

CITY OF LOS ANGELES
California
RESEDA NEIGHBORHOOD COUNCIL

PRESIDENT
JAMIE YORK
VICE PRESIDENT
KARLA ESCOBAR
SECRETARY
MICHELLE GALLAGHER
TREASURER
ERIC GROSSMAN
PARLIAMENTARIAN
SHARON BREWER
SERGEANT OF ARMS
DJ FRANK



DANNY DUARTE
BRUNO HERNANDEZ
AMOS MARVEL
ANDRES PERKINS
JIMMY REYES
GOLZAR SEPEHRI
VACANT (At Large Board Seat)
VACANT (At Large Board Seat)
VACANT (At Large Board Seat)
VACANT (Youth Board Member)
VACANT (Young Adult Board Member)

Mailing address:
7449 RESEDA BLVD, #118
RESEDA, CA 91335
info@resedacouncil.org
www.resedacouncil.org

GENERAL BOARD MEETING AGENDA

VIRTUAL MEETING ONLY

18118 Sherman Way

Reseda CA 91335

Monday, June 17th, 2024— 6:30 PM

Zoom Live Streaming Online: <https://us02web.zoom.us/j/85794343370>

Webinar ID:

857 9434 3370

Supporting Documents for this meeting are available:

<https://drive.google.com/drive/u/6/folders/1U30zJLwaTUIZ5oP9jVkc6WzskCHMYBIk>

Or Telephone:

833 548 0282 US Toll Free 877 853 5257 US Toll Free 888 475 4499 US Toll Free

833 548 0276 US Toll Free

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE RESEDA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Informational tracker regarding projects in Reseda [available here](#). For questions or additional suggestions for this tracker, please email: president@resedacouncil.org and secretary@resedacouncil.org.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el presidente, por correo electrónico president@resedacouncil.org para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered or during multiple agenda items comment. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. General Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Comment on agenda items is limited to 5 minutes total per speaker (maximum 1 minute per item), unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

I. Call to Order

- A. Call to Order by Presiding Officer
- B. Roll Call

II. Public Comment on Non-Agenda Items (2 min per person)

III. Multiple Agenda Items Comment (5 minutes/300 seconds per speaker, maximum 1 minute/60 seconds per item)

IV. Lead Business

A. Three At Large Representative (2025) (2025) (2027) Vacancies. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (secretary@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. At large Representative stakeholder qualifications can be found in the [bylaws](#). The seat is held until the end of the 2027 term on June 30, 2027.

B. Young Adult Board member (2025) Vacancy. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (secretary@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. Young adult board member stakeholder qualifications can be found in the [bylaws](#). The applicant must be between the ages of 18-22 and live, work, or own property within the Reseda boundaries. The seat is held until the end of the 2025 term on May 31, 2025

C. Youth Board Member (2025) Vacancy Open to Stakeholders between the ages of fourteen (14) and seventeen (17) who either live, work, or are a student in Reseda and as further defined below. This position is precluded from voting on matters regarding the expenditure of funds, contracts, or recommendations to enter into contracts. A Youth Board Member shall be allowed to speak on such matters however. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (secretary@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. Youth adult board member stakeholder qualifications can be found in the [bylaws](#). The seat is held until the end of the 2025 term on May 31, 2025

D. Discussion and possible action; approval of the May 2024 Monthly Expenditure Report (MER) (Eric)

E. Discussion and possible action, approval of the 2024-2025 fiscal administrative packet and discussion and possible action to approve fiscal year 2024-2025 Reseda NC Budget for \$32,000

F. Presentation followed by Q&A; Presentation of proposed new Reseda - Lake Balboa Community Plan Map by Los Angeles City Planning Katherine Steigemeyer (30 minute Presentation followed by Q&A (DJ)

V. Introduction of Public Officials, City Employees and other Visitors: Stakeholders are allotted 30 seconds for a question for each agenda item for each public official who visits. Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the Reseda Neighborhood Council meeting are limited to 1 minute of announcements, which must include their contact information as part of their announcement.

1. Representative from the Los Angeles Police Department
2. Representative from Congress Member Tony Cardenas' office
3. Representative from Mayor Karen Bass' office
4. Representative from Council District 3 Bob Blumenfield's Office
5. Representative from Council District 4 Nithya Raman's Office
6. Jack Dorfman or other representative from Assemblymember Jesse Gabriel's Office
7. Representative from State Senator Caroline Menjivar's office
8. Department of Neighborhood Empowerment representative
9. Representative from Nick Melvoin's Office LAUSD BD 4
10. Representative from County Supervisor Lindsey Horvath's Office
11. Tammy Ramirez or other Representative from LAUSD School Board Scott Schmerelson's Office (BD3)
12. Representative from Congress Member Brad Sherman's Office

VI. Board Member Announcements and Comments on Non-Agenda Items (2 minutes max)

Flooding Report Back (if applicable) (Michelle Gallagher)
Homeless Liaison Report Back (Amos Marvel)

VII. Officer's Reports (1 min each, please file a written report if more time is requested)

- A. President -
- B. Vice President - Committee Updates
- C. Secretary -
- D. Treasurer -
- E. Parliamentarian-
- F. Sergeant-At-Arms-

VIII. Committee and Alliance Reports (2 min ea; please submit written reports)

[Neighborhood Council Budget Advocates](#) Report- Glenn Bailey or David Uebersax
[Valley Alliance of Neighborhood Councils](#) -
[Neighborhood Council Sustainability Alliance](#)
[LGBTQ+ Alliance](#)
[Congress of Neighborhood Councils](#) - Videos of sessions available online

IX. Old Business

A. Motion from Mobility and Environment Committee

Discussion and possible action; community impact statement to the council file and to the Transportation Commission regarding [council file 22-1476](#) (Highway Dedication / Waiver of Dedication and/or Improvement (WDI) Process / Administrative Findings / Street Design Standards / Los Angeles Municipal Code Section 12.37) (Jamie) (Yes- York, Clark, A. Saborio, Warme, Absent- Phillips, Morales Vitola). January 9, 2023

B. Discussion and possible action to send written communication/e-mail requesting CD3 to find out how the city yellow street furniture in front of Bank of America and Reseda NC Space can be removed because of ongoing graffiti problems. This request would also include the (3) square yellow containers east of the RNC Space door which are used for trash and when it rains collects standing water because of no drainage. (Sharon)

X. New Business (all items may have discussion and action)

A. Consent Items: All items will be voted on in one vote unless any member pulls them from the consent calendar

1. Approval of the draft minutes of the May 20, 2024 RNC General Board meeting minutes
2. Appoint Andres Perkins as cannabis liaison.
3. Discussion and possible action to require all virtual/ZOOM Reseda NC committee meeting agendas to have a link on their agenda to supporting documents and those documents shall be uploaded to the committee meeting file, agendas should also include agenda item reminder to start recording (Sharon).
4. Appoint Andres Perkins to the PLUM committee (DJ)
5. Appoint Jill Haber to the PLUM committee (DJ)
6. Approve participation of the RNC in a joint meeting with other valley Neighborhood Councils to hold a townhall with Supervisor Lindsey Horvath in August 2024

7. Approval of the draft minutes of the March 18, 2024 RNC General Board meeting minutes

B. Discussion and possible; a request for action regarding the move to mail in voting only for Neighborhood Council elections due to the city budget crisis (Michelle) Additional filings to BONC, neighborhoods committee, city clerk, Mayor

MOTION FROM PLUM COMMITTEE June 12, 2024

C. Discussion and possible action; Submit an initial statement as recommended by RNC PLUM Committee to LA City Planning, the CD3 and CD4 offices and any other relevant city officials with the requirements on any adjustments needed to be made to the Community plan which includes changes to the Reseda Ranch identified community. (DJ) votes- Danny and DJ yes

D. Committee appointments, removals, and ratification (if needed)

E. **Motions from the Bylaws and Standing Rules Committee will be taken on consent for item**

MOTIONS FROM THE BYLAWS AND STANDING RULES COMMITTEE

PROPOSED BYLAWS ALTERATIONS FOR SUBMISSION BEFORE 04/01/2024

MOTIONS FROM THE BYLAWS AND STANDING RULES COMMITTEE PROPOSED STANDING RULES ALTERATIONS

1. STANDING RULES SECTION IV – KEYHOLDERS

“Community Space Authorized Keyholders – All members of the Reseda Neighbourhood Council Governing Executive Board, and every RNC Committee Chair who is not also on the Governing Board shall be an authorized keyholder. When a keyholder no longer holds authorized status, they shall return their key within 72 hours to the Community Space Chair...”

*Vote – Brewer – YES, Measles – YES, Frank – YES, Gallagher - YES
Passes 4-0 on 2/13/24*

F. Discussion and possible action; submission to the ethics commission and council file (when available) regarding possible changes to the campaign finance disclosure rules. (Jamie)

XI. Upcoming Agenda Items

A. Any stakeholder may request the inclusion of any specific agenda item for future meetings, and upon the concurrence of a majority vote of the Board, such item will be placed on the future agenda as requested, per Article VIII§2 of the Bylaws.

XII. Next General Meeting: 6:30 pm, Monday, July 15, 2024

XIII. Adjournment

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary by email at: Secretary@resedacouncil.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows: Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335 and at resedacouncil.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

NOTICE TO PAID REPRESENTATIVES -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobby

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws cited below.

PROCESS FOR RECONSIDERATION (Article VIII§4) - The Board may reconsider or amend its actions through the following Motion for Reconsideration process: Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration by official action. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or act on the item that is the subject of reconsideration. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board Moving. The Moving Board Member may make the Motion for consideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

PROCESS FOR FILING A GRIEVANCE (Article XI) - Any grievance by a Stakeholder or Board member must be submitted in writing to the Secretary who shall cause the matter to be placed on the agenda for the next regular RNC meeting, but in any case, no more than in thirty-five (35) days. The Neighborhood Council will follow

the City's policy and/or rules regarding the handling of grievances. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.

At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Non-Board Stakeholders randomly selected by the Secretary from a list of Non-Board Stakeholders who have expressed an interest in serving from time-to-time on such a panel. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.

Within two (2) weeks of the panel's selection, the Secretary shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board may receive a copy of the panel's report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular RNC meeting.

This grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at RNC meetings.

The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.