

CITY OF LOS ANGELES
California
RESEDA NEIGHBORHOOD COUNCIL

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MICHELLE GALLAGHER

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RAMI RIVERA FRANKL

BRUNO HERNANDEZ

AMOS MARVEL

MEHRAN MOLOUDI

ANDRES PERKINS

JIMMY REYES

GOLZAR SEPEHRI

DOUGLAS SMITH

=

VACANT (Youth Board Member)

VACANT (Young Adult Board Member)

Mailing address:
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RESEDA, CA 91335
info@resedacouncil.org
www.resedacouncil.org

GENERAL BOARD MEETING AGENDA

VIRTUAL MEETING ONLY

Monday, August 19th, 2024— 6:30 PM

Zoom Live Streaming Online: <https://us02web.zoom.us/j/85794343370>

Webinar ID: 857 9434 3370

Supporting Documents for this meeting are available: [August 19, 2024](#)

Or Telephone (US Toll Free): 833-548-0282, or 877-853-5257, or 888-475-4499, or 833-548-0276

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE RESEDA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Informational tracker regarding projects in Reseda [available here](#). For questions or additional suggestions for this tracker, please email: president@resedacouncil.org and secretary@resedacouncil.org.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el presidente, por correo electrónico president@resedacouncil.org para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered or during multiple agenda items comment. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. General Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Comment on agenda items is limited to 5 minutes total per speaker (maximum 1 minute per item), unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

I. Call to Order (Reminder to Record)

- A. Call to Order by Presiding Officer
- B. Roll Call

II. Public Comment on Non-Agenda Items (2 min per person)

III. Multiple Agenda Items Comment (5 minutes/300 seconds per speaker, maximum 1 minute/60 seconds per item)

IV. Lead Business

A. Young Adult Board member (2025) Vacancy. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (secretary@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. Young adult board member stakeholder qualifications can be found in the [bylaws](#). The applicant must be between the ages of 18-22 and live, work, or own property within the Reseda boundaries. The seat is held until the end of the 2025 term on May 31, 2025

B. Youth Board Member (2025) Vacancy Open to Stakeholders between the ages of fourteen (14) and seventeen (17) who either live, work, or are a student in Reseda and as further defined below. This position is precluded from voting on matters regarding the expenditure of funds, contracts, or recommendations to enter into contracts. A Youth Board Member shall be allowed to speak on such matters however. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (secretary@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. Youth adult board member stakeholder qualifications can be found in the [bylaws](#). The seat is held until the end of the 2025 term on May 31, 2025

C. Presentation by LAUSD School Board Member Scott Schmerelson

- D. Discussion and possible action; approval of the June 2024 Monthly Expenditure Report (MER) (Eric)
- E. Discussion and possible action; approval of the July 2024 Monthly Expenditure Report (MER) (Eric)
- F. Discussion and possible action; review of Fiscal Year 2023-2024 Final Expenditure Analysis shared by City Clerk's office and approval of an updated budget Fiscal Year 2024-2025 with rollover amounts. (Eric)
- G. Discussion and possible action; changing approval of the Reseda NC agenda placement to the front window of the West Valley Municipal Building lobby- 19040 Vanowen St, Reseda, CA 91335. (Jamie)

V. Introduction of Public Officials, City Employees and other Visitors: Stakeholders are allotted 30 seconds for a question for each agendized public official who visits. Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the Reseda Neighborhood Council meeting are limited to 1 minute of announcements, which must include their contact information as part of their announcement.

1. Representative from the Los Angeles Police Department
2. Representative from Congress Member Tony Cardenas' office
3. Representative from Mayor Karen Bass' office
4. Representative from Council District 3 Bob Blumenfield's Office
5. Representative from Council District 4 Nithya Raman's Office
6. Jack Dorfman or other representative from Assemblymember Jesse Gabriel's Office
7. Representative from State Senator Caroline Menjivar's office
8. Department of Neighborhood Empowerment representative
9. Representative from Nick Melvoin's Office LAUSD BD 4
10. Representative from County Supervisor Lindsey Horvath's Office
11. Tammy Ramirez or other Representative from LAUSD School Board Scott Schmerelson's Office (BD3)
12. Representative from Congress Member Brad Sherman's Office

VI. Board Member Announcements and Comments on Non-Agenda Items (2 minutes max)

- A. Flooding Report Back (if applicable) (Michelle Gallagher)
- B. Homeless Liaison Report (Amos Marvel)
- C. Cannabis Liaison Report (Andres Perkins)

VII. Officer's Reports (1 min each, please file a written report if more time is requested)

- President:
- Vice President: Committee Updates
- Secretary:
- Treasurer:
- Parliamentarian: Code of Conduct update
- Sergeant-At-Arms:

VIII. Committee and Alliance Reports (2 min ea; please submit written reports)

- [Neighborhood Council Budget Advocates](#): Report- Glenn Bailey or David Uebersax
- [Valley Alliance of Neighborhood Councils](#):
- [Neighborhood Council Sustainability Alliance](#):
- [LGBTQ+ Alliance](#):
- [Congress of Neighborhood Councils](#): Videos of sessions available online

IX. Old Business

A. Motion from Mobility and Environment Committee:

Discussion and possible action; community impact statement to the council file and to the Transportation Commission regarding [council file 22-1476](#) (Highway Dedication / Waiver of Dedication and/or Improvement

(WDI) Process / Administrative Findings / Street Design Standards / Los Angeles Municipal Code Section 12.37) (Jamie) (Yes- York, Clark, A. Saborio, Warme, Absent- Phillips, Morales Vitola). January 9, 2023

B. Motion from Outreach Committee forthcoming:

Discussion and possible action to send written communication/email requesting CD3 to find out how the city yellow street furniture in front of Bank of America and Reseda NC Space can be removed because of ongoing graffiti problems. This request would also include the three (3) square yellow containers east of the RNC Space door which are used for trash and when it rains collects standing water because of no drainage. (Sharon)

C. Motion from Outreach Committee 7/11/24:

Discussion and possible action to approve a new logo for the Reseda Neighborhood Council. (Danny Duarte)

Yes - Karla Escobar, Andres Perkins, Erin Huffer, Sophia Zambrano, Absent - Garth Carlson, Maria Skelton
Motion passes 4 Yes, 2 Absent

X. New Business (all items may have discussion and action)

A. Consent Items: All items will be voted on in one vote unless any member pulls them from the consent calendar

1. Approval of the draft minutes of the June 17, 2024 RNC General Board meeting minutes
2. Approval of the draft minutes of the June 30, 2024 RNC Special Board meeting minutes
3. Approval of the draft minutes of the July 14, 2024 RNC General Board meeting minutes
4. Confer Member Emeritus status for Victor Saborio in the Technology Committee
5. Appoint Rami Frankl to Unhoused Neighbor Advocacy Committee (Amos)
6. Appoint Mehran Moloudi to Unhoused Neighbor Advocacy Committee (Amos)
7. Appoint Borly Green to Unhoused Neighbor Advocacy Committee (Amos)
8. Appoint Michelle Gallagher to Vice Chair, Unhoused Neighbor Advocacy Committee (Amos)
9. Appoint Karla Escobar to Health and Wellness Committee (Golzar)
10. Appoint Doug Smith to Outreach Committee (Karla)
11. Appoint Rami Frankl to Economic Development Committee (Garth)
12. Appoint Rami Frankl to Disaster and Emergency Preparedness Committee (Bruno)
13. **Motion from the Technology Committee**—Add Karla Escobar to the backend website access
8/14/22 - Jamie, Michelle, Karla YES

B. Discussion and possible action, approval of up to \$1500 for a movie night hosted by CD 4 for the purchase of movie license and candy/snacks. (Karla)

C. Discussion and possible action, election to the secretary position

Bylaws:

A. Officers shall be elected by a majority vote of the Board at the first general meeting during which the seating of the newly elected Board members occurs.

B. Any Stakeholder may nominate any Board member for any open Office of the Board with the exception that if a Board member has already been elected in that same meeting to a board position, they may no longer be nominated. Self-nominations are acceptable with the exception applying. After nominations close, the Board will vote by a roll call vote on each nominee for the respective Officer positions. The votes will be tabulated and a majority winner will be declared.

C. If there are two (2) candidates, and it is a tie vote, a runoff election will be held immediately. If this results in another tie, the winner of the seat will be determined by flipping a coin. If there are more than two (2) candidates for an office, and none receives a majority vote on the first election, a runoff election shall be held immediately between the two (2) candidates receiving the highest number of votes.

D. In the event of a permanent vacancy in the office of President, the Vice-President shall become the President until such time as the Board meets at the next Board meeting and holds an election for the office. In the event of a permanent vacancy in the office of Vice-President, Treasurer or Secretary, Sergeant-at-Arms, or Parliamentarian, the presiding officer shall nominate a replacement who shall be seated after approval by a majority of the Board present. The replacement shall serve for the remainder of the term of the office being filled.”

D. Committee appointments, removals, and ratification (if needed):

E. Discussion and possible action; submit a community impact statement to the ethics commission and council file (when available) regarding possible changes to the campaign finance disclosure rules. (Jamie)

F. Discussion and possible action; submit a community impact statement regarding [council file 24-0867](#) (Neighborhood Council Bylaws / Youth Participation / Diversity Increase / Leadership Growth). (Michelle)

G. Discussion and possible action; submit a community impact statement regarding [council file 19-1020](#) Commission on Lived Experience with Homelessness. (Jamie, Amos)

H. Discussion and possible action; approval of up to \$5000 for movers and/ or a moving truck rental and insurance and moving supplies such as cardboard boxes, containers, tape, and markers. (Jamie)

I. Discussion and possible action; approval of up to \$9000 for a storage space inclusive of monthly rental fees/deposit fees and insurance. (Karla)

J. Discussion and possible action; possibility of alternative storage sites. (Michelle)

K. Discussion and possible action, removal of Sharon Brewer from the finance committee. (Eric).

XI. Upcoming Agenda Items

- A. Any stakeholder may request the inclusion of any specific agenda item for future meetings, and upon the concurrence of a majority vote of the Board, such item will be placed on the future agenda as requested, per Article VIII§2 of the Bylaws.

XII. Next General Meeting: 6:30 pm, Monday, September 16, 2024

XIII. Adjournment

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary by email at: Secretary@resedacouncil.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows: Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335 and at resedacouncil.org. You can

also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

NOTICE TO PAID REPRESENTATIVES -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobby

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws cited below.

PROCESS FOR RECONSIDERATION (Article VIII§4) - The Board may reconsider or amend its actions through the following Motion for Reconsideration process: Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration by official action. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or act on the item that is the subject of reconsideration. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board Moving. The Moving Board Member may make the Motion for consideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

PROCESS FOR FILING A GRIEVANCE (Article XI) - Any grievance by a Stakeholder or Board member must be submitted in writing to the Secretary who shall cause the matter to be placed on the agenda for the next regular RNC meeting, but in any case, no more than in thirty-five (35) days. The Neighborhood Council will follow the City's policy and/or rules regarding the handling of grievances. The Motion for Reconsideration must be brought, and the Boards approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Boards next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.

At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Non-Board Stakeholders randomly selected by the Secretary from a list of Non-Board Stakeholders who have expressed an interest in serving from time-to-time on such a panel. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.

Within two (2) weeks of the panel's selection, the Secretary shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panels collective recommendations for resolving the grievance. The Board may receive a copy of the panels report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular RNC meeting.

This grievance process is intended to address matters involving procedural disputes, such as the Boards failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at RNC meetings.

The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.