcements and Comments on Non-Agenda Items (2 minutes per person)

July 31, 2025 at 6pm on Zoom- Know Your Rights training hosted by Reseda Neighborhood Counsel, Office of Council Member Nithya Raman and Public Counsel co-hosted by Palms NC, Mid City NC, Los Feliz NC, Winnetka NC, NoHo NC, Del Rey NC, Pico Union NC, Central Hollywood NC, Northridge East NC, Office of Senator Caroline Menjivar (Jamie)

IX. Officer's Reports (1 minute per person, please file a written report if more time is requested)

A.

X. Committee and Alliance Reports (2 minutes per person, please file a written report if more time is requested)

A. Outreach Committee-

- a. You can receive our weekly newsletter with information, resources, local news, and events by sending an email to newsletter@resedacouncil.org or signing up on our website at www.resedacouncil.org.

XI. Old Business

- A. Discussion and possible action; submit a [RFA: Propose installation of parklets in front of the Reseda Theater](#). (Andres)
B. Discussion and possible action; submit a [CIS](#) for CF [25-0002-S19](#) (SB 79 (Weiner) / State Zoning Standards / Train Stations / Major Bus Stops / 7-Story Multifamily Housing / Municipal Exemption / Housing Element. (Andres)
C. Discussion and possible action; submit RFA to Board of Neighborhood Council/ City Attorney/Charter Reform Commission regarding LA City Charter section 254 and Admin code 2.19 (Communications with intergovernmental officials). (Jamie and Andres)

XII. New Business (all items may have discussion and action)

- A. Committee appointments, removals, and ratification (if needed):
B. Discussion and possible action; **Motion from Outreach Committee** . Discussion and possible action to approve the theme for the second Art Box Project. APPROVED: Combined theme, Art in Action, Diversity and Community, and the Futuristic Reseda of Tomorrow (7/10/25 Huffer, Escobar, Smith, Skelton, Hertler, yes)

XIII. Upcoming Agenda Items

- A. Any stakeholder may request the inclusion of any specific agenda item for future meetings, and upon the concurrence of a majority vote of the Board, such item will be placed on the future agenda as requested, per Article VIII§2 of the Bylaws.

XIV. Next General Meeting: 6:30 pm, Monday, August 18, 2025, in person at the Reseda Parks and Recreation Center located at 18411 Victory Blvd. Reseda, CA 91335.

XV. Adjournment

THE AMERICAN WITH DISABILITIES ACT- As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

PUBLIC ACCESS OF RECORDS- In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the West Valley Municipal Building, 19040 Vanowen St, Reseda, CA 91335 by appointment or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary by email at: Secretary@resedacouncil.org.

PUBLIC POSTING OF AGENDAS- Neighborhood Council agendas are posted for public review as follows: West Valley Municipal Building, 19040 Vanowen St, Reseda, CA 91335 and at www.ResedaCouncil.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.

NOTICE TO PAID REPRESENTATIVES- If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at <https://ethics.lacity.gov/lobbying/>. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

RECONSIDERATION AND GRIEVANCE PROCESS- [Please see the Reseda NC Bylaws.](#)

SB 411 UPDATES- In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.